



Reference documents:

*National Education Law no. 1/2011, with subsequent amendments and additions,
GEO 41/2016*

Law 140/2016

Order M. E.N. no. 6102/2016 for the approval of the Framework Methodology regarding the organisation of admission in bachelor's degree, master's degree, and doctoral degree study cycles, with subsequent amendments and additions,

Order no. 3199/2021 for the modification and completion of the Framework Methodology regarding the organisation of admission exam for the bachelor's degree, master's degree and doctorate degree cycles approved by Order of the Minister of National Education and Scientific Research no. 6102/2016

ORDER no. 3102/2022 for the approval of the Framework Methodology regarding the organisation of admission to bachelor's degree, master's degree, and doctoral degree study cycles

METHODOLOGY REGARDING THE ORGANISATION OF ADMISSION TO THE BACHELOR'S DEGREE AND MASTER'S DEGREE STUDY CYCLE ARCHITECTURE - IN ENGLISH

Regulation code: UMFST-REG-123

Edition 01

Drafted by: Prof. univ. dr. eng. habil. Liviu Moldovan

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Assist. professor dr. architect Mara Popescu

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<i>Date of withdrawal :</i>	



The current Methodology only concerns the admission exam in the first year of studies of the combined bachelor's degree and master's degree study cycle of the Faculty of Engineering and Information Technology within George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș. Admission to the other study cycles (bachelor's degree, master's degree, doctoral degree studies, postgraduate studies) is subject to distinct methodologies.

CHAPTER I : Organisational aspects and exams of the admission exam

Art. 1.

- (1) Admission exams are organised on the basis of the current Admission Methodology, established under university autonomy, in compliance with the provisions of the legislation in force, and with the approval of the Senate of G.E. Palade UMPHST of Tg. Mureș.
- (2) Once established, the Central Admission Board shall take responsibility for the observance of legality, the confidentiality of operations, safety, as well as the inviolability of exam papers and documents.
- (3) Those who deviate from the provisions of the current Methodology take responsibility and undergo the consequences of the facts, and, depending on the damages implicitly brought to George Emil University of Medicine, Pharmacy, Science, and Technology Palade of Târgu Mureș - shall bear the rigours of disciplinary, civil or criminal charges, as the case may be, and the Rector orders the immediate termination of the duties that these persons have in the exam.
- (4) Those with close relatives among the candidates or who have carried out training activities for the candidates enrolled in the July and September exam sessions cannot be part of any admission examination board (central admission board, boards for preparing exam subjects, portfolio evaluation boards, supervisory boards, evaluation boards by practical exam/interview, appeals boards).
- (5) All employees of George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș are obliged to participate and ensure the smooth conduct of the admission exam in the July and September sessions, being summoned by the Rector of UMPHST, upon request of the Central Admission Board. Non-involvement without an objective motivation brought to the attention of the Rector in writing shall be sanctioned accordingly.
- (6) Admission to George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș is based on **the general admission average grade** obtained by the candidates, within the limit of the maximum number of places approved by the Ministry of Education, for the Architecture - in English study programme.
- (7) The admission exam for the Architecture - in English study programme, of the George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș shall test the following abilities and specific skills of the candidates:
 - space view,
 - creativity,
 - imagination,
 - specialised general knowledge,
 - ability of graphic plan and spatial representation



The admission exam - for testing the abilities and skills of the candidates - shall consist in the evaluation **of the portfolio of representative personal works**, carried out in compliance with the provisions of the *Guide for preparing the portfolio*, part of the current Methodology (see **ANNEX 03**) and submitted by the candidates, in electronic format in the phase of online completion of the registration form for the admission exam, accompanied by an affidavit and the **practical test of graphic representation**, sustained by the candidate in the headquarters of G.E. Palade UMPHST of Tg. Mures. Some of the topics of the graphic representation practice exam shall be correlated with the portfolio of personal work.

The graphic representation practical exam shall include a number of exercises, with equal or different assessment weight, which shall be written on a single sheet, 50x70cm format, in a representation technique specified in the exam subject statement.

The requirements of the exercises shall be written in English.

Graphic representation implies the drawing of observation and/or imagination, which aims to test the ability to perceive, understand and represent a subject, an object, a group of objects, or elements of the built space, as well as testing the ability to understand and correctly and explicitly represent geometric volumes or spatial shapes, using representation conventions.

Candidates shall also take an eliminatory test of linguistic competence for the English language, evaluated with the Passed/Failed qualification or, as the case may be, they shall submit a certificate of linguistic competence (English language) in accordance with the provisions of the current Methodology at the registration stage.

GENERAL ADMISSION AVERAGE – 100% – is calculated as the weighted average with two decimals of:

- 1) **The average of the baccalaureate exam – representing 30% of the general admission average,**
- 2) **The grade obtained at the admission exam (the score given to each component/subject to be determined by the Board for preparing the exam subjects) - representing 70% of the general admission average.**

The general admission average, calculated with two decimals, for combined bachelor's degree and master's degree studies within UMPHST must be at least 6.00 (six).

(8) List of materials and tools needed by candidates for the admission exam :

- graphite pencil with lead (HB-B, 2B, 3B, 4B);
- crayons;
- eraser;
- plastic gum;
- graded ruler;
- adhesive tape, pins, adhesive paste;
- blue ink pen, ballpoint pen (black or blue);
- T-shaped ruler of 1.20 m;
- hatches at 45° and 60° , protractor, flowering drawing device;
- black lead pencil compass;
- cutter

The duration of each exam test shall be determined by the Board, depending on the difficulty of the subjects, but shall not exceed **3 hours** .

During the admission exam, all candidates shall be provided with the same working conditions.

In order to offer the same conditions to the candidates for the admission exam, G.E. Palade UMPHST provides each candidate with the drawing paper/sheets at the allocated seats in the exam halls.



On the day of the admission exam, candidates are strictly forbidden to bring mobile phones, electronic tablets, or other electronic devices for communication or data storage on the university premises. Candidates who do not comply with this provision are excluded from the exam.

Art. 2

- (1) For the combined bachelor's degree and master's degree studies cycle, admission is organised in accordance with the legislation in force. The admission exam takes place in **July and September** sessions.

CHAPTER II : CANDIDATES FOR ADMISSION

Art. 3

- (1) Only graduates with a baccalaureate degree obtained in Romania or equivalent, regardless of the year of high school graduation, have the right to participate in the admission exam for combined bachelor's degree and master's degree studies.
- (2) Citizens of the member states of the European Union, of the states belonging to the European Economic Area and of the Swiss Confederation can participate in the admission, under the same conditions provided by law for Romanian citizens, including regarding tuition fees.

CHAPTER III: REGISTRATION OF CANDIDATES

Art. 4

- (1) G.E. Palade UMPHST informs candidates of the conditions and documents necessary for the registration by displaying them at the institution's offices and on its own web page.
Registration for the admission exam in G.E. Palade UMPHST is done online, at <https://admitere.umfst.ro/> following the instructions and completing the online registration form .

- (2) **By uploading the requested documents on the registration platform, knowing and complying with the legal provisions in force, the candidates fully acknowledge their identity and take full responsibility for the content, form, authenticity, and veracity of the information transmitted, under an affidavit declaration.**

- (3) In order to complete the online registration form, the following documents and scanned/photocopied copies are required:
- a) high-school diploma; high-school graduates who took and passed the baccalaureate in the current year can present, instead of the baccalaureate diploma, standard certificates showing the general average from the baccalaureate exam and the average grades obtained in the high-school years, or, as an exception, the screenshot from the SIIR website of the Ministry of Education and Research, at a readable quality. **All candidates declared admitted are required to submit the baccalaureate diploma, in original, to the faculty secretariat on the date of enrollment in the first year. Failure to present the baccalaureate diploma, in the original, through the sole fault of the admitted candidate, within the established deadline, leads to the forfeit of the place financed from the state budget.**
 - b) transcript of records;
 - c) birth certificate;
 - d) identity card;
 - e) medical certificate issued by the family physician, or by other authorised entities, in accordance with the legal provisions or the conditions imposed by the authorities at the time of registration;



- f) an identity card type photo;
- g) supporting documents (death certificates of the parents - in the case of those orphaned by both parents; certificates from the residential child care communities, in the case of those in this situation; death certificate of the hero-martyr parent of the December 1989 Revolution; income certificates of parents or legal supporters or, as the case may be, of the candidates) - only for those candidates who request the exemption from payment of registration fees for the admission exam and only when they meet the conditions that entitle them to benefit from that exemption;
- h) documents proving the occupation of the parents, for the children of the teaching and auxiliary teaching staff who request exemption from the payment of registration fees for the admission exam;
- i) the graduation diploma of a faculty or equivalent certificate, for those who enroll to follow another faculty, as well as specification of the regime in which they graduated from the first faculty (subsidized or with a fee).
- j) for candidates who are still students at another faculty, a certificate specifying the regime (place subsidized from the state budget or with a fee) of the studies followed;
- k) proof of paying the registration fee and taking the admission exam.
- l) portfolio of personal works, presented according to the requirements of the current Methodology, in accordance with **ANNEX 03**.
- m) affidavit by which the candidate – in knowing of the legal provisions in force - takes full responsibility for the identity, content, form, authenticity, and veracity of the information transmitted.

By completing the documents in the online registration stage, the candidates express their agreement regarding the processing by G.E. Palade UMPHST of personal data.

- (4) After uploading the application form by the candidate and saving it on the application platform, the secretariat of the admission exam shall confirm the validation of the application or, if necessary, request the retransmission of the documents.
- (5) Following the validation by the admission secretariat of the content of the registration form and the uploaded documents, the candidates receive an exam ID, that they shall have upon themselves when taking the practical exam and shall present whenever needed and requested by the controls of the admission boards.
- (6) Registration for the admission exam is done by the candidate.

Art. 5

- (1) For each candidate enrolled in the admission exam, G.E. Palade UMPHST collects the data in accordance with the indications contained in Annex 1 to Order no. 3544/2013 of the MEN
- (2) Enrollment in the first year of studies of admitted candidates, both for the positions financed from the state budget and for those with a fee, shall be done at the faculty headquarters, according to the calendar of GE. Palade UMPHST and the submission of the original documents mentioned in **ANNEX 05** is required.
- (3) **If the declared admitted candidate does not appear for registration / enrollment or does not bring all the documents required by the current Methodology in accordance with the legal provisions in force, he shall forfeit the place occupied by admission. The place may be occupied by candidates ranked in lower positions, after confirmation, in the order of the options and averages obtained in the admission exam.**

Art. 6

- (1) **The fees supporting the admission exam, as well as the first year of study fees, are specified in APPENDIX 6 of the current Methodology.**



- (2) By law, the children of active or retired didactic and auxiliary teaching staff are exempted from paying registration fees for higher education admission exams and benefit from free accommodation in dormitories and boarding schools.

CHAPTER IV : CONDUCT OF THE ADMISSION EXAM

Art. 7

- (1) The preparation of the subjects for the practical exam falls, as a task and responsibility, exclusively to G.E. Palade UMPHST of Tg. Mures.
- (2) The Rector appoints by decision a Board for preparing the exam subjects.
- (3) When elaborating on the exam subjects, the members of the boards shall take into account the specifications contained in **ANNEX 03** of the current Methodology. The proposed themes for the exam subjects must be accompanied by:
- the evaluation criteria;
 - estimation of the required working time.
- (4) In the hours preceding the exam tests, the Board for preparing the exam subjects shall *ad hoc* draft the exam subjects, based on the themes of the portfolio of personal works, on the specific qualities and abilities of the candidates, which shall be tested by the respective test.
- (5) On the day before the practical tests of the admission exam, G.E. Palade UMPHST posts **on the university website and physically, in the university display area, until 18.00, the lists containing the distribution of candidates by halls, the entrance through which their access shall be made, as well as the time interval in which each candidate is allowed access to the exam hall.**
- (6) Candidates who have not arrived in the examination rooms by the time the envelope with subjects is opened do not have access to take the entrance exam tests, regardless of the reason for the delay.
- (7) On the days of the admission exam, any kind of didactic activities in the University are suspended, until the end of the admission tests.
- (8) Before the exam starts, the members of the Central Admission Board (in groups of at least two people) shall hand over the sealed envelopes containing the exam subjects to the responsible staff, in the exam halls.
- (9) The responsible staff checks the integrity of the seals in front of the candidates, and at the appointed time, they open the envelopes, distribute the subjects, announce and write on the board the duration of the test.
- (10) During the entire exam, the candidates cannot leave the place reserved for them, except in case of strict necessity, in which case they shall be accompanied by a member of the supervisory staff .
- (11) After the expiration of the allotted time, the paper shall be classified by the hall supervisor responsible, each candidate shall hand in the paper and sign for confirmation in front of the hall supervisor responsible.
- (12) Candidates shall have to take an eliminatory test of English linguistic competence, evaluated with a Passed/Failed qualification.



CHAPTER V: ADMISSION RESULTS

Grading

Art. 8

- (1) **The general admission average** (calculated with two decimals) for the combined bachelor's degree and master's degree studies within G.E. Palade UMPHST is minimum **6.00 (six)**.
- (2) **The overall admission average** is calculated as a weighted average with two decimals, in accordance with the current Methodology.
- (3) When calculating **the general admission average**, the baccalaureate average is taken into account.
- (4) **The final general admission averages** obtained by the candidates are valid for establishing the classification order, in accordance with the current Methodology.
- (5) The classification order resulted after the admission exam shall also be used for the distribution of places financed by study grants, being allotted to the best-ranked candidates in each field, within the limit of the places granted by the Ministry of Education
- (6) The current Admission Methodology provides criteria for tying the candidates, including in the case of equal averages obtained in the practical admission test, so that the number of places allotted for the admission exam is not exceeded.
- (7) **The scoring system for admission tests:**

In the process of scoring the two exam tests by the assessment boards, in addition to the evaluation criteria established for each exam subject, the following shall be evaluated:

- understanding and writing topic data;
- correctness in solving the subjects;
- correctness of the representations and graphic constructions used;
- expressiveness and accuracy of drawing;
- ability to create balanced compositions;
- ability to suggest the characteristics of the materials (where applicable);
- sense of observation and proportion;
- capacity for imaginative creativity and inventiveness;
- accuracy of the representation;
- pagination.

The portfolio of personal works, and the practical test of graphic representation are assessed by the same board made up of 5 members.

Candidates shall take an eliminatory test of English linguistic competence, according to the calendar, assessed with the Passed/Failed qualification, according to the established calendar (ANNEX 02). In the assessment of linguistic competence, the following shall be taken into account: linguistic competence certificates (FCE level B2; CAE level C1; CAMBRIDGE PROFICIENCY level C2; TOEFL; IELTS minimum level 5 – level B2; ECL level B2, C1, C2; FIDES level B2, C1, C2), complete high-school education in English; the prizes obtained in some national contests in the English language.



(8) Ranking of candidates

The ranking of the candidates for the admission exam shall be done in descending order of the general admission averages, expressed from a grade of 10.00 to a grade of 1.00. Admission shall be limited to places approved by the Ministry of Education

The final admission grade is calculated as follows:

$$30\% \times \text{average of the baccalaureate exam} + 70\% \times \text{grade at the admission exam}$$

In order for a candidate to be declared admitted, the final average to two decimals thus calculated (the overall admission average) must be a minimum of **6.00 (six)**.

In case of equality of the general admission average for the candidates ranked last, the tie-breaker shall be based on the grade obtained in the admission exam, and the candidate having the highest grade shall be declared admitted. If these grades are also equal, the tie-breaker shall be based on the sum of the extreme grades (the highest and the lowest) obtained in the baccalaureate tests, and the candidate having the highest sum of grades shall be declared admitted.

- (9) In the case of each student declared admitted and enrolled, G.E. Palade UMPHST Tg. Mureș collects the data contained in **APPENDIX 1** to order no. 3544/2013 of the MEN
- (10) Enrollment of students declared admitted following the admission exam is done by the decision of the UMPHST Rector.
After enrollment is approved, students are registered in the Enrollment Register under a unique number valid for the entire schooling period.
- (11) If an admitted candidate forfeits the student status acquired by exam (by withdrawing the enrollment file or by not appearing by the enrollment deadline according to the announced calendar), the vacant place is filled in the order of options and general admission average, as follows:
- by one of the rejected candidates with a general admission average equal to that of the last declared admitted, considering as tie-breaking criteria those specified in Art. 7 paragraph (8);
- by a rejected candidate with a general admission average greater than or equal to the minimum admissible general admission average 6.00 (six), considering the list in strictly descending order of averages.
- (12) The final result of the contest is communicated by displaying the ranking order of the candidates.

Appeals

Art. 9

- (1) The resolution of appeals is exclusively within the competence of G.E. Palade UMPHST of Tg. Mureș, according to the current Admission Methodology. The decision of the Appeal Commission is final.
- (2) Appeals regarding the results of the admissions exam must be made in writing, submitted to the faculty secretariat, and resolved within the term stipulated in the Calendar of G.E. Palade UMPHST of Tg. Mureș.
- (3) UMPHST is the only one in position to decide on the reliability of appeals. The rector shall designate the University Appeal Board by written decision.



- (4) **Appeals can only concern procedural issues, related to the way of recording and transmitting grades from the boards' lists to the central list.** The grading itself (the evaluation of portfolios and practical exams) cannot be contested, as it is the result of a collective decision, in accordance with the international grading system.
- (5) The candidate whose appeal was favorably resolved becomes a student, if he/she obtains a final admission grade higher (or equal to, subject to the tie-breaking criteria) than that of the last candidate initially admitted.
- (6) The validity of the change of the final average for the candidate whose appeal was favorably resolved, as well as bringing him/her to the appropriate position in the ranking of candidates, according to the order of options and final admission grades, is made with all the consequences arising from it.
- (7) The results of the higher education admission exam are verified and approved by the Central Admissions Board and are made public by posting them on the University's web page.
- (8) The list of candidates declared admitted following the exam remains **definitive** once the final lists containing the results of the appeals and the redistribution of any remaining available (unoccupied) places are posted.
- (9) If, after finalising the situation of admitted candidates, there is a significant number of unoccupied places in the first session, a second admission session can be organised in September.

CHAPTER VI : FINAL PROVISIONS

Art. 10

- (1) By virtue of university autonomy, the rights and duties arising from this operating status, the entire responsibility of the admission exam rests exclusively with the management of G.E. Palade UMPHST of Tg. Mures.
- (2) The Ministry of Education aims the compliance with the provisions of the current Methodology.
- (3) As a result of some normative acts issued by the M.E. or some express internal situations, changes may appear in the current Methodology that shall be publicly announced in due time.
- (4) The current Methodology shall be published on the webpage dedicated to the admission to G.E. Palade UMPHST of Tg. Mures.
- (5) Any additions to the present methodology shall be displayed on the UMPHST webpage dedicated to the admission examination.

The Senate of „George Emil Palade” University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș approved this regulation on the date of March 16th, 2023 and becomes effective on the date of March 17th, 2023.



Annexes

Annex 01: Recommended bibliography for the admission exam

Annex 02: Eliminator test of linguistic competence for admission to the department taught in english

Annex 03: Guidelines for preparing the portfolio of personal works

Annex 04: Requirements regarding the dimensions and type of documents that are uploaded online

Annex 05: Documents required for the enrollment of students in the first year of study

Annex 06: Fees for taking the admission examination and study fees for the first year of study



Annex 01

RECOMMENDED BIBLIOGRAPHY FOR THE ADMISSION EXAM

Admiterea în învățământul de arhitectură, the 2019 edition, Bucharest, Ion Mincu University Publishing House, 2019;
BUSSAGLI, Marco, Să înțelegem arhitectura, Bucharest, ed. RAO Encyclopedia, 2005;
CURINSCHI-VORONA, Gheorghe, Istoria arhitecturii în România, Bucharest, ed. Tehnică, 1981;
IONESCU, Grigore, Arhitectura pe teritoriul României de-a lungul veacurilor, Bucharest, ed. Academiei R.S.R., 1982;
IONESCU, Grigore, Istoria Arhitecturii în România, vol. I and II, Bucharest, ed. Academiei R.P.R., 1963-1965;
IONESCU, Grigore, Arhitectura populară românească, Bucharest, 1957.



ELIMINATORY TEST OF LINGUISTIC COMPETENCE FOR ADMISSION TO THE DEPARTMENT TAUGHT IN THE ENGLISH

Its objective is to test the ability to communicate fluently in English.

Deployment. Candidates shall be provided with a set of images and asked to:

- describe the images;
- comment about /have a dialogue on the images together with another candidate and/or the examining teacher.

Candidates who have obtained one of the following language proficiency certificates are not required to take the exam:

- FCE (level B2*)
- CAE (level C1*)
- CAMBRIDGE PROFICIENCY (level C2*)
- OXFORD TEST OF ENGLISH (level B2*)
- TOEFL
- IELTS minimum level 5 (level B2*)
- ECL – level B2, C1, C2*
- FIDES – level B2, C1, C2*
- baccalaureate diploma certifying the level of linguistic competence (level B2*)

* levels are in line with **the Common European Reference Scale for Foreign Languages.**



GUIDELINES FOR PREPARING THE PORTFOLIO OF PERSONAL WORKS

General considerations

- In order for the candidate to prepare **the portfolio of personal works**, he/she shall select those works that he/she considers representative and relevant to demonstrate his/her skills in terms of vision in space, creativity, imagination, general and specialised knowledge, ability to handle plan and spatial representation.
- The exam shall also consist in the board's evaluation of this portfolio of personal works, which shall be submitted online upon registration by the candidate. Thus, some of the subjects of the graphic representation practical exam shall be correlated with the themes of each candidate's individual portfolio;
- Through the evaluation of the portfolio of personal works by the grading board, the candidates' abilities and skills shall be tested in relation to the targeted specialisation;
- The portfolio of personal works shall be evaluated according to the specific requirements of the specialisation of the first option expressed by each individual candidate, for which he/she takes the practical exam;
- The content of the portfolio of personal works, its structure and themes, are mandatory and in accordance with the specifications of this annex;
- **Portfolios containing images or information of an obviously political or religious derogatory, obscene, pornographic, or any other representations incompatible with university standards shall be removed from the exam.**

The structure of the portfolio of personal works

The portfolio of personal works shall necessarily have **4 thematic Sections**, respectively:

- S1 - General knowledge;
- S2 - Spatial view;
- S3 - Specialised knowledge;
- S4 - Subjects-works left to the candidate's choice.

The number of boards included in the portfolio of personal works

The 4 thematic Sections shall be presented on a number of 12 boards (with horizontal pagination.)

The portfolio submitted online in pdf format shall include **a total of 12 pages** (proportional to the dimensions of the A3 format): 3 pages each for each of the 4 sections S1, S2, S3, S4. The pages shall be submitted in a single format document pdf, minimum resolution of each page – 150 dpi.

The number of boards and their format as recorded above are mandatory.

Description of the content of the thematic sections

For an easier understanding by the candidates, regarding the content of the sheets (transmitted in pdf format as pages of a single digital document) that shall be dedicated to the thematic sections included in the portfolio, we suggest some general directions of approach for each of the mandatory sections of portfolio of personal works.



Suggestions for the content of the thematic sections of personal work portfolios:
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Express mentions for the number of drawings on the board.

Section 1 – general knowledge (3 pages):

- drawings representing perspective or axonometric views of famous, representative, heritage buildings, etc.;

Section 2 – space view (3 pages):

- drawings that express the understanding and ability to represent geometric volumes / compositions of geometric volumes in / view / section / axonometry, representing objects, abstract compositions or buildings, descriptive geometry exercises, etc.;

Section 3 – specialised knowledge (3 pages):

- drawings representing overall or detailed images of objects / architectural ensembles represented by plans / sections / facades-elevations / unfolded etc., as well as free perspectives / axonometrics;
- drawings representing architectural bodies / compositions, abstract or concrete structures, with rendering of materials, textures, colours, etc.;
- drawings representing buildings or assemblies with rendering of materials, shadows, surrounding elements;
- drawings representing architectural interiors with the suggestion of atmosphere, light effects, materials, etc.;

Section 4 – topics of the candidate's choice (3 pages):

- any other graphic representations with free subjects and themes, using techniques of your choice, considered relevant to the candidate's interests and programme of study chosen.

Total = 12 pages (pdf format, with pages proportional to the dimensions of the A3 format, maximum size 30 MB)

Presentation technique of the drawings contained in the portfolio

In creating the portfolio of personal works, the candidate can opt for any technique considered relevant and representative. Thus, the graphic representations can be made in graphite pencil, charcoal, colored pencils, ink, watercolor or other techniques (collage, photo processing, photomontage, etc.) that the candidate has mastered.

The electronic format in which the portfolios shall be submitted

- The plans that make up the portfolio of personal works shall be scanned / photographed and sent unedited, in the form of a single document in pdf format, at an optimal resolution (min. 150 dpi).
The size of the portfolio of personal works in the form of a single pdf document, shall not exceed the size of 30 MB.
- Each page shall have distinctly marked, in the upper right corner, the section to which it belongs and the number, in the form: S1/ P1 (Section 1, Page 1) etc., S2/ P1 (Section 2, Page 1) etc., S3 / P1 (Section 3, Page 1) etc., S4/ P1 (Section 4, Page 1) etc.
- Writing the name of the candidate or the writings on the boards of the portfolio of personal works (other than those mentioned in the previous paragraph or those communicated as explicit requirements in the description of the content of the thematic sections) shall lead to exclusion from the exam.



REQUIREMENTS REGARDING THE SIZE AND TYPE OF DOCUMENTS UPLOADED ONLINE

DOCUMENT	FORMAT	DIMENSION
a) high-school diploma; or standard certificate	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb
b) transcript of records, for the promotions to which it is issued;	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb
c) birth certificate	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb
d) identity card	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb
e) medical certificate issued by the school offices or by the family physician	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb
f) photo (ID type)	JPG or PDF	300 dpi, (410x530 pixels), Max. 1 Mb
g) supporting documents (death certificate of the parents - in the case of those orphaned by both parents; certificates from the residential child care communities, in the case of those in this situation; the death certificate of the hero-martyr parent of the December 1989 Revolution; income certificates of parents or legal supporters or, as the case may be, of the candidates) - if applicable	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb
h) documents proving the occupation of the parents for the children of the teaching and auxiliary teaching staff who request an exemption from the payment of registration fees for the admission exam - if applicable	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb
i) the graduation diploma of a faculty, in original or a certificate, for those who enroll in order to follow another faculty, as well as specifying the regime in which they graduated from the first faculty (subsidized or with a fee)	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb
j) Declaration form attesting to the fact that I am / am not a student at another faculty and have benefited / not benefited from a subsidy from the state budget.	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb
k) for candidates who are still students at another faculty, a certificate specifying the regime (subsidized or fee-based) of the studies followed	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb
l) Proof of payment of the registration fee, specifying the faculty and specialisation to which registration is desired.	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb
m) Portfolio of works	PDF or PDF	Max. 30MB
n) Affidavit by which the candidate - knowing the legal provisions in force - the candidates fully acknowledge their identity and take full responsibility for the content, form, authenticity and truthfulness of the information transmitted.	JPG or PDF	A4, 150 dpi (1240x1754 pixels), Max. 3 Mb

The dimensions in pixels are orientative, they may vary depending on the default resolutions of the tools used to digitise the documents (scanner, phone, etc.). Pixel sizes may increase, while maintaining the maximum file size in MB.



DOCUMENTS REQUIRED FOR THE REGISTRATION OF STUDENTS IN THE FIRST YEAR

Candidates declared admitted shall present the following documents when enrolling in the first year of studies:

- registration form for the first year of studies in the original, completed, signed, dated;
- Baccalaureate diploma / CNRED baccalaureate equivalency certificate, in original;
- high-school transcript of records, in original;
- bachelor's degree diploma (if applicable), in original;
- diploma supplement/ transcript (if applicable), in original;
- bachelor's degree graduation certificate for the current promotion (if applicable), in original;
- certificate regarding the fee/budget regime (if applicable), in original - for students/graduates of the second faculty;
- personal data processing agreement statement in the original, completed, signed, dated;
- completed, dated, signed study contract in 2 copies;
- registration fee payment receipt - copy;
- receipt for the payment of installment 1 of the annual study fee, in the case of candidates admitted to places with a fee - copy;
- 2 photographs in ID card format;
- copy of identity card;
- copy of birth certificate;
- copy of marriage certificate (if applicable);
- original medical certificate;
- original supporting documents for candidates admitted to particular places (Roma, Olympians, high-school graduates from rural areas, etc.).



FEES FOR TAKING THE ADMISSION EXAMINATION AND STUDY FEES RELATED TO THE FIRST YEAR

The fees for taking the admission exam, as well as the first year of study fees , are specified in APPENDIX 6 of the current Methodology. The fees related to taking the entrance exam, as well as the study fees related to the first year, are as follows:

Registration fee: **200 RON**

The fee for taking the entrance exam: **480 RON**

Registration fee: **100 RON**

Fee for the first year of study – Architecture study programme taught in English, combined bachelor's degree and master's degree study system - **7,700 RON**