



Reference documents:

National Education Act No. 1/2011, as amended;

The Law on Good Conduct in Scientific Research No. 206/2004 with subsequent additions;

Code of Doctoral Studies H.G. 681/2011 with subsequent additions;

Institutional Regulation of the I.O.S.U.D. (UMFST-REG-06);

Doctoral School Regulation (UMFST-REG-24);

REGULATION OF ORGANIZATION AND DEVELOPMENT OF DIDACTIC ACTIVITY IN THE MASTER PROGRAMME OF MEDICAL- PHARMACEUTICAL ADVANCED SCIENTIFIC RESEARCH

Regulation Code: UMFST-REG-75

Edition 03

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Withdrawal date:	



Chapter I. General provisions

Article 1

The regulation defines the relationships governing the teaching activity established between the students of the master's degree cycle (master's students) and the Doctoral School of the Organizing Institution of Doctorate Studies (hereinafter referred to as the I.O.S.U.D.) of the University of Medicine, Pharmacy, Science and Technology of Targu Mureș (hereinafter the UMFST G.E. Palade of Targu Mureș).

(1) Improvement throughout a master's degree offers graduates of university studies the possibility to deepen their field of bachelor's degree studies or a close field, to specialize in their profession, to acquire complementary skills from other fields, developing scientific research skills.

(2) The Master's degree constitutes the second cycle of university studies and has two components, the advanced university training programme and the scientific/professional research programme.

(3) The duration of the master's degree is of 1 year, and in special situations (foreign scholarships, illness, child care etc.) it can be extended by 1 year.

(4) The advanced university training programme consists of 2 semesters and corresponds to 30 transferable credits for one semester of study, while the last semester of the cycle includes the professional scientific research programme.

5. The Master's degree shall be concluded by the presentation of a dissertation paper; graduates receive a master's degree certificate and obtain a master's degree in medical-pharmaceutical research.

(6) In the case of graduates of university studies corresponding to 180 ECTS (short duration 3 years) and 240 ECTS (short duration 4 years) in the field of health or other adjacent fields (biology, chemistry, nutrition, sport etc.), the accumulated credits ARE NOT SUFFICIENT TO COMPLETE the required credits for admission to university doctoral studies.

Article 2

1. Master's degree studies shall be organised in the form of full-time education, in the form of a modular programme, i.e. the total duration of courses, seminars and examination for all subjects in the curriculum of a semester shall cover the period of the semester combined with the related examination session.

2. The Master's degree shall be organised on a state budget basis for graduates who have not received a scholarship during a master's degree program or on a fee basis.

(3) The number of places for the scientific master's programme of medical-pharmaceutical research is approved annually by the UMFST G.E. Palade Senate of Targu Mureș, based on the proposal made by the Director of the Doctoral School.

Article 3

(1) Master's degree studies are organized at the level of the Doctoral School, in the form of a study program, previously approved by the UMFST G.E. Palade Senate in Targu Mureș. The organization of this program is detailed in the presentation file of the master's program.

2. In order to ensure the necessary knowledge base for the conduct of university doctoral studies, the Doctoral School may organise within it a master's research programme, exclusively in the form of full-time education and primarily oriented towards the training of scientific research skills. The learning carried out within the research master's degree can be equated with the training program based on advanced university studies.



3. Credits obtained in a master's research programme or the completion of previous doctoral courses and/or scientific research courses, carried out at home or abroad, in universities or in prestigious research and development units, may be recognised as equivalent to those in a training programme based on advanced university studies. The completion of the Master of Advanced Medical-Pharmaceutical Scientific Research (M.C.S.M.F.) program within the Doctoral School of the UMFST G.E. Palade in Târgu Mureș is recognized, associated and equated with the first year of advanced doctoral studies.

Article 4

- (1) The Doctoral School is headed by a Director and the Board of the Doctoral School (C.S.D.).
- (2) The Doctoral School of the I.O.S.U.D. of the UMFST G.E. Palade in Târgu Mureș operates according to its own regulation (UMFST-REG-06).
- (3) The main tasks of the C.S.D. with regard to M.C.S.M.F. are:
 - (a) Elaboration of the regulation of the scientific master's programme;
 - (b) Registration and expulsion of master's students;
 - (c) Assistance to the external assessor in the evaluation process with a view to accreditation/re-accreditation or provisional authorisation of the master's programme;
 - (d) Approval of interruptions in the master's programme (on good grounds);
 - (e) Approval of withdrawals from the master's programme;
4. The Doctoral School shall be required to provide accurate and complete information on master's degree programmes.
- (5) The Doctoral and I.O.S.U.D. School of the UMFST G.E. Palade of Târgu Mureș shall take measures to prevent and punish deviations from the norms of scientific, professional and university ethics, according to the Code of Ethics and Professional Deontology of the UMFST G.E. Palade of Târgu Mureș (UMFST-REG-02).
6. The coordinator of the dissertation paper shall be responsible, together with the master, in the event of possible academic fraud, for breaches of university ethics or for deviations from good conduct in scientific research, including plagiarism.
- (7) The I.O.S.U.D. guarantees the transparency of the organisation and the development of the scientific master's programmes within the Doctoral School.
- (8) The Doctoral School shall ensure the online publication of information on the M.C.S.M.F. Master's programme:
 - (a) The regulation of the Master's Programme;
 - (b) The information on the organisation and the development of the Master's programme;
 - (c) The information on the content of the master's programme;
 - (d) The information on how to finance studies and the costs of the master's degree;
 - (e) The information on the dissertation paper, i.e. drafting standards, procedures and criteria for their evaluation.

Article 5

Master's students are enrolled in the scientific master's program of the Doctoral School. The competition for admission to free of charge places will be held only for candidates who have not received previous funding for master's studies.

Article 6

- (1) The University shall promote national and international interdisciplinarity and collaboration within the master's degree programme.



- (2) The organisation of the master's degree programme in association with other institutions requires the conclusion of inter-institutional agreements, in accordance with the provisions of the law.
- (3) The University may associate with other institutes of higher education, with the institutes of the Romanian Academy, with other research institutes in the country and abroad, *forming consortia to ensure scientific research for master's students.*

Article 7

- (1) The master's degree program is led by a program director, a full-time teacher of the university and a course holder in that program.
- (2) The director of the master's program is the director of the Doctoral School, validated by the UMFST G.E. Palade Senate in Târgu Mureș together with the approval of the program.
3. The Director of the Master's degree programme shall have the following duties:
- a. Compiles the authorization file of the master's programme, the curriculum, the syllabus, the detailed description of the diagram, and to subject it to the Senate for approval;
 - b. Coordinates the admission, the development of the teaching activity, the planning of the examinations and the presentation of the dissertation work;
 - c. supervises the school situation of the master's students (matrix register, personal file, frequency of activities of the study program, mobility, school results, etc.);
 - d. Approves the subject of the dissertation work.
- (4) The Director of the Doctoral School supervises the conduct of teaching activities.

Article 8

The course holders are teachers with a university professor, university lecturer or head of papers/lector degree. The coordinators of the dissertation papers for the completion of master's studies can only be teachers with the university professor or university lecturer degree.

Chapter II. Admission to master's degree studies

Article 9

- (1) The admission of candidates, regardless of the form of education, shall be made following an admission examination, organized by the G.E. Palade UMFST of Târgu Mureș, in a session whose date is determined by decision of the Senate, previous to the beginning of the academic year.
- (2) The competition shall be conducted in the form of a written examination and/or an interview before a committee composed of 3 teachers (teachers, lecturers) and a secretary, chaired by the Director of the Master's Programme. The composition of the committee is proposed by the coordinator of the master's program, approved by the Director of the C.S.U.D. and eventually by the Board of Directors.
3. The admission contest shall contain samples specific to the field of study.
4. The subject and the necessary bibliography for the evaluation of the specific knowledge shall be proposed by the Programme Director and shall be published 30 days before the admission examination.
5. In the admission examination, the results shall be assessed according to a scale determined by the programme director, taking into account the outcome of the interview and the application file.
6. The outcome of the admission contest may be challenged in writing within 24 hours of the results being displayed, with the indication that a candidate may challenge only his or her own results. The outcome of the appeal will be communicated within 24 hours of submission and is final.
- (7) The admission of candidates shall be made within the limits of the spots available, in descending order of the final average obtained in the competition.



Article 10

(1) Graduates of the first cycle of education who have completed the bachelor's degree examination shall be entitled to participate in the competition for admission to master's studies.

2. The applications for the admission contest shall contain the following documents:

- A copy of the birth certificate,
- A copy of the marriage certificate or the document attesting a change of name;
- A copy of the baccalaureate diploma;
- A copy of the bachelor's degree or certificate of completion of the bachelor's degree examination;
- A copy of the student's permanent academic record;
- A *curriculum vitae* or a memoir of scientific activity containing the list of published works;
- The application and registration form;
- The receipt of the registration fee;
- An envelope folder.

Copies of the documents shall be accompanied by the original documents for compliance.

Article 11

Validation of the results of admission to the university master's programme and registration of the candidates declared admitted are made by decisions of the management of the UMFST G.E. Palade in Târgu Mureș.

Article 12

(1) Only persons who have been declared admitted thus acquiring the status of master's student, may be enrolled in master's studies.

(2) Master's degree studies are conducted on the basis of a master's degree contract concluded between UMFST G.E. Palade from Targu Mureș and the master's student.

(3) For the master's student who pays a tuition fee, the enrollment in the programme is conditioned by the payment of the first installment of the tuition fee, according to the regulations of the UMFST G.E. Palade of Târgu Mureș.

(4) The Master who has been previously granted a place within a master's degree from the state budget shall pay the tuition fee for the current master's programme.

Chapter III. Organisation of master's degree studies

Article 13

The Master's degree is carried out on the basis of a contract concluded between the G.E. Palade UMFST of Târgu Mureș, the director of the master's and master's student, which contains the rights and obligations of each party.

Article 14

(1) The master's degree training programme shall be carried out on the basis of an education plan approved by the UMFST G.E. Palade Senate in Târgu Mureș.

(2) Completion of the study in advanced training subjects shall be carried out by examinations, by applying the European System of Transferable Credits (ECTS), 60 transferable credit units being allocated for every year.

Article 15

(1) The master's student must be present at the teaching activities of the master's degree programmes.



(2) The master's programme requires a minimum attendance of 50 % of teaching activities in order to promote; the master student shall be informed about the attendance requirements for each course by the course holder in the first week of the university year.

Article 16

1. The assessment of master's knowledge and the scoring of his responses shall be marked with grades between 1 and 10 (integers), 5 being the minimum grade for promotion.
2. Master's students shall be allowed to submit to the final evaluation of the discipline only if they have fulfilled all the professional obligations (presence, projects, practical work, reports) required by the course.
3. The assessment of knowledge shall be carried out during the examination sessions, on the basis of a prior appointment, in the presence of the teacher who taught the course and the teacher who led the practical work.
4. The manner in which examinations are to be held (written or oral) shall be determined by the course holder and, in the case of a written exam the papers shall be archived by the concerned department until the beginning of the following academic year.
- (5) The master's student has two possibilities to pass an exam: the first one is the ordinary session and the second one is the reassessment session (for which the student will pay a fee).
- (6) For reassessment with a view to increasing the grade, the master must not have unpromoted credits at the beginning of the reassessment session.

Article 17

1. The promotion of the master's programme shall be conditioned by the completion of the 60 credits for the compulsory subjects in the curriculum.
2. Master's students who have not obtained the number of credit units required to promote a university year may continue their studies during a complementary year; the master's student is obliged to complete his studies within a period not exceeding twice the normal duration of schooling for the master's degree programme.

Article 18

1. The one-year medical extension of the schooling shall be granted only once, at the request of the master's student, with the agreement of the program director and the Director of the I.O.S.U.D., if the master's degree has been hospitalized for more than 60 calendar days.
2. Interruption of studies may be requested for a maximum period of two years in the event of pregnancy or leave for the care of the child.
3. Upon resuming their studies, master's students shall be obliged to comply with the requirements of the curriculum for the ongoing programme and to pass any difference exams (for which students have to pay a fee, in the regular session or in the reassessment session).

Chapter IV. Rights and obligations of the master's student

Article 19

1. The master's student is a graduate of the bachelor's degree course.
2. After admission, the applicant is a student and shall bear the generic name of master's student throughout the second cycle of university studies.
3. The statute of a master's student is gained:
 - following the admission in the master's programme,



- following a provision of the Ministry of National Education,
- by re-registration under the terms of this Regulation.

(4) The statute of master's student is lost:

- upon completion of the study cycle,
- by withdrawing from studies,
- by expulsion,
- while the programme is interrupted.

Article 20

The Master has the right to:

- benefit from the training process provided for in the master's curriculum;
- use the material base of the university (laboratories, amphitheatres, classrooms);
- have access to other services related to the educational process (reading rooms), sports, cultural, social or vocational guidance provided by the university;
- participate in additional teaching activities in accordance with the regulations in force;
- demand interruption of the study programme for medical or any other reasons in accordance with the regulations in force;
- be accommodated in student dormitories and dine at the student restaurant, under the conditions laid down in the Regulation, within the limits of available places;
- be part of legally constituted student, professional, cultural etc. organisations;
- express their opinion on any matter concerning the university community without restriction and without having to bear any consequences;
- warn the management of the disciplines and the Doctoral School of the deficiencies found in the development of the study programme;
- benefit from all rights arising from the statute of master's student.

Article 21

1. The master's student shall have the following obligations:

- fulfil his learning obligations according to the curriculum;
- show respect for members of the academic community, and behave in an appropriate manner to his statute both within and outside the UMFST G.E. Palade in Târgu Mureș;
- pay his tuition fees and other financial obligations on time, as established in the study contract;
- use with care the materials made available to him for learning or other purposes;
- know and comply with all the regulations governing academic activity within the UMFST G.E. Palade in Targu Mureș;
- verify the correctness of all documents issued by the services of the UMFST G.E. Palade in Târgu Mureș.

2. For violations of the rules of the university conduct, the master's student may be subject to the penalties provided for in the regulations in force.

3. Attempted examination fraud shall be sanctioned by: elimination from the exam, failure to pass the examination and a written notification to the Director of the Doctoral School of misconduct.

(4) The expulsion from the master's program applies for violations of the rules of professional discipline (fraud or attempted fraud of exams, serious violation of the rules of social cohabitation, non-payment of financial obligations towards the UMFST G.E. Palade of Târgu Mureș within the deadline, for dropping out of school or exceeding the normal duration of schooling).

Chapter V. Completion of Master's studies



Article 22

1. Master's studies shall be completed with the completion and presentation of a dissertation paper which shall demonstrate advanced scientific knowledge of the addressed topic.
2. The dissertation paper shall be prepared under the direction of a teacher who is at least a lecturer.
3. Scientific coordinators may be teachers or researchers from other universities or institutions who have agreements to this effect with the UMFST G.E. Palade of Târgu Mureș.
4. A scientific coordinator may coordinate a maximum of 5 dissertation papers per year.
5. Master's students may propose themes for dissertation work.
6. The title of the dissertation paper shall be communicated to the Secretariat of the Doctoral School, through the form set out in Annex 01 to this Regulation, at least 6 months before the date of the final examination for studies completion.
7. The master's student may choose a different subject and/or scientific coordinator following the information of the first scientific coordinator and with his written consent.
8. The coordinator of the dissertation work and the master's student shall be jointly and severely responsible for the originality of the dissertation paper. Violation of this provision leads to the cancellation of the final examination for the master's student and to the disciplinary responsibility of the teacher.
9. The coordinating/guiding teachers of the dissertation work shall declare, under signature, that the work in question has not been used, under another name or title, as a dissertation work for completion of a master's degree programme in an earlier session (Annex 05).
10. Dissertation papers shall be submitted according to the calendar of the academic year decided by the UMFST G.E. Palade Senate in Târgu Mureș, in printed format at the Registry and in electronic format (pdf) at the headquarters of the Doctoral School.
11. The presentation of the dissertation paper is scheduled according to the calendar of the academic year decided by the UMFST G.E. Palade Senate in Târgu Mureș and completes the master's degree program.

Article 23

1. The dissertation paper, with a summary of 4-6 pages in Romanian and English, completed in accordance with the structure set out in Annex 02, shall be submitted for assessment by the members of the Master's Committee approved by the University's management.
2. The assesment of the dissertation papers shall be carried out by a committee composed of: a chairman, the coordinator of the dissertation paper, 2 members and a secretary. The committee is appointed by the programme director and approved by the Board of Directors of the UMFST G.E. Palade of Târgu Mureș.
3. The Chairman of the Evaluation Commission shall coordinate the presentation of the dissertation work, conduct discussions on the work, grade the paper, ensure the preparation of the catalogue and shall be responsible for compliance with the provisions of the Regulation.
4. Members of the Evaluation Commission may ask questions, grade the paper and perform any other duties laid down by the President for the proper development of the presentation of the final disertation that completes the master's programme.
5. The Secretary of the Evaluation Commission shall ensure the proper development of the presentation of the dissertation paper: the verification of the examination rooms, the taking over from the secretariat of the dissertation works, the taking over and handing over the evaluation sheets of the evaluation commission to the Doctoral School of, the taking over and verification of the presentation materials of the master's students, the handing over of the dissertation papers to the University Library.



Article 24

1. Only those graduates who have fulfilled all the obligations laid down in the study plan may be present at the final examination of the dissertation. They must register for this exam at the doctoral school secretariat at least 14 days before the dissertation exam date, and they must submit a copy of the dissertation paper printed on paper, as well as on electronic media (CD or USB memory - stick).
2. Public presentation of the dissertation work shall be held in the Romanian and there shall follow a scientific debate where the master's student, the members of the committee and the experts in the room should participate. The duration established for the presentation is not more than 15 minutes.

Article 25

1. The Commission shall assess the dissertation with a full or fractional grade between 1 and 10. The minimum mark for passing the dissertation exam is 6.
2. The final grade of the dissertation exam is the arithmetic average of the 4 individual grades: the President's grade, the scientific coordinator's grade and the grades of the two members of the Evaluation Commission (from the evaluation sheets drew up according to the model in Annex 03).
3. The grades awarded to each student by each member of the committee and the final average obtained on this exam shall be recorded in a catalogue (Annex 04) drawn up by the secretary of the committee and signed by each member and.
4. Graduates who have passed the dissertation exam shall receive a master's degree. The results of the dissertation examination shall be communicated / displayed by the secretary of the committee at the doctoral school on the same day on which the examination took place.
5. An failed dissertation examination may be repeated only once in one of the following academic years, after the master's student has integrated the changes recommended by the committee, in the scheduled dissertation session for the graduates of that year. Examination expenses shall be established by the UMFST G.E. Palade Senate in Targu Mureș and bore by the master's student.
6. The master's student may contest the grade obtained following the presentation of the dissertation paper within the next 24 hours.
7. The Evaluation Commission shall resolve the complaints and announce the results no later than 5 days after their submission.

Chapter VI. Award and issue of the master's degree

Article 26

The master's degree shall be drawn up in Romanian and English and shall be issued by the University, on the basis of the Order of the Minister of National Education.

Chapter VII. Accreditation and evaluation of the scientific master's program

Article 27

Accreditation of a field of a master's degree programme, together with the determination of the maximum number of students who can attend courses and who can be awarded a master's degree is carried out by the Government's decision, following external evaluation by ARACIS or by another quality assurance agency, in the country or abroad, registered in the European Register for Quality Assurance in Higher Education.



Article 28

1. The internal evaluation of the quality of the master's degree programmes is carried out periodically, through self-assessment activities aimed at obtaining, maintaining and improving the quality of the specific teaching process.
2. The responsibility for carrying out the activities of internal evaluation of the quality of the teaching process lies with the University through the I.O.S.U.D., respectively the Doctoral School which initiated the master's programme, the program director and the master's students.

Chapter VIII. Final provisions

Article 29

This regulation may be changed by the decision of the UMFST G.E. Palade Senate of Târgu Mureș. The approved changes will be inserted in the form of amendments and will apply starting the beginning of the next academic year.

The UMFST G.E. Palade in Târgu Mureș approved this Regulation on 26.07.2018 and therefore it enters into force on 27.07.2018.

Annexes

Annex 01: UMFST-REG-75-F01-Ed.03

Communication form of the title of the master's programme completion paper

Annex 02: General recommendations on the drafting of the dissertation paper

Annex 03: Dissertation evaluation by the Examination Board form, master's degree completion session UMFST-REG-75-F02-Ed.03

Annex 04: Catalogue of grades awarded in the evaluation of the dissertation papers, session of completion of master's studies UMFST-REG-75-F03-Ed.03

Annex 05: Statement UMFST-REG-75-F04-Ed.03

Annex 06: Dissertation evaluation by the scientific coordinator form UMFST-REG-75-F05-Ed.03



Annex 01: UMFST-REG-75-F01-Ed.03

**COMMUNICATION OF THE TITLE OF OF THE MASTER'S PROGRAMME COMPLETION PAPER
FORM**

First and last name of the student:

Title of the dissertation paper:

Scientific coordinator(s) (degree, first and last name):

Subject/Department

Student,

Signature

Scientific coordinator,

Signature

Master's Program Director,

Signature

Date: _____



GENERAL RECOMMENDATIONS RELATING TO THE ELABORATION OF THE DISERTATION PAPER

1. General principles

Dissertation papers may be: descriptive, experimental or based on laboratory studies and must necessarily include an introductory chapter and an end with conclusions and bibliography. The title of the work must clearly reflect the content. In the case of an exclusively bibliographical work, it is recommended that it is structured in chapters corresponding to the main aspects addressed in the paper.

2. Structure of the work

GENERAL PART

Objective: To clearly reflect the current state of knowledge in the area addressed

- General documentation
- Systematic and logical debate of the main scientific results published in the field, with the obligation to highlight recent works.
- The structure of the subchapters depends on the subject matter.
- Consultation and citation of bibliographical references from own's country and abroad (articles, treaties) is mandatory. The bibliography published in the last 5 years must represent at least 1/2 of the entire bibliography.
- It is forbidden, under the sanction of plagiarism, to copy extensive fragments from the bibliographical resources.

SPECIAL PART – PERSONAL CONTRIBUTION

The special part of a dissertation work has the character of an original article and respects the structure below:

Introduction

- Indicates in a few sentences the purpose of the paper.
- In this part, the purpose of the paper and the hypothesis are indicated.

Material and method

- They must provide accurate data in order to be able to reproduce and verify the study/experiment (subjects, origin of samples, technique of collection/preparation of samples, description of the working field, protocol of data collection, description of equipment and their use, technique of data analysis, computer programs used).

Results



- It should only include the objective presentation of the results of the study, without further discussion of the results.
- Original figures and tables containing data from their own results may be included. The data included in the tables will not be repeated in the text. Tables show lists of numbers/text in columns, and figures are the visual representation of the results or the illustration of concepts/methods (graphics, images, diagrams, etc.). They must be accompanied by a description.

Discussion

Discussion must interpret the results at least in the light of the following aspects:

- Did the study confirm/dismiss the hypothesis?
- In case of a dismissal of the hypothesis, do the results obtained support an alternative hypothesis? How could it be interpreted?
- Are the results obtained consistent with other studies in literature? Data error sources should be indicated.
- Implications of the study in the field.
- Suggestions for improving the study or for further studies.
- Tables/figures in which own results are compared with those in literature may be included.

Conclusions

- The conclusions of the paper must be systematic, well-defined, exclusively related to the studied topic. Quotes from literature or other bibliographical references are not included.

Bibliography

- Bibliography must be quoted in the text, and the numbering of bibliographic titles follows the order of the quote in the text.
- Bibliography can be quoted in the Introduction chapter, in the Material and the Method chapter (as a reference to methods already described) and in the Discussions chapter (arguments for criticism and comparison).
- The titles, the Results chapter (if they are dealt with in a separate chapter from the Discussions part) and in the Conclusions should not include bibliographical resources.

General recommendations on text processing

The total number of pages between 40-75 pages (of which the general part doesn't cover more than 30%), and their numbering is at the bottom right

Page format: A4.

Only one side of the sheet of paper contains written text.

Page margins: right, top and bottom: 2.5 cm; left: 3.5 cm.

Letter type: Arial or Calibri, with diacritics (Romanian characters).

Letter size: 14 for headings, 12 for subtitles and body text.

Distance between rows: 1.5 lines (except tables - 1 line).

Alignment: maximum to 1.5 cm.

Body text aligning - at both edges (justified).

It is mandatory to place the contents of the paper at the beginning of the paper.

Chapters and subchapters are numbered on several levels (example: 1; 1.1; 1.1.1)

Chapters always start on a new page.



The figures have a compound number (Arabic numerals) and a heading (under the figure) and are numbered in the order of appearance in the text within each chapter (example: Figure 2.3 refers to Figure 3 of the Chapter 2).

Tables have a compound number (Arabic numerals) and a heading (above the table). They are numbered in the order of appearance in the text within each chapter (example: Table 1.2 refers to Table 2 of Chapter 1).

The bibliographic indication is inserted into the text in brackets, e.g. [1,2], following the information stated. For each reference, no more than six authors shall be mentioned, the rest being covered by the abbreviation *et al.* The title of the magazine and the format of the quotes is that used by the PubMed portal. To this end, the Doctoral School of the G.E. Palade UMFST in Targu Mureș strongly recommends students to visit the portal www.nlm.nih.gov/bsd/uniform_requirements.html and for details NLM's Citing Medicine, 2nd edition (www.ncbi.nlm.nih.gov/books/NBK7256/) - both available online, free of charge. The bibliography index will be edited according to the recommendations of the https://www.nlm.nih.gov/bsd/uniform_requirements.html (character type, punctuation marks); Examples:

1. Halpern SD, Ubel PA, Caplan AL. Solid-organ transplantation in HIV-infected patients. *N Engl J Med*. 2002;347:284-7.
2. Rose ME, Huerbin MB, Melick J, Marion DW, Palmer AM, Schiding JK, et al. Regulation of interstitial excitatory amino acid concentrations after cortical contusion injury. *Brain Res*. 2002;935(1-2):40-6.
3. Diabetes Prevention Program Research Group. Hypertension, insulin, and proinsulin in participants with impaired glucose tolerance. *Hypertension*. 2002;40(5):679-86.
4. 21st century heart solution may have a sting in the tail. *BMJ*. 2002;325(7357):184.
5. Ellingsen AE, Wilhelmsen I. [Disease anxiety among medical students and law students]. *Tidsskr Nor Laegeforen*. 2002 Mar 20;122(8):785-7. Norwegian.

Note: If parts of the work have been previously published or communicated in scientific events, the work of completion of the studies will include as an annex the copy of the respective summaries or scientific articles concerning the original documents (magazine, volume of summaries).



Annex 03: UMFST-REG-75-F02-Ed.03

DISSERTATION EVALUATION BY THE EXAMINATION COMMITTEE OF THE MASTER'S STUDY COMPLETION SESSION SHEET

Evaluation of the dissertation paper with the title:

Written by:

1. Compliance with the recommendations for drafting the paper:

Very Good ☐ Sufficient ☐ Insufficient ☐

2. The content of the work - the capacity for analysis and synthesis:

Very Good ☐ Sufficient ☐ Insufficient ☐

3. Selection and use of bibliography:

Very Good ☐ Sufficient ☐ Insufficient ☐

4. Quality of oral exposure and respect for presentation time:

Very Good ☐ Sufficient ☐ Insufficient ☐

6. Was the work been previously presented at a scientific event?

☐ Yes

☐ No

☐

Note: _____

Date:

President ☐ / Member of the Commission ☐

Name, first name and signature:

Observations:



Annex 04: UMFST-REG-75-F03-Ed.03

CATALOGUE OF GRADES AWARDED FOLLOWING THE EVALUATING OF THE DISSERTATION
PAPERS IN THE SESSION OF COMPLETION OF THE MASTER'S STUDIES

No.	Master student first and last name	President's Grade	Master Coordinator Grade	Member 1 Grade	Member 2 Grade	Average

President: _____ Signature _____

Paper Coordinator: _____ Signature _____

Committee member 1: _____ Signature _____

Committee Member 2: _____ Signature _____

Secretary: _____ Signature _____

Date: _____



Annex 05: UMFST-REG-75-F04-Ed.03

DECLARATION

The undersigned (first and last name) _____

Academic position _____

Course/Department _____

Scientific coordinator of the dissertation paper:

I declare under signature that the work in question has not been used, under another name or title, as a work of completion of studies, in a previous session.

Signature _____

Date: _____



**DISERTATION WORK EVALUATION BY THE SCIENTIFIC COORDINATOR
SHEET SESSION _____**

Evaluation of the dissertation paper with the title:

Elaborated by de master student: _____

1. Subject – actuality, degree of interest:

Mare ☐ Moderat ☐ Redus ☐

2. Acquisition of knowledge:

Very good ☐ Good ☐ Sufficient ☐ Insufficient ☐

3. Capacity of analysis and synthesis:

Very good ☐ Good ☐ Sufficient ☐ Insufficient ☐

4. Writing skills – clarity, coherence:

Very good ☐ Good ☐ Sufficient ☐ Insufficient ☐

5. Quality of the bibliographical resources:

Very good ☐ Good ☐ Sufficient ☐ Insufficient ☐

6. Student's interest in the preparation of the dissertation paper:

Great ☐ Moderate ☐ Low ☐

Conclusion: The dissertation paper can be presented and defended in front of the Evaluation Commission:

Yes ☐ No ☐

Grade:

I declare on my own responsibility that the above mentioned work has not been used with this title or another title but with the same data as a dissertation paper in a previous session.

Date: _____

Scientific Coordinator:

Name, first name, signature

Course/Chair/Clinic stamp
