



RULES AND REGULATIONS APPLICABLE TO STUDENT ACTIVITY WITHIN THE DEPARTMENT OF HISTOLOGY

Practical activities take place in the laboratories of our department, which are equipped with desks, microscopes, computers, practical activity guides, and histological slides.

Each student will be assigned a seat in the lab at the beginning of the semester; relocation is not allowed during practical activities or during the semester.

Students must have white lab coats and name tags; **they must also have plain white paper notebooks** and colored pencils during practical activities.

Student notebooks will be checked and signed by the teaching staff at the end of each practical activity.

Students will enter the laboratories only under teaching staff supervision; tardiness will not be excused.

Students may leave the laboratory only with direct approval from the teaching staff; the break will be taken at the end of the practical activity.

Students may not recuperate missed labs by attending activities with other groups.

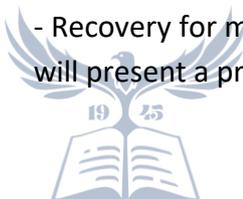
The use of mobile communication devices of any sort during teaching activities is strictly prohibited.

Practical activity:

- The topics for the current semester (courses and practical activities) will be displayed in the big hall;
- Students will make a hand-written summary of the proposed topic for the week (maximum one page) **in the histology notebook**; the summary will be presented and will be controlled at the beginning of each class, being mandatory for admission to the histology practical activity;
- Teachers will provide a brief overview of the proposed topic using virtual slide system;
- During the practical activity, students will examine both histological slides and virtual slides, performing the corresponding drawings and their legend in **the histology notebook**;
- Throughout the semester, students will be randomly evaluated based on their performances (summaries, drawings, and additional questions) related to the histological structures discussed; this evaluation will be part of the final grade.

Students have the right to attend the exam if they meet the following conditions:

- Have no more than **three absences** per semester at practical activities;
- **Students with more than 3 absences will not be allowed to attend the practical exam, and therefore nor the theoretical exam;**
- **All absences must be recovered;**
- Recovery for medical reasons, participation at congress, etc. are free of charge, if the students will present a proof of it (approved by university/ student physician);





- Unexcused absences will be subjected to a fee established by the Senate. The fee is to be paid at the University's cashier and one copy of the receipt must be provided to our department.
- Recovery of all absences involves a minimum 2 pages essay from the lecture that has been scheduled during the week of the absence (as it appears in the list of topics for the current semester), the summary of the practical activity that has been missed (including drawings) and supplementary questions from the essay and the summary; **all of these are mandatory for the recovery of the absence**; the essay will be hand-written and handed to the teacher in charge in maximum **two weeks** from the absence; **after two weeks it will be impossible to recover the absence, therefore it will be impossible to attend the final practical exam.**
- both types of absences (with a medical reason or unexcused) need to be recovered.

The examination is held at the end of each semester and comprises a theoretical and a practical part:

The practical examination consists of:

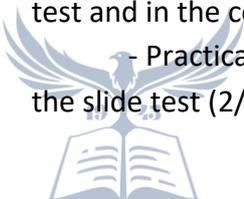
- a computer test with questions about the virtual slides
- examination and recognition of 2 histological slides: correct positive diagnosis (tissue, stain, organ) for each slide, correct drawing and labeling of one of the aforementioned slides, correct answers to questions pertaining to the structures present on the slide, correct differential diagnosis

Theoretical examination:

- during the semester, two **TBL** (team-based learning) evaluations will take place; the students will be evaluated from a topic announced two weeks before;
 - the TBL comprises an individual test (70% of the grade) and a group/team test (30% of the grade);
 - the average grade will be part of the final theoretical grade examination (10%);
 - no absences are allowed at the TBL, unless exceptional, very well justified situations;
 - the TBL examination can be recovered by performing an essay from the topics of the TBL that will be presented to the teacher in maximum 2 weeks from the TBL;
- the final **theoretical examination** will be taken in the same day for all series (all three teaching languages);
- will consist of 60 questions with either 1 or 2 correct answers; the number of correct questions will not be indicated;
- the final grade will be adjusted in accordance with the maximum grade obtained by students from all series (all three teaching languages);

Passing criteria

- a minimum mark of **5 (five)** both in practical and in theoretical examination;
- concerning the practical examination, a mark of **5 (five)** must be obtained both in the slide test and in the computer examination.
- Practical exam grade will encompass the mark obtained the computer test (1/3) and the slide test (2/3).





Final grade includes:

- **5% the evaluation during the semester;**
- **10% the TBL (the average grade of the two TBLs);**
- **25% the practical exam;**
- **60% the theoretical exam;**

All information related to the topic of courses and practical activity, planning of the examinations and department rules will be found on website.

Ignorance of these Rules and Regulations does not absolve the student of possible consequences.

These rules and regulations have been drafted in accordance with the Rulebook of Didactic and Professional Activity of Students.

Târgu Mureș, 23.09.2019

Head of the Histology Department,

Prof. Angela Borda, MD, PhD

