



REGULATION ON THE ACTIVITY OF DEMONSTRATIVE - PREPARERS AND INTERNS

Regulation code: UMFST-REG-19

Edition 02

Drafted: Prof. dr. Leonard Azamfirei

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Art. 1. With the purpose of involving students and residents within the George Emil Palade University of Medicine, Pharmacy, Sciences and Technology in the educational and research activity for preparing and training new generations of faculty members and researchers, the following positions of assistance of teaching activity are instituted at the level of the disciplines:

- a. **Preparer - demonstrator** - for pre-clinical disciplines, which imply activities that do not involve direct patient contact
- b. **Intern** - for clinical disciplines, which imply direct patient contact

Art. 2. The vacant positions shall be announced by the deanship for each discipline between September 15th-30th. The selection of the candidates shall be carried out by the discipline head together with the discipline's collective members until October 15th, and it shall be communicated to the deanship.

Art. 3. The preparers / interns shall work under the direct coordination of a faculty member, their responsibility becoming that of the discipline head. In the case of preparative **pre-clinical disciplines** - demonstrators shall perform practical demonstrations (dissections, experiments, determinations, short presentations etc.), and in the case of clinical disciplines, the interns shall provide case presentations at the patient's bed and the presentation of certain medical techniques and methods.

Art. 4. The preparers / interns' activity does not substitute the activity of the teaching personnel, as it is provided under the Workload Plan.

Art. 5. The minimum qualification criteria for the position of **preparer-demonstrator** are as follows (cumulatively):

- a. The year of study which the preparer-demonstrator is currently attending must be higher than the one during which the respective discipline is being taught;
- b. The student must not have any outstanding exams.

Art. 6. The qualification criterion for the position of **intern** is the status of at least second year resident in the specialty corresponding to the taught discipline or an associated discipline;

Art. 7. The appointment as preparer-demonstrator or intern is valid for the period of an academic year, with the possibility of extension, upon the recommendation of the Discipline head and with the approval of the faculty dean.

Art. 8. The preparer-demonstrator student and the intern's obligations are as follows:

- a) to carry out his/her activity in accordance with the schedule and the theme proposed by the course/discipline coordinator;
- b) to participate to additional activities requested by the discipline head (for example, prepare experiments, teaching material, prepare case presentations);
- c) to not divulge information or decisions made within the discipline, in case they are invited to the discussions.
- d) to make all efforts necessary as to be prepared in the respective field.



Art. 9. Preparer-demonstrator students or interns do not have the right to examine students during examinations, to grade students during evaluations or exams or to participate to the drafting of exam questions, nor to interfere in any way with the examination, with the exception of supervising the exam, alongside the faculty members.

Art. 10. The preparer-demonstrator student and the intern's rights are as follows:

- a) to be correctly and in due time informed with regards to the activity assigned to him/her, the schedule, theme, student activity and the discipline's faculty members' activity;
- b) to be aided with the informational materials/data, personal support in carrying out activities requested by the discipline's faculty members;
- c) to participate in the discipline's research activities;
- d) to have access to the discipline's technical resources, under the conditions established by the head of the discipline;
- e) at the end of his/her activity, to receive a reference on behalf of the discipline coordinator and a proof with regards to this activity, which will later help him/her in his/her professional activity.

Art. 11. For each academic year during which the preparer-demonstrator student performed teaching activities, he/she may benefit from grants awarded for mobilities competitions, at the VIFU competition or other competitions organized by the university, in which the classification is done based on a score that is founded on the professional activity, a 10% bonus out of the value of the score obtained from the standard criteria taken into consideration under the condition that the student has active preparer status. For carrying out these activities for at least 3 years, the preparer may receive a 10% bonus at the final score calculated upon admission for doctorate or to the competition for an assistant professor position.

Art. 12. For the teaching activities carried out by an intern, he/she may receive a bonus of 10% on his/her final score upon admission for doctorate or the competition for an assistant professor position, under the condition that he/she had carried out said activities for a period of at least 3 years.

Art. 13. The time periods provided under art. 11 and 12 may be cumulated as to obtain the minimum 3 year period necessary to grant the score bonus.

Art. 14. For the activity they have carried out, the preparers / interns may receive additional credits and other facilities offered by means of the legislation in force on volunteering.

Art. 15. The termination of a collaboration with a discipline due to disciplinary reasons shall cancel the rights provided under art. 11-13.

Art. 16. The teaching obligations assumed by the preparers / inters do not exempt them from the general teaching and professional activities.

Art. 17. The provisions under the present Rulebook shall be completed with the regulations specific to each discipline, which may establish specific selection criteria and the maximum number of preparers or interns it may need, provided that the maximum number of the preparatory demonstrators from a discipline does not exceed three times the number of vacancies of the respective discipline.

The present Rulebook has been approved within the Administrative Board meeting from 14th October, 2019, and shall enter into force 15th October, 2019.