



Reference documents:

National Education Law No. 1/2011 (OJ 18/10 Jan. 2011) with subsequent modifications and additions

Charter of the University of Medicine, Pharmacy, Science, and Technology of Târgu-Mureș 2018

Government Decision no. 457/2011 regarding approval of the Methodology – competition procedure for filling vacant teaching and research positions, in higher education, with subsequent modifications and additions

MENCS Order no. 6129/2016 regarding approval of minimum necessary and mandatory standards for conferring academic titles, professional research-development titles, doctoral supervisor and habilitation certificate.

Law no.319/2003 regarding the Status of research-development staff

MEC Order no. 4020/07. 04. 2020

GEORGE EMIL PALADE UNIVERSITY OF MEDICINE, PHARMACY, SCIENCE, AND TECHNOLOGY OF TÂRGU MUREȘ

METHODOLOGY FOR FILLING TEACHING AND RESEARCH ACADEMIC POSITIONS

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Chapter 1. General dispositions

Art. 1.

- (1) The methodology of George Emil Palade University of Medicine, Pharmacy, Science, and Technology (UMFST) of Târgu-Mureș provides the way to register for the competition and to fill the teaching and research positions within the University, in accordance with the provisions in force and with the development strategy of the University.
- (2) Filling teaching and research positions for an indefinite period is achieved only by **public competition**, organized by GE Palade UMFST of Tg-Mureș in accordance with the provisions of this methodology, the framework methodology, as well as in compliance with the provisions of the National Education Law no.1 / 2011 .
- (3)
 - a. Based on the MEC Order no. 4020/2020 regarding the derogation from the legal provisions in the field of higher education, during the state of emergency in Romania, with the assumption of public responsibility, within G.E. Palade UMFST of Tg. Mureș, the competitions for teaching or research positions can be held online, according to the technical instructions sent by the university, using the official online communication platform used by the university.
 - b. The competition commissions prepare the evaluation reports online. These will be signed electronically by the members of the commission, if they cannot be physically signed.
 - c. The date and time of these activities will be posted on the university website before the existing legal deadline, specifying in the announcement that persons wishing to participate in the public part of the activity can do so online by sending an e-mail request to the Rector's Office no later than 24 hours before the scheduled time of that activity. The University will send by email the specific login data to the address from which the login was requested and will allow the online access of the interested person for the entire period of the public stage of the activity.
 - d. The minutes of the activity will explicitly specify the measures taken to ensure the public nature of the activity and the details regarding the participation of the persons concerned (expression of opinions, questions, etc).
 - e. The activities carried out by the online commissions will be fully registered and will be archived according to the existing norms for the competition documents.
 - f. The above provisions are valid for the period of the state of emergency during which direct meetings cannot take place.
- (4) For filling teaching and research positions within George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu-Mureș only persons who meet the minimum and mandatory standards for teaching positions and research in higher education, approved by order of the Minister of Education, according to art. 219 paragraph (1) letter a) and art. 295 paragraph (1) of the National Education Law no. 1/2011 can apply.
- (5) The standards of G.E Palade UMFST of Tg-Mureș are superior or equal to the national minimum standards, approved by order of the Minister of Education, according to art. 219, paragraph (1) letter a) of the National Education Law no. 1/2011

Art. 2. (1) The following teaching and research positions can be obtained through competition:

- a) assistant professor – tenured position;
 - b) lecturer;
 - c) associate professor;
 - d) professor;
 - e) research assistant;
 - f) scientific researcher;
 - g) scientific researcher, level III;
 - h) scientific researcher, level II;
 - i) scientific researcher, level I.
- (2) The equivalence between research positions and teaching positions is as follows:
- a) scientific researcher will be recognized as equivalent to assistant professor, in the case of those who have a PhD;
 - b) scientific researcher, level III will be recognized as equivalent to lecturer;
 - c) scientific researcher, level II will be recognized as equivalent to associate professor;
 - d) scientific researcher, level I will be recognized as equivalent to professor.
- (3) The candidate must cumulatively meet the conditions imposed by the national minimum standards and by the university standards for each teaching and research position he/she applies for.

Art. 3. Only the positions declared vacant may be filled through competition. A post shall be considered vacant if it appears so in the annual academic position list. The position is vacated in one of the following ways:

- a) termination of the employment contract, by retirement, death, resignation, dismissal or by another way of termination of the employment contract, according to the law;
- b) transfer of the person occupying the position to another position within the University, as a result of winning a competition.

Art. 4. Teaching and research positions cannot be advertised for public competition by transforming an occupied position into a higher rank position.



Chapter 2. Competition for academic job openings

Art. 5. (1) The proposal for filling a vacancy shall be made by the head of the discipline or the head of the department, as the case may be, or by the head of the doctoral school, depending on the structure concerned, by submitting a report of necessity endorsed by the Department Council or by the Doctoral School Council. The list of job openings is approved by the Dean and submitted to the Administrative Board of the University for approval, according to art. 213 paragraph (13 letter c) of Law no.1 / 2011. In special cases, related to the institutional strategy of the University, the Administrative Board of the University may approve the competition for certain positions, after consultation with the head of the discipline or the head of the department, where there are no separate disciplines.

(2) In the report, the posts will be individualized by indicating the position in the positions chart of the department, the line of study, the academic job description and the way in which the vacancy will be filled.

Art. 6. (1) The competition announcement will be made public at least two months before the application deadline, as follows:

- a) on the main page of the University website;
- b) on the specialized website of the Ministry of Education and Research;
- c) in the Official Gazette of Romania, part III;
- d) on the notice board of the University.

(2) "G.E Palade" UMFST of Tg-Mureș can organize a competition for tenured teaching or research position **only after the publication** by the Ministry of Education and Research of the respective vacant teaching position, in the Official Gazette of Romania, Part III.

Art. 7. On the web page of the competition, according to the terms provided in art. 6, the following information will be published:

- a) the academic job description;
- b) the duties / activities related to the vacancy, including the teaching norm and the types of activities included in the teaching norm, as well as the research norm, respectively;
- c) the minimum salary for the position at the time of employment;
- d) the competition schedule;
- e) the topic of the competition tests, including the lectures, courses or the topics from which the competition commission can choose the topic of the tests;
- f) description of the competition procedure;
- g) the complete list of the documents that the candidates must include in the registration file;
- h) the address to which the registration file must be sent.

Art. 8.

(1) Announcements for the positions of Associate Professor and University Professor, Grade II Scientific Researcher and Grade I Scientific Researcher will be published in English as well.

(2) The announcement regarding the organization of the competition for the position of **fixed term assistant professor**, will be published at least 15 days before the deadline for registration of candidates, in the following ways:

- a) on the University website;
- b) on the notice board of the University;
- c) at the headquarters of the discipline that puts the position up for competition.

Art. 9.

- (1) The registration for the competition starts on the day of the publication in the Official Gazette of Romania, Part III, of the position put up for competition.
- (2) The competitions are open. All the persons who meet the application criteria can apply for the position, without any discrimination, in accordance with the law. The specific conditions of the respective vacancy, presented at art. 7, must not contain discriminatory provisions regarding sex, ethnic or social origin, citizenship, religion or faith, disabilities, political opinions, social or economic status and must not refer to seniority or other provisions that disadvantage candidates from other institutions or from abroad.
- (3) Candidates who, in the teaching norm of the position to be filled, have teaching activities in a language other than the language in which they graduated, will submit a certificate of linguistic competence from an accredited body, certifying their proficiency in that language (Cambridge, IELTS, TOEFL, LCCI, TRINITY, ECL, IESOL, PROFEX or other equivalents).
- (4) Only candidates who have a PhD in the field of the vacant teaching or research position can apply.
- (5) The fixed-term employment of an assistant professor is of one year for the positions where the competition ended before the beginning of the academic year or one semester for those that took place before the beginning of the second semester of the academic year.
- (6) An assistant professor employed with a fixed-term contract, based on the favourable report made by the head of discipline or the head of the department, as the case may be, where there are no organized disciplines, at the end of the first employment period and with the approval of the Dean and the Administrative Board, may extend the employment period for another year without the need to take part in the competition, provided that:
 - a) the position remains vacant in the positions chart;



- b) continues to meet the minimum conditions provided by law;
- c) during the employment period, the assistant has fulfilled the minimum criteria of professional and scientific activity, as provided in the annual evaluation form specific to the position of assistant professor.
- (7) The total duration of a fixed-term contract for an assistant professor may not exceed 3 years, according to the provisions of the Labour Code and of art. 294 of Law no. 1/2011.

Chapter 3. Organising and conducting the competition for academic teaching positions

Art. 10. The conditions for applying to vacant teaching positions:

- (1) For the position of **assistant professor with permanent contract**, the following are cumulatively required:
 - a) Holding a bachelor's degree in accordance with the specialization of the position put up for competition;
 - b) Holding a doctoral degree; upon registration, a Certificate issued by the MEC approving the doctoral thesis by the CNATDCU can be accepted, in the absence of the Order of Minister of confirmation, provided that it is presented before the competition;
 - c) Resident doctor / pharmacist title or a higher medical / pharmaceutical title for the disciplines that have a correspondent in the network of the Ministry of Health, except for the positions from the disciplines that do not have a correspondent in the network of the Ministry of Health and those from the preclinical disciplines;
 - d) The general average of at least 8.50 for undergraduate studies, without repeating a university year for not fulfilling the minimum number of credits; The general average for bachelor's studies means the arithmetic average between the average of each year of study and the average of the bachelor's exam.
 - e) Certificate of English language proficiency from an accredited certification authority;
 - f) Specific standards ("Petru Maior" Faculty of Sciences and Letters): fulfilment of 25% of the partial criteria and of the total score related to the position of associate professor in accordance with *the Order of the Minister of National Education and Scientific Research no. 6129/2016 regarding the approval of the minimum necessary and obligatory standards for conferring academic titles, of the professional degrees of research-development, of the quality of doctoral supervisor and of the habilitation certificate*.
- (2) For the position of **fixed-term assistant professor**, the cumulative fulfilment of the following requirements is necessary:
 - a) Holding a bachelor's degree in accordance with the specialization of the position put up for competition;
 - b) Being a PhD student or holding a doctoral degree;
 - c) Certificate of English language proficiency issued by an accredited certification authority;
 - d) The general average of at least 8.50 for undergraduate studies, without repeating a university year for not fulfilling the minimum number of credits; The general average for bachelor's studies means the arithmetic average between the average of each year of study and the average of the bachelor's exam.
 - e) Resident doctor / pharmacist title or a higher medical / pharmaceutical title for the disciplines that have a correspondent in the network of the Ministry of Health, except for the positions from the disciplines that do not have a correspondent in the network of the Ministry of Health and those from the preclinical disciplines.
- (3) For the position of **lecturer**, the cumulative fulfilment of the following requirements is necessary:
 - a) Holding a bachelor's degree in accordance with the specialization of the position put up for competition;
 - b) Certificate of English language proficiency from an accredited certification authority.
 - c) Resident doctor / pharmacist title or a higher medical / pharmaceutical title for the disciplines that have a correspondent in the network of the Ministry of Health, except for the positions from the disciplines that do not have a correspondent in the network of the Ministry of Health and those from the preclinical disciplines
 - d) Specific standards (Faculty of Medicine, Faculty of Medicine in English, Faculty of Dentistry, Faculty of Pharmacy):
 - 5 articles in the field of competence for which (s) he is applying, published in extenso in ISI/IDB journals, of which at least 3 as main author and at least 2 articles published in ISI indexed journals ;
 - 1 scientific book as author or co-author or author of 3 chapters in a scientific book, in the field of the position he/she is applying for;
 - winning at least one grant / project in a competition, in his/her field of competence, having at least the status of member in the project team in the field of competence for which he / she is applying or accepting for financing from economic agents a research contract carried out through "GE Palade" UMFST of Tg-Mureș. The grant / project can be equated by 2 ISI / IDB articles, of which at least one as main author. Grants won in competitions are also taken into account, as a project manager, which finances scientific events, such as exploratory workshops / advanced study schools, etc. The minimum score obtained according to the evaluation grid must be 60 points.
 - e) Fulfilment of 50% of the total related score (Faculty of Engineering and Information Technology), of the partial criteria and of the total score ("Petru Maior" Faculty of Sciences and Letters); partial (Faculty of Economics and Law) of the minimum standards related to the position of associate professor, in accordance with the *Order of the Minister of National Education and Scientific Research no. 6129/2016 regarding the approval of the minimum necessary and*



mandatory standards for conferring academic titles, of the professional degrees of research-development, of the quality of doctoral supervisor and of the habilitation certificate.

- f) Starting with the academic year 2020/2021, it will be mandatory to demonstrate an internship of at least 3 consecutive months, in a laboratory / institute / section in the field of the position put up for competition or 3 cumulative months of teaching activities abroad. As an exception, the obligation to meet this criteria is suspended for the entire duration of the state of alert / state of emergency imposed by the COVID - 19 pandemic and for a period of another 1 year after the official cessation of this state.
- (4) For the position of **associate professor**, the cumulative fulfilment of the following requirements is necessary:
- Holding a doctoral degree, in the field of the vacant position;
 - Certificate of English language proficiency from an accredited certification authority, if the position requires teaching activities in English ;
 - Resident doctor / pharmacist title or a higher medical / pharmaceutical title for the disciplines that have a correspondent in the network of the Ministry of Health, except for the positions from the disciplines that do not have a correspondent in the network of the Ministry of Health and those from the preclinical disciplines;
 - Meeting the minimum necessary and obligatory national standards for teaching positions, specific to the teaching position of associate professor, approved by Order of the Minister of National Education and Scientific Research no. 6129/2016 regarding the approval of the minimum necessary and mandatory standards for conferring teaching degrees in higher education, professional research and development degrees and additionally:

For the **Faculty of Medicine** and the **Faculty of Pharmacy**:

- 9 articles in the field of the position he/she applies for, published in ISI indexed journals with impact factor, of which at least 6 articles as main author; for the remaining 3 articles, co-authorship is accepted. Original research articles and reviews will be taken into account, and, in the case of journals with IF > 3, Case presentations/Clinical Case studies, Letters to editor as well; the classification is that which appears on the Web of Science website, under Document type;
 - Hirsch Index calculated by ISI Web of Science, Core Collection, Thomson Reuters for the candidate's entire career (all years) of minimum 4;
 - Cumulated impact factor as main author, obtained from the publications as main author, corresponding author, last author, author with equal contribution, of minimum 6.
- a. For the **Faculty of Dentistry**:
- 5 ISI articles in the field of the position for which he/she is applying, in medical or medical/dental journals, respectively, with a minimum IF of 0.3, as main author, since the last promotion or in the last 5 years, for those who have not worked in higher education;
 - 10 IDB articles in medical or medical-dental journals, respectively, as main author, since the last promotion or in the last 5 years, for those who have not worked in higher education (ISI articles, other than the 5 mentioned above, can be equated as follows: 1 ISI article=3 IDB articles, but not vice versa).
- b. For the **Faculty of Sciences and Letters**:
- fulfilment of 25% of the partial criteria and of the total score related to the position of associate professor in accordance with the Order of the Minister of National Education and Scientific Research no. 6129/2016 regarding the approval of the minimum necessary and obligatory standards for conferring academic titles, of the professional degrees of research-development, of the quality of - - doctoral supervisor and of the habilitation certificate
- e) **specific standards**, common to **Faculty of Medicine, Faculty of Pharmacy and Faculty of Dentistry**:
- At least 2 specialized books, published in CNCS-recognized or international publishing houses, of which at least 1 book as main author, since the last promotion;
 - At least 3 ISI articles of the obligatory ones as main author to be as first author and minimum 2 of them to be of original research article type; of the ISI articles, 5 articles must be published since the last promotion;
 - 15 BDI articles in extenso, in the field of competence for which they are applying, published in IDB indexed journals, of which 5 since the last promotion except Dentistry where, since the last promotion, there must be 10 IDB articles; (with equivalences: 1 ISI article with IF <1 is equivalent to 3 IDB articles; 1 ISI article with IF ≥ 1 is equivalent to 5 IDB articles; in Dentistry the equivalent of 1 ISI = 3 IDB, regardless of FI); of the 15 IDB articles, the quality of main author for 5 articles; of the 5 articles since the last promotion, 3 articles as the main author except Dentistry where, since the last promotion, there must be 10 IDB articles as main author; Equivalent ISI articles are also not quantified under the criterion Articles in extenso in ISI indexed journals. The candidate can achieve the number of articles as main author even after the ISI / IDB equivalence. It is not possible to equate IDB articles with ISI articles. At least 8 articles must be the result of original research; the number shall be kept taking into account the ISI / IDB equivalences; Articles of the Original research, Review, Case presentation / Clinical Case study types are taken into account, according to art. 10 3 c) point in the case of Medicine and Pharmacy;
 - A maximum of 3 articles AHEAD OF PRINT are accepted, if they have a DOI;



- 2 grants/projects won in competitions, in the field the candidate is applying for, of which at least 1 as project responsible ;
 - Obtaining at least 350 points after applying the Evaluation grid, of which at least: Teaching and professional activity=at least 25 pts, Research=190 pts; Recognition and impact of activity=135 pts.
- f) Starting with the academic year 2020-2021, it will be mandatory to demonstrate an internship of at least 3 consecutive months, in a laboratory / institute / section in the field of the position put up for competition or 3 cumulative months of teaching activities abroad. As an exception, the obligation to meet this criteria is suspended for the entire duration of the state of alert / state of emergency imposed by the COVID - 19 pandemic and for a period of another 1 year after the official cessation of this state.
- (5) For the position of **professor**, the cumulative fulfilment of the following requirements is necessary:
- a) Holding a doctoral degree, in the field of the vacant position;
 - b) Certificate of English language proficiency from an accredited certification authority, if the position requires teaching activities in English;
 - c) Holding the Habilitation Certificate;
 - d) Resident doctor / pharmacist title or a higher medical / pharmaceutical title for the disciplines that have a correspondent in the network of the Ministry of Health, except for the positions from the disciplines that do not have a correspondent in the network of the Ministry of Health and those from the preclinical disciplines
 - e) Fulfilment of the minimum necessary and obligatory national standards for teaching positions, specific to the teaching position of associate professor, approved by Order of the Minister of National Education and Scientific Research no. 6129/2016 regarding the approval of the minimum necessary and mandatory standards for conferring teaching degrees in higher education, professional research and development degrees and additionally:
 - For the **Faculty of Medicine and the Faculty of Pharmacy**:
15 articles in the field of the position (s)he applies for, published in ISI indexed journals with impact factor, of which at least 10 articles as main author; for the remaining 5 articles, co-authorship is accepted; Original research articles and reviews will be taken into account, and, in the case of journals with IF > 3, Case presentations/Clinical Case studies, Letters to editor as well; the classification is that which appears on the Web of Science website, under Document type
 - f) Hirsch Index calculated by ISI Web of Science, Core Collection, Thomson Reuters for the candidate's entire career (all years) of minimum 6.
 - Cumulated impact factor as main author, obtained from the publications as main author, corresponding author, last author, author with equal contribution, of minimum 10.
 - b. For the **Faculty of Dentistry**:
 - 8 ISI articles in the field of the position for which he/she is applying, in medical or medical-dental journals, respectively, with a minimum IF of 0.3, as main author, since the last promotion or in the last 5 years, for those who have not worked in higher education
 - 20 IDB articles in medical or medical-dental journals, respectively, as main author, since the last promotion or in the last 5 years, for those who have not worked in higher education (ISI articles, other than the 8 mentioned above, can be equated as follows: 1 ISI article=3 IDB articles, but not vice versa.
 - c. For the **Faculty of Sciences and Letters**
 - Fulfilment of 125% of the criteria listed as mandatory minimum standard, required for the conferring of academic titles, of professional degrees in research-development, of the *title of doctoral supervisor and of the habilitation certificate*.
 - g) **specific standards** for the **Faculty of Medicine, Faculty of Dentistry, Faculty of Pharmacy**:
 - At least 2 specialized books, published in CNCS-recognized or international publishing houses, of which at least 1 book as main author, since the last promotion; At least 5 ISI articles of the obligatory ones as main author must be as first author and at least 5 of them must be of original research article type; of the ISI articles, 5 articles must be published since the last promotion; for Dentistry, of the 8 mandatory ISI articles as main author published since the last promotion, at least 3 must be as first author and at least 5 original research articles.
 - 25 in extenso BDI articles, in the field of competence for which they are applying, published in IDB indexed journals, of which at least 5 since the last promotion, except Dentistry where, since the last promotion, there must be 20 IDB articles; of the 25 IDB articles, the quality of main author for 10 articles, except Dentistry where, since the last promotion, there must be 20 IDB articles as main author (with equivalences: 1 ISI article with IF < 1 is equivalent to 3 IDB articles; 1 ISI article with IF ≥ 1 is equivalent to 5 IDB articles; in Dentistry the equivalent of 1 ISI = 3 IDB, regardless of FI). Equivalent ISI articles are also not quantified under the criterion *Articles in extenso in ISI indexed journals*. The candidate can achieve the number of articles as main author even after the ISI / IDB equivalence. It is not possible to equate IDB articles with ISI articles. At least 15 of the 25 articles must be the result of original research; the number shall be kept taking into account the ISI / IDB equivalences; Articles of the Original research, Review, Case presentation / Clinical Case study types are taken into account, according to art. 10 4 c) point a. .



- A maximum of 3 articles AHEAD OF PRINT are accepted, if they have a DOI;
- 3 grants/projects won in competitions, in the field the candidate is applying for, of which at least 1 as project manager
- Obtaining at least 650 points after applying the Evaluation grid, of which at least: Teaching and professional activity=at least 50 pts, Research=400 pts; Recognition and impact of activity=200 pts.

(6) Minimum conditions – the necessary minimum score for participation in the competition, in accordance with the national minimum standards and with the University standards – **in the field of healthcare:**

	Category			
	Field of activity	Lecturer	Associate professor	Professor
1	Teaching/professional activity	10	25	50
2	Research activity	50	190	400
3	Recognition and impact of the activity		135	200
Total		60	350	650

Chapter 4. Organization and conduct of the competition for filling research positions

Art. 11. In the case of **research positions**, it is necessary to meet the conditions provided by Law no. 319/2003 on the status of research and development staff and Law no. 1/2011, as follows:

- a) in the case of permanent contract positions, holding a doctoral degree;
- b) meeting the national minimum standards corresponding to the research position for which he/she is applying, approved by the Ministry of Education and Research.

Art. 12. The proposal for organizing the competition for a vacant research position is made at the proposal of the head of IOSUD or of the head of the Scientific Research and Technological Innovation Unit in whose structure the position is, by justification report. In order to fulfil the scientific development strategy of UMFST, the proposal may also come from the Administrative Board, after consultation with the director / coordinator / head of the Research Centre / Laboratory or with the head of IOSUD.

Art. 13. The list of positions proposed for competition is approved by the Administrative Board.

Art. 14. The application for the competition is submitted after the publication of the competition in the Official Gazette, part III.

(2) The application for research positions is made within 30 days from the date of the announcement.

(3) The application process ends 15 days before the first competition test.

Art. 15. The registration fee for the competition is identical to the fees for equivalent teaching positions.

Art. 16. The duration of the completion of the competition for research positions is 30 days from the closing date of the registration, at the level of the competition commission.

Art. 17. The competition respects the right of equal opportunities of all candidates.

Art. 18. For filling research positions, the legal provisions regarding the incompatibilities for teaching positions must be observed.

Art. 19. The fulfilment of the application criteria and of the legality conditions is evaluated, certified and communicated in the same way as in the case of teaching positions (Chapter III). The registration files for the competition will contain the same documents as the applications for teaching positions (Chapter III). The content of the file cannot be changed after its submission.

Art. 20. The proposals for the competition commissions and for the complaints commissions are made by the head / coordinator / manager of the Research Centre / Laboratory or by the IOSUD manager in whose structure the position is, are approved in favour by the Administrative Board and by the University Senate. The members of the competition commission cannot be part of the complaints commission.

Art. 21. Within 48 hours from its issuance, the Rector's decision to appoint the commissions is sent to the relevant ministry and published on the competition website.

Art. 22.

(1) The activities of the competition commissions are carried out similarly to those for filling equivalent teaching positions.

(2) The competition commissions for the research positions are formed by research and development staff or academic staff from the university or from outside it, who have a scientific degree higher or at least equal to that of the position put up for competition.

(3) The competition commission for the positions of research assistant and scientific researcher must be composed of a chairperson, 2 members, 1 alternate member and a secretary.

(4) The competition commission for the position and the grade of scientific researcher degree III is composed of a chairperson, 3 members (specialists in the position profile, holding a title and professional degree equal or higher than of the position put up for competition), 2 alternate members and a secretary.

(5) The competition commission for the positions of scientific researcher grade II and scientific researcher grade I consists of: a chairperson, 4 members (academic teaching and research staff, of which at least 2 from outside the university, who have a higher scientific title or at least equal to that of the position put up for competition), 2 alternate members and a secretary.



Art. 23. Graduates of higher education institutions, corresponding to the field and specialization required in the competition for the respective position can enter the competition for the positions of scientific researcher or research assistant, respectively.

Art. 24.

(1) The position of research assistant may be filled only by those who have the status of doctoral students and only for a fixed period.

(2) The position of scientific researcher may be filled only by those who have a PhD diploma.

Art. 25. The specific qualification for the position of scientific researcher consists of the following:

(1) for the positions of scientific researchers, graduates of long-term higher education or Bologna system and master's degree in the specialty for which they are applying may apply.

(2) Candidates must be authors of at least 3 scientific articles published in ISI Web of Science Core collection journals / proceedings, of which at least two must be as first author.

(3) Candidates in the medical-pharmaceutical field who apply for clinical research positions must have at least the status of resident doctor in the respective specialty / field.

Art. 26. The competition for position of research assistant / scientific researcher positions consists of a written test, the oral / practical test and is carried out similarly to the competition for teaching positions.

Art. 27. The topics of the written test for the position of research assistant and scientific researcher are established by the director / coordinator / head of the Research Centre / Laboratory or by the director of IOSUD in whose structure the position is.

Art. 28. The specific requirements for the position of grade III scientific researcher are the following:

(1) having a PhD in science;

(2) author of at least 5 scientific articles / proceedings published in ISI Web of Science Core collection journals, minimum 3 as first author;

(3) Hirsch index of at least 3 (Web of Science).

Art. 29. In order to fill the positions of grade II and I scientific researcher, the candidate must hold the title of doctor and meet the national CNATDCU standards in force, specific to the field of the position and the equivalent teaching degree.

Art. 30.

(1) The competition for the position and grade II and I scientific researcher consists of: evaluation of the file, presentation of an original research project, which involves the coordination of a team of researchers, and a public lecture.

(2) The length of the research project presentation is 30 minutes. The presentation is attended by all the members of the commission, being accompanied by a Q&A session, and the evaluation is made by scoring from 1 to 100. The minimum score for passing is 80 points.

(3) The public lecture lasts 30 minutes. During it, the candidate presents the most significant previous professional results and the research career development plan. This test must contain a Q&A session from the commission and the audience. The lecture is public, attended by all the members of the commission, and the evaluation is made by awarding the status of accepted / rejected.

(4) The classification of the candidates will be made on the basis of the final score which is calculated according to the following algorithm - 30% - the score of the research project, 70% evaluation of the scientific activity.

Art. 31 Following the tests, the competition commission formulates a final report, which is submitted for approval to the University Senate. Each member of the commission has the obligation to clearly name the candidate considered to be the winner of the competition.

Art. 32. The complaints may be submitted exclusively for non-compliance with legal procedures and are made under the same conditions as when filling teaching positions (Chapter IV).

Art. 33. The registration files of the candidates admitted to the competition for the position and the grade II and I scientific researcher are sent, after the approval in the University Senate, to CNATDCU for final validation.

Chapter 5. Other dispositions regarding the organization and conduct of the competition for filling teaching and research positions

Art. 34. For the competition for a position superior to the position immediately following the one previously occupied or for candidates from outside the education system, the candidate is required to meet the minimum national and GE Palade UMFST specific criteria for the position for which he/she is applying, stating that the accumulated score will be the one necessary to pass the teaching degree(s) prior to this position, including the minimum, mandatory criteria.

Art. 35. On the web page of the competition and on the website of the University, the following will be published within 5 working days from the application deadline, for each of the registered candidates and in compliance with the laws regarding personal data protection:

- curriculum vitae and list of publications;
- the verification form of minimum standards fulfilment, according to Annex 03 or Annex 04
- the composition of the competition commission.

Art. 36. The University will communicate to the Ministry of Education and Research all the information requested for their publication within the legal time mentioned in the Framework Methodology, on the website administered by the Ministry.

Art. 37.



(1) In order to register for the competition for a teaching position, the candidate submits a competition file. The first page of the competition file contains a list with all the documents mentioned above, according to the attached model. (*Annex 01*). The registration file contains the following documents:

- a) the application form for registration in the competition (*Annex 02*), signed by the candidate, accompanied by a handwritten accountability statement regarding the veracity of the information included in the file;
- b) handwritten accountability statement, regarding the correctness of the information included in the file;
- c) a proposal for the development of the candidate's academic career, as regards his/her teaching, as well as research activities; the proposal is drafted by the candidate and includes a maximum of 10 A4 pages - *printed format and pdf format with the name: 1_development_career_name.pdf*;
- d) Curriculum Vitae of the candidate in Europass format (*printed format and pdf format, with the name: 2_CV_name.pdf*)
- e) the candidate's list of publications in printed and electronic format (*printed format and pdf format with the name: 3_list_publications_name.pdf*);
- f) the verification form containing proof of meeting the competition standards and / or of the position, of which only the part corresponding to the candidate is filled in and signed by the candidate (*Annex 03 or Annex 04*) - *printed format and pdf format with the name: 4_verification_form_name.pdf*;
- g) the documents regarding the doctoral diploma: copy of the doctoral diploma and, if the original doctoral diploma is not recognized in Romania, the certificate of recognition or equivalence thereof;
- h) the doctoral student certificate (if applicable) issued by the Institution where (s)he is enrolled in the doctorate, issued no longer than 30 days before;
- i) the abstract of the doctoral thesis, in Romanian and in a language of international circulation, of a maximum of one A4 page for each language;
- j) summary of the habilitation thesis in Romanian and English - max. 1 page (if applicable)
- k) the candidate's accountability statement, where (s)he assumes full responsibility for the fact that (s) he is not in any situation of incompatibility, as specified in the National Education Law no. 1/2011 and in this methodology (chapter Incompatibilities);
- l) copies certifying that the candidate holds the medical titles of medical practitioner / resident / pharmacist / specialist , where applicable;
- m) copies of the other diplomas attesting the candidate's education;
- n) a copy of the identity card or, if the candidate does not have an identity card, of the passport or of another identity document issued for an equivalent purpose;
- o) if the candidate has changed his / her name, copies of documents attesting the name change - marriage certificate or proof of the name change;
- p) the candidate's publications, patents, research contracts or other studies, in printed and electronic format, considered to be the most relevant for the candidate's professional achievements, and, in printed format, copies of the supporting documents for fulfilling the mandatory minimum standards (books, book chapters – copy of the cover, of the CIP page and the contents ; copies of the articles published in extenso ; copies of the research contracts – the first page and the page with the list of staff, etc) – *in printed and in pdf format, under the title: 5_Publications_contracts_name.pdf*. This file must be a single file, in which all the other proofs have been included. The CD should not have written on it a list of the individual files for each proof of the scientific activity.
- q) list of proposed referees, for the positions of associate professor or university professor (*Annex 05*); it is not necessary to submit references.
- r) certificate of linguistic competence, for the positions of assistant professor and lecturer or if the position the candidate is applying for has in the teaching norm activities in a language other than the one in which the candidate studied his / her bachelor's degree;
- s) accountability statement on the observance of the norms of good conduct in research regarding the scientific activity and the publication of the results (*Annex 06*);
- t) the evaluation form for the occupation of teaching and research positions filled in by the candidate only in the SELF-EVALUATION column, including the final score calculated by the candidate, under his own signature regarding the correctness of the mentioned data; *printed format and pdf format with the name: 6_Evaluation form_name.pdf*

Only the documents that attest that the candidate meets the minimum mandatory standards are included in the registration file (books / chapter, in extenso ISI / BDI articles and copies of the research contracts).

All documents submitted by the candidate will be signed, on each page, by him/her and will be written, except for those that have a standardized format in the annexes, in A4 format, Calibri 12 fonts, 2.5 cm margins, spaced at 1.15, justify text, numbered in the lower right corner.

Only the required documents are included on the CD. It will contain strictly 6 files: 1_career_development_name.pdf, 2_CV_name.pdf, 3_list_of_publications_name.pdf, 4_evaluation_form_name.pdf, 5_Publications_contracts_name.pdf, 6_Evaluation form_name.pdf.

In accordance with the provisions of art. 17 of the *Government Emergency Ordinance no. 41/2016 regarding simplifying measures at the level of the central public administration and for the modification and completion of some normative acts*, the **conformity of the copy of the document with the original** will be verified before submitting the competition file to the registry. The proof of the verification, of the certification of the conformity of the copy of the document with its original is made by



specifying on the copy of the document the mention: “**Certified as true copy**”, with the **signature** of the certifying person (lawyer or university chief-secretary). For this, upon registration, the candidates will show the original of the documents that must be submitted to the procedure of conformity with the original, according to the provisions of art. 17 of the *Government Emergency Ordinance no. 41/2016*.

Art.38. The candidate's Curriculum Vitae, in Europass format, must include:

- information about the candidate's education and degrees;
- information about professional experience and employment;
- In the section *Additional information* of the CV, the candidate will mention all the information (s)he took into account in the self-assessment for the Assessment Form, except those that will be mentioned in the List of publications (art. 16).

The candidate will also include here information about the grants / research projects obtained, as follows:

- Grants / research projects won in a **competition** - the name of the project, the project code, the contracting authority that organized the competition, duration of the project, the value of the project (total / part of the University if partner), the status of the candidate in project: manager / responsible / member
- Research grants / projects **awarded** - the name of the project, the contractor, duration of the project, the value of the project (total / part of the University if it is a partner), the status of the candidate in the project: manager / responsible / member.

Art.39. The candidate's list of publications will refer to scientific publications and will contain the following groups of information systematized in descending order of the year of publication, as follows:

- Title of the **PhD thesis**, year of the public defence, scientific supervisor, the university which issued the doctorate diploma, the result obtained;
- Scientific books** – the following information must be provided: the name of the authors (the candidate's name in bold), the full title of the book, the name of the publishing house, year of publication, no of pages, ISBN, the CNCS category of the publishing house/the CNCS code;
(e.g. **Popescu I. Ionescu G.** *Updates in Internal Medicine*. University Press Tîrgu Mureș, 2012, 213 pages, ISBN 1234-4567, CNCS code 210)
- Chapters in collective volumes** – the following information must be provided: the name of the authors (the candidate's name in bold), the full title of the chapter, full title of the volume in which it was published, the name of editor, the name of the publishing house, year of publication, no of pages, ISBN, the CNCS category of the publishing house/the CNCS code;
(e.g. **Popescu I. Ionescu G.** *The Pharmacology of the Digestive System*, in *Updates in Internal Medicine* (edited by Szekely K), University Press Tîrgu Mureș, 2012, pp 201-213, ISBN 1234-4567, CNCS code 210)
- In extenso** articles - in descending order of the year of publication; (the last work taken into account, chronologically, at the previous promotion will be explicitly mentioned in each subgroup of works; the works mentioned above will be considered works published since the last promotion), with the following subgroups:
 - Articles published in ISI indexed journals, with impact factor** - the following will be mentioned: the name of the author, (the candidate's name – in bold), full title of the article, the name of the journal, year of publication, volume number, pages, DOI code or *in press* if there is proof of acceptance for publication, ISSN, impact factor, corresponding author, (if the case); the impact factor will be that of the year of the publication.
(e. g: Constantinescu E, **Popescu I. Ionescu G.** *Critical events in pre-hospital patients with myocardial infarction*. Br J Cardiol 2012, 45: 123-134, ISSN 1234-4567, FI: 1,313, corresponding author
 - Articles published in ISI indexed journals without impact factor** (in the year of article publication) - it is mentioned: *without impact factor*. In extenso articles published in ISI indexed volumes of scientific events (proceedings or suppl) fall under this category
 - Articles published in IDB indexed journals** – the name and link of the international database are specified. Also, in extenso articles published in IDB indexed volumes of scientific events (proceedings or suppl) are included here).
- Articles published as abstracts** in journals and volumes of scientific events, with ISBN or ISSN – the following details must be provided: the name, place and date of the event, the name of the volume / supplement of the journal, and the ISBN / ISSN.
- other works and scientific contributions or, as the case may be, in the professional field in which the candidate works. The information about the candidate that is provided in the annexes, with reference exclusively to scientific papers (articles, studies, books) is included here. The titles of the articles will be mentioned in the language in which they were published. If the article has been published in a language other than Romanian or a language of international circulation (English, French, German), in addition to the original title, the title of the article in English will be mentioned in brackets.
- For candidates who are already employed by the university, only those scientific achievements are considered which allow the clear identification of their affiliation / affiliation to UMFST, UMPH, or UPM respectively, depending on the date of achievement.

Art.40.

(1) Candidates for the positions of associate professor or second grade scientific researcher must include in the registration file at least 3 names and contact addresses of personalities from the respective field in the country or abroad,



outside the University, having the title of associate professor or university professor, who can give references regarding the professional qualities of the candidate (Annex 05). They need not be members of the competition committee.

(2) Candidates for the positions of university professor or first grade scientific researcher must include in the competition file at least 3 names and contact addresses of personalities from the respective field from abroad, having the title of university professor in higher education or research institutions or who can give references regarding the candidate's professional qualities (Annex 05). They need not be members of the competition committee.

Art.41. The application is made by the candidate and is submitted in 2 copies, at the General Registry at the UMFST headquarters. After the end of the registration period, no additional documents can be submitted to the competition file. No other evidence of scientific or professional achievement after this date, regardless of the official date of the evidence, will be taken into account. Incomplete applications will not be accepted upon registration.

Art.42. After the registration at the General Registry, the registration file is sent to the commission to verify whether the candidate meets the standards, according to the competition schedule.

Art. 43.

(1) In order to obtain the approval of the Legal Office of UMFST, each registration file must include the resolution regarding the verification of the information from the verification form of standards for submission to the competition and / or filling the vacancy, provided in art. 14, paragraph (1), letter f). This resolution is established by the commission verifying compliance with the standards.

The commission consists of three members, two of them being vice-rectors of UMFST or head of CSUD / CSD, and the third dean / vice-dean of the faculty where the position is put up for competition. The composition of this commission is approved by the University Senate, together with the competition commission and the complaints resolution commission. The commission verifying the standards fulfilment cannot include persons who are in a situation of incompatibility (according to art. 53 of this methodology) with the candidate whose file is to be analyzed. The favourable opinion of this commission conditions the acceptance of the registration file (non-fulfilment of a minimum criterion certified by the pre-evaluation commission will lead to the suspension of the subsequent development of the competition for that candidate).

(2) The fulfilment by a candidate of the legal conditions for application submission is certified by the opinion of the Legal Office of UMFST, based on the resolution of the commission verifying the standards fulfilment and other documents necessary for the competition.

(3) The notice is published on the University website within a maximum of 48 hours from its issuance, but with a minimum of 5 working days before the first test of the competition.

Art. 44. Candidates who have received the approval regarding the fulfilment of the legal conditions for submitting the application will be able to undergo the competition procedures.

Art. 45.

(1) The appointment of the members of the competition takes place after the publication of the announcement of the competition, for each position put up for competition. The composition of the competition committee may include alternate members.

(2) The Council of the Department in the structure of which the post is located makes proposals for the composition of the competition commission.

(3) The composition of the competition commission is approved by the Dean of the Faculty, based on the proposals of the Department Council and is endorsed by the Faculty Council.

(4) The composition of the competition commission and the endorsement of the Faculty Council are sent to the University Senate for approval.

(5) Following the approval of the University Senate, the competition commission and the commission for verifying whether the standards are met, respectively, are appointed by decision of the Rector.

(6) Within 48 hours from the issuance of the Rector's decision, the decision is sent to the Ministry of Education and Research and published on the competition website. For the positions of associate professor, university professor, second degree scientific researcher and first degree scientific researcher, the composition of the commission is published in the Official Gazette of Romania, Part III.

Art. 46.

- (1) **The competition commission** is composed of 5 members, including its president, specialists in the field of the position put up for competition or in related fields.
- (2) If a member of the commission cannot participate to the commission activities, the respective member shall be replaced by the alternate member, appointed after the same procedure as the members of the commission.
- (3) The decisions of the competition commission are taken by secret ballot of the members. A decision of the commission is valid if it has gathered the vote of at least 3 members of the commission.
- (4) The activities of the competition commission are led by a chairperson.
- (5) The members of the commission may be an employee of the university or not, from Romania or from abroad.
- (6) For the position of associate professor or professor, at least 3 members of the commission must be from outside the University, from Romania or from abroad.
- (7) The members of the competition commission must have an academic title that is superior or at least equal to that of the position put up for competition.



- (8) For the exclusive purpose of participating in the competition commission, the equivalence of the academic titles of the members from abroad with the academic titles from Romania is made with the approval by the University Senate of the composition of the commission.
- (9) The chairperson of the competition commission is the head of the department for the positions of assistant professor, lecturer, research assistant, scientific researcher and third degree scientific researcher or academic teaching staff with a management position within the Faculty or University (Dean, Vice-Dean, Vice-rector, Rector) for the positions of associate professor, professor or second and first degree scientific researchers.
- (10) The competition commission may include a commission secretary who may also have the rank of assistant professor and who is responsible for the technical aspects of the competition, but without the right to vote in the evaluation of the candidates.

Art. 47.

- (1) The competition consists in evaluating the scientific activity and the candidates' teaching competencies. The competition commission evaluates the candidate from the perspective of the following aspects:
 - a) the relevance and impact of the candidate's scientific results;
 - b) the candidate's ability to guide students or young researchers;
 - c) the candidates' teaching competences;
 - d) the candidate's ability to transfer his/her knowledge and results to the economic or social environment or to popularize his/her scientific results;
 - e) the candidate's ability to work in a team and the efficiency of his scientific collaborations, depending on the specificity of the candidate's field;
 - f) the candidate's ability to lead research and development projects;
 - g) the candidate's professional experience in institutions other than the institution which organizes the competition.
- (2) The competition commission has the obligation to verify and confirm that the candidate meets the national minimum standards.
- (3) In the evaluation of the candidates for the teaching and research positions at the Faculty of Medicine, the Faculty of Dentistry and the Faculty of Pharmacy, the definitions in Annex 22 shall be used.

Art. 48.

- (1) The evaluation of the activity indicated under art. 24 will be made based on the activities / achievements mentioned in the Evaluation Sheet. The Commission will evaluate the candidate's statements in the context of the CV, the List of Publications and the other submitted documents.
- (2) The Commission may carry out additional verifications, including the originality of the works, or may request evidence to confirm the data declared by the candidate. The request for additional information that is not included in the registration file and cannot be verified directly in the databases by the commission will be made exclusively through the Vice-Rector Office for Didactic Activities. The direct communication between the candidate and institutions, publishing houses, newsrooms that can confirm or deny certain data included in the application is forbidden.
- (3) After the completion of the evaluation, the Commission will give its own score or will validate the candidate's self-evaluation.
- (4) Submission of inaccurate data by the candidate, with the intention of misleading the commission (including the declaration of publications in categories other than those to which they actually belong) results in his removal from the competition, the prohibition to apply for promotion in the next 2 years and the notification of the University Ethics Commission.

Art. 49.

- (1)) For the position of **assistant professor**, a written test will be taken, on classified notebooks, consisting of 10 questions and lasting 2 hours, on the subject of the discipline in which the candidate competes, as it appears in the positions chart for the vacancy in question. The topics and bibliography for the competition are published concomitantly with the publication of the vacancy. The 10 questions are formulated by the commission, following the first candidate's random draw, in alphabetical order, from the proposed topics, on the day of the written exam. Each subject will be evaluated with grades from 1 to 10, according to a scoring procedure made by the commission during the written test. The final grade is the sum of the grades obtained in each of the 10 subjects. The minimum score for passing the written test is 70.
- (2) For all permanent contract positions, a compulsory competition test is held, consisting in a **public presentation** with a maximum duration of 45 minutes in which the candidate presents the most significant previous professional results and the academic career development plan. This test must also include a session of questions asked by the committee and the public. The university announces on the competition website the day, time and place of this test. The minimum test promotion score is 70 out of a maximum of 100 points. The evaluation of the public lecture will be done by awarding a score for the content of the presentation, realism, means, identifying opportunities, risks (maximum 60 points), the quality of the presentation (maximum 20 points), the answer to questions (maximum 20 points), and at the end the sum of the scores obtained in this test is calculated.
- (3) For the positions of **assistant professor with fixed term contract**, the commission may decide that the interview consist of a clinical or didactic test, chosen from the competition topics list.
- (4) The results of the evaluation are mentioned in the Evaluation Form provided (average scores assigned by the Commission) as well as in the Assessment Report (Annex 20) completed by each member of the commission (including the chairperson) for each of the candidates (individual scores, granted by each member).



- (5) The candidate's final score is represented by the sum of the scores obtained at the Assessment of scientific activity and teaching competences, the written test (only for assistant professors) and the public lecture.

Art.50. The competitions take place within a maximum of 45 days from the end of the registration period for the permanent positions and within a maximum of 15 days for those with a fixed contract.

Art.51. For each position, the competition committee decides the hierarchy of candidates and nominates the candidate who has the best results. The chairperson of the competition committee, on the basis of the Assessment Reports written by each member of the competition committee (Annex 20), draws up a report on the competition (Annex 21) respecting the hierarchy of candidates decided by the commission. The competition file together with all the annexes will be submitted under signature to the Vice-Rector Office for Didactic activities within 24 hours from the end of the competition. The chairperson of the competition commission has the obligation to communicate the result of the competition to the Vice-Rector Office for Didactic activities within 24 hours from the end of the competition, in order to make it public on the University website.

Art. 52.

(1) The report on the competition is approved by decision of the competition commission and is signed by each of the members of the competition commission and by the chairperson of the commission.

(2) The Faculty Council analyses the observance of the procedures established by the methodology of the University and grants or refuses to grant approval of the report on the competition. The hierarchy of candidates established by the competition commission cannot be changed by the Faculty Council.

(3) The University Senate analyses the observance of the procedures established by its own methodology and grants or refuses to grant approval of the report on the competition. The hierarchy of candidates established by the competition commission cannot be modified by the University Senate.

Art.53. The appointment and the granting of the respective university title following the approval of the competition results by the University senate is made by the decision of the Rector, starting with the semester following the competition. The decision to appoint and grant the related university title, together with the competition report is sent to the Ministry of Education and Research and CNATDCU within 48 hours from the issuance of the appointment decision. The tenured academic staff declared admitted after the competition, who have not graduated the psycho-pedagogical training *Teaching and evaluation techniques in medical-pharmaceutical disciplines* organized by DPPD or a similar one, have the obligation to take the course until the beginning of the new academic year, its completion being a condition for the new employment contract. The fixed-term assistants have this obligation within 2 years after the competition, under the sanction of not extending the annual contract if this obligation is not fulfilled.

Art. 54. If the position put up for competition has not been filled, the competition may be held in a subsequent competition session, following the same competition procedure.

Art. 55. The result of the competition is published on the competition web page, within 2 working days from the end of the competition.

Chapter 6. Complaints

Art. 56.

(1) In the situation where a candidate has elements that can prove the non-observance of the legal competition procedures, the candidate may file a complaint **within 3 working days** since the communication of the result. The complaint is formulated in writing, it is registered at the General Registry at the headquarters and it is solved by the complaints resolution commission. The period is calculated from the moment the results are displayed on the University's website. Complaints can refer only to non-compliance with the legal procedures for conducting the competition, as they are specified in the Framework Methodology and in the University methodology.

(2) In order to appoint the members of the commission for solving the complaints, the same procedure shall be followed as for appointing the members of the competition commission.

(3) The members of the competition commission cannot be part of the complaint settlement commission.

(4) Following the approval by the University Senate, the commission for solving the complaints is appointed by the Rector's decision.

(5) The complaints made by the candidates concern exclusively their own person or the observance of the conditions specified in the competition procedure.

Art. 57. Response to complaints is offered within 10 working days since their submission by the Complaints Resolution Commission, in the presence of the dean or a vice-dean delegated by him and, if they were part of the competition committee, in the presence of another member of the University management (rector or vice-rector).

Art. 58. In case the non-observance of the examination methodology is demonstrated by the competition commission, the deed of the responsible persons constitutes a disciplinary violation and is sanctioned according to the legal provisions. If the act is committed by a member of the competition commission who comes from another university, the management of the respective university is notified.

Art. 59. If the candidate fails to comply with the legal complaint procedure by challenging actions at other levels or institutions also constitutes a disciplinary violation if that candidate is an employee of the University, action which is sanctioned according to the internal regulations.



Chapter 7. Incompatibilities

Art. 60. It is forbidden for spouses, relatives and relatives up to the third degree to simultaneously hold positions which inscribe them in relations of management, control, authority or direct institutional evaluation, at any level, in the University.

Art. 61. It is considered to be involved in the competition procedure the persons who:

- a) Participate in the decision-making process regarding the appointment of the competition commission;
- b) Are members or alternate members of the competition commission;
- c) Are involved in professional or administrative evaluation decisions within the competition;
- d) Are involved in resolving complaints.

Art. 62. The following cannot be involved in the competition procedure:

- a) spouses, relatives and relatives up to the third degree, including one or more candidates;
- b) persons who are employed by the University and are involved with a candidate who holds a management position and are hierarchically subordinated to the candidate;
- c) persons who are associated with a candidate in companies where they each hold shares representing at least 10% of the company's capital;
- d) persons who are or have been remunerated through research projects in which a candidate had the quality of project manager in the last 5 years prior to the competition;
- e) persons who benefit or have benefited in the last 5 years prior to the competition from services of any nature from a candidate.

Art. 63.

(1) If, after a candidate wins a competition, one or more persons from the University find themselves in an incompatibility situation, according to art. 295 paragraph (4)) of the National Education Law no. 1/2011, the appointment and the granting of the university title by the University can take place only after the resolution of the situation / situations of incompatibility.

(2) The manner of solving the situation of incompatibility shall be communicated to the Ministry of Education and Research, within 2 working days from the settlement.

The Senate of George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș approved this Methodology on September 30th and it will enter into force on October 1st 2020.

Annexes

Annex 01: UMFST-REG-05-F01-Ed.15 – Verification form – registration file for filling teaching and research positions

Annex 02: UMFST-REG-05-F02-Ed. 15 – Application form – to the Rector

Annex 03: UMFST-REG-05-F03-Ed. 15 – Verification form regarding the fulfilment of minimum standards for filling academic teaching and research position – Faculty of Medicine, Faculty of Dentistry, Faculty of Pharmacy

Annex 04: UMFST-REG-05-F04-Ed. 15 – Verification form - Faculty of Engineering and Information Technology; “Petru Maior” Faculty of Sciences and Letters; Faculty of Economics and Law



- Annex 05: UMFST-REG-05-F05-Ed. 15 – List of referees for the positions of associate professor and professor: Faculty of Medicine, Faculty of Dentistry, Faculty of Pharmacy.
- Annex 06: UMFST-REG-05-F06-Ed. 15 – Statement on compliance with the rules of good conduct in research
- Annex 07: UMFST-REG-05-F07-Ed. 15 – Statement on the candidate's incompatibilities
- Annex 08: UMFST-REG-05-F08-Ed. 15 – Evaluation form for the **Faculty of Medicine, Faculty of Dentistry, Faculty of Pharmacy**
- Annex 09: UMFST-REG-05-F09-Ed. 15 – Evaluation form for the Faculty of Engineering and Information Technology– Field of **Computer Science, Information Technology and Systems Engineering**
- Annex 10:- UMFST-REG-05-F10-Ed. 15 – Evaluation form for the Faculty of Engineering and Information Technology – Field of **Engineering and Management**
- Annex 11: UMFST-REG-05-F11-Ed. 15 – Evaluation form for filling teaching and research positions - Faculty of Engineering and Information Technology – Field of **Computer Science**
- Annex 12: UMFST-REG-05-F12-Ed. 15 – Evaluation form for filling teaching and research positions - Faculty of Engineering and Information Technology – Field of **Energy Engineering**
- Annex 13: UMFST-REG-05-F13-Ed. 15 – Evaluation form for filling teaching and research positions - “Petru Maior” Faculty of Sciences and Letters – Field of **Philology**
- Annex 14: UMFST-REG-05-F14-Ed. 15 – Evaluation form for filling teaching and research positions - “Petru Maior” Faculty of Sciences and Letters – Field of **History**
- Annex 15: UMFST-REG-05-F15-Ed. 15 – Evaluation form for filling teaching and research positions - “Petru Maior” Faculty of Sciences and Letters – Field of Psychology, **Education Sciences, Physical Education and Sport**
- Annex 16: UMFST-REG-05-F16-Ed. 15 – Evaluation form for filling teaching and research positions - “Petru Maior” Faculty of Sciences and Letters – Field of **Sociology and Communication Sciences, Political Sciences and International Relations, Administrative sciences**
- Annex 17: UMFST-REG-05-F17-Ed. 15 – Evaluation form for filling teaching and research positions - Faculty of Economics and Law - Field of **Economic Sciences**
- Annex 18: UMFST-REG-05-F18-Ed. 15 – Evaluation form for filling teaching and research positions - Faculty of Economics and Law - Field of **Legal Sciences**
- Annex 19: UMFST-REG-05-F19-Ed. 15 – Evaluation form for filling teaching and research positions - Faculty of Economics and Law - Field of **Administrative Sciences**
- Annex 20: UMFST-REG-05-F20-Ed. 15 – Assessment report on the competition for filling teaching and research positions
- Annex 21: UMFST-REG-05-F21-Ed. 15 – Report on the competition for filling teaching and research positions
- Annex 22: Explanatory list for teaching staff evaluation criteria.

Annex 01: UMFST-REG-05-F01-Ed.15

Registration number _____ / _____

**VERIFICATION FORM of the
REGISTRATION FILE
for filling teaching and research positions**



INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____
Personal ID code _____ Position for which he/she applies _____
Department _____ Discipline _____
Position _____ Faculty _____

	SUBMITTED DOCUMENTS	YES	NO
1	Application form signed by the candidate – Annex 02		
2	Handwritten accountability statement regarding the correctness of the information submitted		
3	Proposal of academic career development – maximum length : 10 pages		
4	Curriculum vitae – Europass format, in printed and electronic formats – the printed CV will have the candidate's handwritten signature on each page		
5	List of publications – in printed and electronic formats – the printed list will have the candidate's handwritten signature on each page		
6	Verification form regarding the fulfilment of competition standards– self-evaluation, signed by the candidate		
7	Copy of the doctoral diploma or of the recognition certificate, if the diploma is not issued in Romania		
8	Certificate of PhD student (<i>if applicable</i>) issued by the institution where the candidate is enrolled to doctoral studies, no longer than 30 days		
9	Summary of the PhD thesis, in Romanian and in English – maximum length : 1 page		
10	Summary of the habilitation thesis, in Romanian and in English - maximum length : 1 page		
11	Accountability statement regarding incompatibilities, as provided by Law 1/2011 and in chapter VI. of the Competition Methodology		
12	Copies of the medical title of resident/specialist/senior doctor/pharmacist, as appropriate		
13	Copy of the BA diploma and of the Diploma Supplement		
14	Copy of the MA diploma (if applicable)		
15	Copy of the ID card		
16	Copy of the marriage certificate or proof of name change (if applicable)		
17	Copy of representative publications – in print and in electronic format		
18	List of referees (if applicable)- Annex 05		
19	Statement on compliance with the rules of good conduct in research and publishing (Annex 06)		
20	Certificate of language proficiency (if applicable)		
21	Evaluation form for filling teaching and research positions filled in only at chapter I: Evaluation of scientific activity and teaching competences – the SELF-EVALUATION column – Annex 08-19, as appropriate		
22	Certificate of psycho-pedagogical training, which certifies teaching competences		

Checked at submission

Candidate

Chief Secretary of the University



Approved
Rector

MR RECTOR,

The undersigned _____ date of birth _____
address _____
graduate of the University _____
Faculty _____
specialization _____
current employment (academic title) _____

I hereby request your approval of my registration for the competition published in the
Official Gazette of Romania, Part III, no _____ for filling the vacant
post _____, position _____, discipline _____ in the Positions Chart
of the Department of _____,
Faculty _____ within
George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu-Mureș, discipline(s)

_____.

I would like to mention that I hold the scientific title of doctor since (NEM Order) _____ in the field of
_____.

**I declare on my own responsibility that the data in the registration file refer to my own activities and achievements
and I assume responsibility for their veracity.**

We certify the legality of the application.

LEGAL ADVISOR

Târgu-Mureș, date: _____

Signature: _____



Annex 03: UMFST-REG-05-F03-Ed. 15

*It applies to:

Faculty of Medicine, Faculty of Dentistry, Faculty of Pharmacy

EVALUATION FORM
ON MEETING MINIMUM STANDARDS
for teaching and research posts

I. INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____

The position for which he/she applies _____

Discipline _____ Position in the Positions Chart _____

Department _____ Faculty _____

Current position _____ Position in the Positions Chart _____

Discipline _____ Department _____

Faculty _____ University _____

II. INFORMATION ABOUT FULFILLING THE COMPETITION CRITERIA

Doctor _____ Confirmed through _____

Resident/specialist/ senior doctor/pharmacist _____ Confirmed through _____

III. INFORMATION ABOUT MEETING THE NATIONAL MINIMUM STANDARDS

	Position applied for	ISI articles in IF journals, as main author/co-author		IDB articles as main author (since the last promotion) – only for Dentistry		Hirsch Index (only for Medicine+ Pharmacy)		FCIAP (only for. Medicine+ Pharmacy)		Habilitation
		Minimum	Achieved	Minimum	Achieved	Minimum	Achieved	Minimum	Achieved	Yes/No
1	Associate professor			10		4		6		
2	Professor			20		6		10		



IV. INFORMATION ABOUT MEETING THE SPECIFIC STANDARDS

	Position applied for	ISI articles, with IF						IDB articles						Books/chapters				Grants			
		Main author		of which principal author		Co-author		Main author		of which First Author		Co-author		Main author		Co-author		Manager		Member	
		Minimum	Achieved	Minimum	Achieved	Minimum	Achieved	Minimum	Achieved	Minimum	Achieved	Minimum	Achieved	Minimum	Achieved	Minimum	Ach.	Minimum	Ach.	Minimum	Ach.
1	Lecturer																				
2	Associate professor																				
3	Professor																				

Equivalences (if applicable)

No. of equated book chapters		No. of equated books	
No. of equated ISI articles		No. of IDB articles	
FI < 1	FI ≥ 1	FI < 1	FI ≥ 1

V. FINAL SCORE

	Position applied for	Total		Teaching and professional activity		Research		Recognition and impact of the activity	
		Minimum	Achieved	Minimum	Achieved	Minimum	Achieved	Minimum	Achieved
1	Lecturer	60		10		50			
2	Associate professor	350		25		190		135	
3	Professor	650		50		400		200	



I hereby confirm that the information provided above is real and it concerns my own research and professional activity.

Candidate _____

Verified:

Meeting minimum standards (to be certified by the **Special Commission for the verification of standards fulfilment**)

ACCEPTED/REJECTED* (if the application is rejected, the reasons for the rejection/failure to comply with the minimum criteria will be specified in detail)

*

Members of the Commission for the verification of standards fulfilment:
(name, signature)

Examination commission

Chairperson of the Commission

Members of the Commission

Approval of the Law Office regarding the legality of the application



Annex 04: UMFST-REG-05-F04-Ed. 15

*It applies to:

Faculty of Engineering and Information Technology; “Petru Maior” Faculty of Sciences and Letters; Faculty of Economics and Law

Approved

The Commission for the verification of standards fulfilment

Chairperson: _____

Members: _____

The minimum standards:

☐ are met;

☐ are not met.

Evaluation form

regarding the meeting of the necessary and mandatory minimum standards for conferring academic titles and those for research-development, as specified in Annex no. _____ of the Order of the Ministry of National Education and Research no. 6129/2016

I. INFORMATION ABOUT THE CANDIDATE

Surname _____ Given name(s) _____

Position applied for _____

Scientific field _____ Position in the Positions Chart _____

Department _____ Faculty _____

Current position _____ Position in the Positions Chart _____

Scientific field _____ Department _____

Faculty _____ University _____

II. INFORMATION ABOUT MEETING THE COMPETITION CRITERIA

Doctor _____ Certified by order no. _____

Habilitation certificate _____ Certified by order no. _____

III. INFORMATION ABOUT MEETING NATIONAL MINIMUM STANDARDS

• Faculty of Engineering and Information Technology;

1- Minimum conditions

No.	Field of activity	Category				Score achieved
		Conditions – assistant professor	Conditions - lecturer	Conditions – associate professor/ CS II	Conditions - professor/ CS I	
		10% of the total points corresponding to the position of associate professor	50% of the total points corresponding to the position of associate professor	In accordance with the minimum standards of the University's Own Methodology for filling teaching and research posts	In accordance with the minimum standards of the University's Own Methodology for filling teaching and research posts	



1.	Teaching and professional activity (A1)	Min ...	Min ...	Min ...	Min ...	
2.	Research activity (A2)	Min ...	Min ...	Min ...	Min ...	
3.	Recognition and impact of activity (A3)	Min ...	Min ...	Min ...	Min ...	
	TOTAL	Min ...	Min ...	Min ...	Min ...	

* For this score, the results related to optional criteria will also be taken into account, if applicable

• “Petru Maior” Faculty of Sciences and Letters

1- Minimum conditions

No.	Field of activity	Category				Score achieved
		Conditions - assistant professor	Conditions - lecturer	Conditions – associate professor/ CS II	Conditions - professor/ CS I	
		25% of the total points corresponding to the position of associate professor	50% of the total points corresponding to the position of associate professor	In accordance with the minimum standards of the University's Own Methodology for filling teaching and research posts	In accordance with the minimum standards of the University's Own Methodology for filling teaching and research posts	
1.	Teaching and professional activity (A1)	Min ...	Min ...	Min ...	Min ...	
2.	Research activity (A2)	Min ...	Min ...	Min ...	Min ...	
3.	Recognition and impact of the activity (A3)	Min ...	Min ...	Min ...	Min ...	
	TOTAL	Min ...	Min ...	Min ...	Min ...	

*For this score, the results related to optional criteria will also be taken into account, if applicable

• Faculty of Economics and Law

2. Minimum conditions for the field of Economic Sciences and Business Management (Annex 27 Order 6129/2016)

No.	Field of activity	Category				Score achieved
		Conditions – assistant professor	Conditions - lecturer	Conditions – associate professor/ CS II	Conditions - professor/ CS I	
		Proportional to the total score corresponding	Proportional to the total score corresponding	According to the conditions formulated in the	According to the conditions formulated in the	



		to the position of associate professor	to the position of associate professor	Order of the Ministry of Education and Research, in force on the date of the competition	Order of the Ministry of Education and Research, in force on the date of the competition	
1.	Articles published in an ISI indexed journal, with non- zero article influence score (AIS)	Co-author of an article published in ISI indexed journals with non-zero AIS (max. 10 authors)	Co-author of an article published in ISI indexed journals with AIS > 0,15 (max. 10 authors)	$P \geq 0,75$	$P \geq 2$	
2.	Citations in an ISI indexed journal, with non-zero article influence score (AIS)	$C \geq 0,05$	$C \geq 0,25$	$C \geq 0,50$	$C \geq 1,2$	
3.	Research projects/grants, won in national or international competitions, except those funded through operational programmes, such as POS-DRU, POS-CCE and the like	Member of a research project/grant, won in national or international competitions, except those funded through operational programmes, such as POS- DRU, POS- CCE and the like	Member of a research project/grant, won in national or international competitions, except those funded through operational programmes, such as POS- DRU, POS- CCE and the like	At least one research project/grant won in national or international competitions, except those funded through operational programmes, such as POS-DRU, POS-CCE and the like, as manager/ coordinator/ member.	At least two research projects/grants won in national or international competitions, except those funded through operational programmes, such as POS-DRU, POS-CCE and the like, of which at least one as project manager or coordinator.	
	TOTAL	Not applicable	Not applicable	Min. $S \geq 1,5$	Min. $S \geq 4$	

For the position of **professor**, one of the following requirements must be fulfilled:

Indicator	Conditions	Fulfilled (YES/NO)
a)	of the maximum of 10 articles, the person performing teaching work as professor must be the author or co-author of at least two articles published in ISI indexed journals with article influence score (AIS) higher than 0.15 .	
b)	to have won at least two research projects/grants in national or international competitions, except those funded through operational programmes such as POS-DRU, POS-CCE and the like, of which one as project manager or coordinator .	
c)	one article at point a) and one grant at point b), as manager	



For the position of **associate professor**, one of the following requirements must be fulfilled:

Indicator	Conditions	Fulfilled (YES/NO)
a)	of the maximum of 10 articles, the person performing teaching work as associate professor must be the author or co-author of at least one article published in ISI indexed journals with article influence score (AIS) higher than 0.15 .	
b)	to have been manager/coordinator/member of a research project/grant won in national or international competitions, except those funded through operational programmes such as POS-DRU, POS-CCE and the like	

3- Minimum conditions for the field of Legal Sciences (Annex 24, Order 6129/2016)

No.	Field of activity	Category				Score achieved
		Conditions – assistant professor	Conditions – lecturer	Conditions – associate professor/CS II	Conditions – professor/CS I	
		Proportional to the total score corresponding to the position of associate professor	Proportional to the total score corresponding to the position of associate professor	According to the conditions formulated in the Order of the Ministry of Education and Research, in force on the date of the competition	According to the conditions formulated in the Order of the Ministry of Education and Research, in force on the date of the competition	
1.	Research activity	C1 – Member of a research grant or direct research contract; C2 $\geq$ 1 C4 $\geq$ 5	C1 – Member of a research grant or direct research contract; C2 $\geq$ 5 C3 $\geq$ 2 C4 $\geq$ 20	According to the Order of MNE in force	According to the Order of MNE in force	
2.	Recognition and impact of the activity	C5 $\geq$ 1 C6 $\geq$ 2	C5 $\geq$ 3 C6 $\geq$ 7	According to the Order of MNE in force	According to the Order of MNE in force	
	TOTAL	C7 $\geq$ 10 C8 $\geq$ 7	C7 $\geq$ 50 C8 $\geq$ 30	According to the Order of MNE in force	According to the Order of MNE in force	

4- Minimum conditions for the field of Administrative Sciences (Annex 25, Order 6129/2016)



No.	Field of activity	Category				Score achieved
		Conditions – assistant professor	Conditions – lecturer	Conditions – associate professor/ CS II	Conditions – professor/ CS I	
		Proportional to the total score corresponding to the position of associate professor	Proportional to the total score corresponding to the position of associate professor	According to the conditions formulated in the Order of the Ministry of Education and Research, in force on the date of the competition	According to the conditions formulated in the Order of the Ministry of Education and Research, in force on the date of the competition	
1.	Research activity	C1 >= 1 C2 >=1 C4 >=5	C1 >= 2 C2 >= 2 C4 >=25	According to the Order of MNE in force	According to the Order of MNE in force	
2.	Recognition and impact of the activity	C5 >= 1	C5 >= 2	According to the Order of MNE in force	According to the Order of MNE in force	
	TOTAL	C6 >= 10 C7 >= 5	C6 >= 50 C7 >= 25	According to the Order of MNE in force	According to the Order of MNE in force	

B. Conditions specific to each commission listed in Annex no ____:

IV. INFORMATION ABOUT FULFILLING THE REQUIREMENTS:

- Faculty of Engineering and Information Technology; “Petru Maior” Faculty of Sciences and Letters

No.	Type of activities, categories and restrictions		No. of evidence*	Score achieved	Score achieved
TEACHING AND PROFESSIONAL ACTIVITY (A1)					
1.					

No.	Type of activities, categories and restrictions		No. of evidence*	Score achieved	Score achieved
RESEARCH ACTIVITY (A2)					
1.					



No.	Type of activities, categories and restrictions		No. of evidence *	Score achieved	Score achieved
RECOGNITION AND IMPACT OF THE ACTIVITY (A3)					
1.					

* The proofs of the activities are numbered and the document, page, etc. are indicated, for easy identification. I hereby confirm that the data mentioned above are correct and refer to my own professional and scientific activity. I attach to the file in printed / electronic format all the supporting documents attesting the scientific results stated above.

• Faculty of Economics and Law

1-Information for the field of Economic Sciences and Business Management
(Annex 27, Order 6129/2016)

Score (Pi) granted for articles published in an ISI indexed journal with non-zero article influence score (AIS)

No.	Title of the article/Name of the journal/ISSN journal/year of publication/WOS	M*	N**	AIS	Score(Pi)***
1					
2					
3					
...					
10					
TOTAL score (Pi)					

Notes:

* multiplication coefficient specified in Table 1 of Annex 27

** N represents the number of authors according to point 6 of Annex 27

*** The score (Pi) is determined according to the formula: $P_i = M * [1 - (N-1) * 0.1] * AIS$

a.1. For university professor **a maximum of 0.5 points** (25% of the minimum value of the score, of 2 points, respectively) **can be awarded for publications** (books or chapters in books).

a.2. For associate professor, **a maximum of 0.1875 points** (25% of the minimum value of the score, of 0.75 points, respectively) **can be awarded for publications** (books or chapters in books).

Each book or chapter in a book will replace one of the 10 maximum allowed items in the calculation of the final score. The Pi scores given to books and book chapters are as follows:

No.	Indicator	Pi
1	Book "i" published by one of the international publishers listed in Annex 1 ($P_i = 0.5/N$)	
2	Chapter "i" in a book published by one of the international publishers listed in Annex 1 ($P_i = 0.25/N$)	
3	Book "i" published by a national or international publisher, other than those listed in Annex 1 ($P_i = 0.2/N$)	
4	Chapter "i" in a book published by a national or international publisher, other than those listed in Annex 1 or article in an ISI Proceedings volume ($P_i = 0.1/N$)	

Score (Ci) granted for a citation in an ISI indexed journal with a non-zero article influence score (AIS)



No.	Title of the cited article/Name of the journal/ISSN journal/year of publication/WOS	Title of the citing article/Name of the journal/ISSN journal/year of publication/WOS	Cuarta la	Classification scheme*	AIS	Score (Ci)
1						
2						
3						
...						
10						
TOTAL score (Ci)						

Note: * specified in Table 1 of Annex 27

Research projects/grants won in national or international competitions, except those funded through operational programmes such as POS-DRU, POS-CCE and the like

No.	Name of the research project/grant	Implementation period	Beneficiary	Value (lei/Euro)	Quality*
1					
2					

Note: * project manager or member of the project

2- Information for the field of Legal Sciences (Annex 24. Order 6129/2016)

Indicator	Name of the indicator	Score	Element for which the score is granted	Total
I 1	Books published by reputable international presses from abroad or by reputable recognized presses from Romania, in the field of legal sciences. The score is doubled if the book has been published in an international language by a reputable international press and can be found in at least ten libraries in the list designated by the national authority for research, for the selection criteria at the funding of research projects. Books from the categories mentioned above, by other publishers from abroad, with international peer-review selection, of by publishers from Romania, accredited by the National Council of Scientific Research (category B)	Treatises – 10 Monographs – 8 University textbooks – 7 Practice/legislation with commentaries – 5 Book translations – 5 Practical guidebook – 2 ½ of the above scores	Per book	
I 2	Articles/studies which represent in extenso contributions, published in reputable scientific journals, in the field of legal sciences	1 3	Per article/paper	



	* Published in foreign journals, in a widely used international language			
I 3	Book chapters, studies in collective conference volumes, which represent in extenso contributions, published by reputable presses, in the field of legal sciences * Published abroad, in a widely used international language	1 3	Per publication Per article/paper	
I 4	Translations into Romanian of: articles/studies which represent in extenso contributions, published in reputable scientific journals, in the field of legal sciences; studies in international collective volumes or in international conference volumes, which represent in extenso contributions, published by reputable presses, in the field of legal sciences	0.5	Per translation	
I 5	Manager/project responsible of research grants or direct international research contracts	10	Per grant/contract	
I 6	Team member of research grants or direct international research contracts	3	Per grant/contract	
I 7	Manager/project responsible of research grants or direct national research contracts	5	Per grant/contract	
I 8	Team member of research grants or direct national research contracts	2	Per grant/contract	
I 9	Citations of candidate's publications in books, chapters of books or volumes, published by reputable recognized Romanian publishers in the field of legal sciences, as well as in reputable Romanian scientific journals, in the field of legal sciences	0.2	Per citation	
I 10	Citations of candidate's publications in books, chapters of books or volumes, published by reputable recognized international publishers in the field of legal sciences, as well as in reputable international scientific journals, in the field of legal sciences	0.4	Per citation	
I 11	Extra points: at least twenty citations of an article/study of the candidate which represents in extenso contributions, published in reputable scientific journals, in the field of legal sciences. *Alternative option: at least five citations of an article/study of the candidate which represent in extenso contributions, published in reputable scientific journals, in the field of legal sciences.	5	Per article/paper	
I 12	Awards granted by the Romanian Academy, by other legally established academies, as well as by the Union of Legal Practitioners.	1	Per award	
I 13	Editor of a reputable journal, in the field of legal sciences. * The score is doubled	1	Per journal title	



	if the journal is edited in a widely used international language. An extra point is added for every three consecutive years as editor.			
I 14	Coordinator of volumes published by recognized national presses, in the field of legal sciences. *The score is doubled in the case of volumes published by international presses (of the categories mentioned at Definitions, in the annex of the Order)	2	Per edited volume	
I 15	Member of the editorial board of a reputable scientific journal, in the field of legal sciences. *The score is doubled in the case of journals from abroad.	0.5	Per journal	
I 16	Organizer of national or international conferences. *The score is double for international conferences.	1	Per conference	
I 17	Keynote speaker at conferences/ Speaker at conferences/ Moderator at conferences. * The score is doubled in the case of international conferences	2*/1*/0.5*	Per conference	
I 18	Coordination of university study programs. * The score is doubled if the program is offered in languages of wide international circulation. The score is tripled if the program is offered in languages of wide international circulation and for three consecutive years half of the students enrolled in the program are foreigners.	1	Per study programme	
I 19	Teaching mobility within international cooperation programmes (Erasmus, Fulbright, DAAD, etc.)	1	Per mobility	
I 20	Associate professor/visiting/teaching professor at a university abroad	2/month per mission	Per university	
I 21	Studies and further training abroad: master's degree at a foreign university Studies and further training abroad: doctorate abroad or in co-supervision with a foreign institution Studies and further training abroad: completing a postdoctoral internship lasting at least one month at a university abroad	1/ 2/ 1/month per internship	Per MA programme / Per doctorate/ Per university	
I 22	Participation, as an expert, in the commissions for the elaboration of the projects of some normative acts / Constitution, fundamental codes / Specialized or professional codes, other normative acts	3/ 10/ 2	Per draft regulatory act project	
I 23	Participation in competition commissions and / or examinations organized by the legal professions	0.5	Per commission	
I 24	Writing scientific opinions requested by authorities, public institutions or professional bodies	1	Per opinion	
I 25	Member of commissions for filling teaching positions in		Per commission	



	- higher education in legal sciences - pre-university education	0.2 0.1		
I 26	Member of Baccalaureate committees and of election committees	0.1	Per commission	
I 27	Specialist referee in the commissions for the public defence of PhD theses	0.5	Per commission	
I 28	Member of the National Council for Attestation of University Degrees, Diplomas and Certificates, of the National Council for Scientific Research, of the specialized council or commissions of the Romanian Agency for Quality Assurance in Higher Education	3	Per council/ commission	

3 – Information for the field of Administrative Sciences (Annex 25 Order 6129/2016)

Indicators	Name of the indicator	Score	Element for which the score is granted	TOTAL
I1	Articles in ISI indexed journals having an impact factor f that is higher than or equal to 0.1	$(2+4*f) * 2/n$	Per article	
I2	Articles in ISI-rated journals with an impact factor of less than 0.1 or in journals indexed in at least 3 or 2 of the recognized international databases or journals that had a national B or B + rating before 2011, chapters in volumes published by international reputable publishing houses (A1) or by recognized reputable publishing houses (A2).	$2*m/n$	Per article	
I3	Books published- as single author	$10*m$	Per book	
I4	Books published as co-author, with an „n” number of co-authors	$6*m/n$	Per book	
I5	Volume coordinator, with „n” coordinators	$5*m/n$	Per volume	
I6	Studies/chapters, with „n” authors, in collective volumes (volumes with ISBN)	$2*m/n$	Per study/chapter	
I7	Reviews published in ISI-listed journals or in journals indexed in at least 3 of the recognized international databases or terms of at least one page in encyclopaedias / specialized dictionaries	$0.5*m/n$	Per review/term	
I.8	Papers published in conference volumes (volumes with ISSN) or indexed in at least one of the recognized international databases, translations of fundamental papers in the field of social sciences.	$1*m/n$	Per paper	
I9	Citations of the candidate's publications in articles published in ISI indexed journals, in books, book chapters or volumes or in journals indexed in international databases (self-citations are not taken into account). „n” is the number of authors of the cited publication, or reviews of the author's books published in journals indexed in international databases.	$(0.2+4*f)*2/n$	Per citation	



I10	Editor of an international, ISI or IDB indexed journal; Member of the editorial board of such a journal	5 3	Per journal	
I11	Editor of a national, ISI or IDB indexed journal; Member of the editorial board of such a journal	2 1	Per journal	
I12	Coordinator of a collection (series of volumes) edited by an international reputable publisher; Member of the scientific committee of such a series-collection; Coordinator of a collection (series of volumes) edited by a Romanian publisher; Member of the scientific committee of such a series-collection	4 2 2 1	Per collection/series	
I13	Coordination of a research project funded with the equivalent of at least 50,000 RON by a foreign entity	7	Per project	
I14	Coordination of a research project funded with the equivalent of at least 50,000 RON by an entity from Romania	5	Per project	
I15	Visiting professor at a reputable university abroad (course holder completed by student evaluation); Visiting professor-researcher (guest) at a reputable university abroad for a period of at least one month; Completion of a postdoctoral internship lasting at least one academic year at a reputable university abroad or obtaining a doctoral degree at a university abroad	10 5 3	Per university	
I16	Papers presented at international conferences organized abroad	1	Per conference	
I17	Papers presented at international conferences organized in Romania	0.5	Per conference	
I18	Beneficiary of individual grants or postdoctoral scholarships worth at least 25,000 RON each	0.5	Per grant/fellowship	
I19	Initiation of university study programs / Introduction of new courses / Publication of courses for students	2 0.5 1*m/n	Per programme/ Per course/ Per paper	
I20	Member of a research team which implements a project won in a competition, worth at least 100,000 RON	1	Per project	
I21	Member of the National Council for Attestation of University Degrees, Diplomas and Certificates, of the National Council for Scientific Research, of the council or specialized commissions of the Romanian Agency for Quality Assurance in Higher Education, CNFIS (one term is scored). Awards offered by scientific Academies and Associations.	1	Per council/ commission/award	
I22	Individual or collective study, of evaluation and substantiation of public policies, elaborated after some selection contests, for various governmental public	2*m/n	Per paper	



	institutions / international organizations / research centres			
123	Participation in teams for the elaboration or implementation of grants or institutional, social and regional development projects; knowledge transfer and policy tools; development assistance, etc., financed by a regional, national or foreign entity.	1	Per project	

I hereby confirm that the information provided above is true and correct and it refers to my own professional and scientific activity. I enclose/attach to the registration file, on paper / in electronic format, all the supporting documents that attest the scientific results declared above.

Date _____

Candidate's

signature

Approved by the Commission for the verification of standards fulfilment

Note:

If the required minimum standards are not met, please provide a detailed justification:

Members of the Commission for the verification of standards fulfilment

(name, signature)



Annex 05: UMFST-REG-05-F05-Ed. 15

*It applies to:

Faculty of Medicine, Faculty of Dentistry, Faculty of Pharmacy

REFEREES
for the posts of associate professor and professor

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____
Personal ID number _____ Position applied for _____
Department _____ Discipline _____
Position _____ Faculty _____

	Surname and given name(s)	Academic title	Specialisation/ field	Institutional affiliation (University, Faculty, Department)	Mailing address	Email address
1						
2						
3						

Candidate:



STATEMENT
on compliance with the rules of good conduct in research

The undersigned _____,
address _____, street _____, no _____, county _____, employed at
_____, title _____, candidate for the post
of _____, position _____,
Discipline _____ Department _____
Faculty _____, I hereby declare, on my own responsibility,
knowing the consequences of false declaration under private signature, provided by the Criminal Code, the following:

The entire scientific activity declared in the registration file complies with the norms of good conduct in research activity, as defined by Law no. 206/2004 on good conduct in scientific research, technological development and innovation, the Charter of George Emil Palade" University of Medicine, Pharmacy, Science, and Technology " of Târgu-Mureș and the Code of Ethics and Professional Ethics of George Emil Palade" University of Medicine, Pharmacy, Science, and Technology " of Târgu-Mureș

In this respect, none of the scientific achievements mentioned in this registration file presents:

- Fabrication of false results or data, falsification of experimental or clinical data
- Elements of plagiarism or self-plagiarism, including multiple publication of the same results
- Publications in which, using my capacity as main author, I have included in the list of authors persons who have not contributed to the completion of those works or who have not been asked to be included in the list of authors or have removed authors who have contributed to the respective work;
- Publications in which I have been mentioned as a co-author without having made a significant contribution to that publication;
- Co-authored publications containing falsified or fabricated data.

I am aware that the identification of situations in the category of those mentioned above during or after the competition, regardless of the time elapsed from the competition, involves notifying the University Ethics Commission, which leads to applying the sanctions decided by it, cancelling the position obtained in the competition and the notification of the competent bodies insofar as the respective deviations represent crimes according to the criminal law.

Candidate:

Date:



Annex 07: UMFST-REG-05-F07-Ed. 15

STATEMENT
on the candidate's incompatibilities

The undersigned _____, candidate for the post of _____, position _____, within the Department of _____, Faculty of _____, knowing the provisions of art. 295 paragraph (4) of the National Education Law no.1 / 2011 according to which *the simultaneous employment by spouses, relatives and relatives up to the third degree is prohibited, including the positions in which one finds himself/herself, towards the other, in a position of management, control, authority or direct institutional evaluation at any level in the same university*, as well as art.295 paragraph (5) of the National Education Law no.1 / 2011 according to which *the violation of the provisions of par. (4) leads to the invalidation of the competition*, I declare on my own responsibility that, in case I win the competition for the above mentioned position, I will not be in any situation of incompatibility according to art. 295, paragraph (4) of the National Education Law no.1 / 2011.

Date: _____

Surname, given name(s), signature



Annex 08: UMFST-REG-05-F08-14 8-Ed. 15

*It applies to:

Faculty of Medicine; Faculty of Dentistry; Faculty of Pharmacy

EVALUATION FORM
for filling teaching and research positions

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____ Discipline _____
Position _____ Faculty _____

I. EVALUATION OF THE SCIENTIFIC AND PROFESSIONAL ACTIVITY

		Score attributed to each unit	Self-evaluation ¹ (Total = No. x single score)	Commission's evaluation (av. evaluation)
1. Teaching and professional activity – minimum mandatory scores: lecturer=10 pts; associate professor=25 pts; professor=50 pts				
1	Specialty books ^{2,3} published by international publishers/recognized publishers CNCS-UEFISCDI – editor ^{4,5,6}	40/20 pts		
2	Specialty books ² published by international publishers/recognized publishers CNCS-UEFISCDI – main author /sole autor ^{4,5}	40/20 pts		
3	Specialty books ² published by international publishers/recognized publishers CNCS-UEFISCDI – co-author ^{4,5,7,8}	40/n; 20/n pts		
4	Books ² with ISBN ⁴ as CD/DVD main author ⁹ /co-author ⁷	8; 8/n pts		
5	Chapters ² in treatises/ scientific books / collective volume published by international publishers/recognized publishers CNCS-UEFISCDI – lead author ¹⁰	15/5 pts /chapter		
6	Chapters ² in treatises/ scientific books / collective volume published by international publishers/recognized publishers CNCS-UEFISCDI – co-author ⁷	15/n; 5/n pts /chapter		

¹ page number in the list of achievements and/or in the CV inside the candidate's application file

² each book is scored only once in a single category (for example, if someone is both the editor and author of a book, they can only rate it in one category)

³ any book published in the author's field of activity

⁴ only books with ISBN; translations will not be considered; only materials which have clearly mentioned the year of the publication and ISBN will be considered

⁵ the main authors are considered the persons mentioned in the CIP box (star and complementary) printed inside the book, as it was issued by the National Library of Romania or the international equivalent; the provision also applies to the status of coordinator of some books (equivalent terms: publisher, coordinator, under the editorship); the main authors have the status of first author within the CNATDCU terminology

⁶ the quality of editor/coordinator will be considered

⁷ co-authors of a book or of a chapter, if they are not main authors

⁸ "n" is the total number of authors (including authors and co-authors)

⁹ only the first author mentioned on the CD/DVD

¹⁰ only the first author of the chapter

The candidate's handwritten signature: _____

Page no. ____



7	Teaching activity ¹¹ , since the last promotion ¹²	0.25 pts / teaching hours / week.		
8	Introduction of new study disciplines in previously undeveloped directions ¹³	15 pts		
9	Lithographed course ¹⁴ first author/co-author ¹⁵	10/5 pts		
10	Practical guidebook ¹⁴ first author/co-author ¹⁵	8/4 pts		
11	Participation in the commissions of elaboration of subjects for admittance, bachelor, residency exams (central or specialized commission) ¹⁶ – since the last promotion	8 pts /session		
12	Participation in admittance, bachelor, residency exams (head of building or room manager or secretary / responsible for exam papers / supervisor / exam papers delivery) - since the last promotion	4/3/2/1 pts /session		
13	Tutoring activity (with students) ¹⁷ – since the previous promotion	3 pts /year		
14	Coordinator / residents' internship mentor	3/1 pts /year		
15	Mentor (within institutional projects) – since the last promotion	2 pts /year		
16	Responsibilities within the discipline ¹⁸	2 pts /year maximum 5 pts		
Score achieved				
2. Scientific and research activity – mandatory minimum scores: lecturer =50 pts ; associate professor=190 pts; professor=400 pts				
17	Articles ¹⁹ published in extenso in ISI-indexed journals ²⁰ , with IF, main author ^{21,22,23}	15 (1+FI) pts / article		

¹¹ both the teaching norm and the hourly payment will be taken into account, but only the activities for which there is a certificate from Human Resources will be accepted; courses and practical work are scored separately; for 1 semester subjects, the score is divided by 2. It will not be multiplied by the number of weeks / semester.

¹² the activities carried out since the year in which the competition for the last promotion took place, and which were not reported in the competition file of a previous promotion exam

¹³ the renamed and non-evidence disciplines are not taken into account, to demonstrate the novelty in relation to the previous content of the curricula of the university study programs

¹⁴ works for the students of UMFST, which do not have an ISBN.

¹⁵ only those courses / practical guidebooks that can be proven are taken into account (they are listed at the UMFST Library, a copy handed over for verification, they have an Internet address for the electronic courses); PowerPoint presentations uploaded to e-UMF or printed will not be considered

activity reported on examination sessions (if a person participated in several examinations in the same year – BA exam, residency, admission exam - all are scored, if there are several sessions of the same type of examination in one year - summer, autumn - all are scored, if, in the same session, a person participated in several commissions, all are scored); it is proved with an extract from the official report or a certificate issued by the Dean's Office / Rector's Office

¹⁷ attested by a certificate issued by the Dean's Office

¹⁸ a certificate from the head of the discipline with the exact specification of responsibilities is required

¹⁹ every article can be scored under a single category

²⁰ journal indexed in the Master Journal List

²¹ the first author, the last author and the corresponding author are considered main authors (the second position in the list of authors does not necessarily imply the status of corresponding author if this is not explicitly stated); the position of main author is accepted for all authors with equal, clearly specified, contribution only for articles published in Red Zone journals, for other ISI journals, for the category of main author, equal contribution, a maximum of 2 authors of the article is accepted.

²² only articles that can be found on Clarivate Analytics (Web of Science) - Core Collection will be considered in the following categories: *original research article, review / guideline, letter to editor / correspondence, case report / case presentation, editorial, proceedings paper*. The following do not fall under this category: reviews of other publications, editorial materials, corrections. Articles that already have a DOI number and appear on the journal's website (even if it does not yet appear in the Web of Science) are considered published (not under "in press" category).

²³ the impact factor of the journal in the year of publication will be taken into account; If there is no IF published for the current year, the last available impact factor will be taken into account



18	Articles ¹⁹ published in extenso in ISI-indexed journals ²⁰ with IF, co-author ^{22,23,24}	15 (1+FI)/n pts/ article		
19	Articles ¹⁹ published in extenso in ISI indexed journals ²⁰ , without IF, main author ^{21,22}	15 pts /article		
20	Articles ¹⁹ published in extenso in ISI indexed journals ²⁰ , without IF, co-author ^{7,22}	15/n pts / article		
21	Articles ¹⁹ published in extenso in B+ or BDI25 indexed journals, main author ²¹ / co-author ⁷	10; 10/n pts / article		
22	Articles ¹⁹ published as books with ISBN ⁴ (collection of articles) main author ²¹ /co-author ⁷	5; 5/n pts / article		
23	Articles ¹⁹ published in extenso in B indexed journals, main author ²¹ / co-author ⁷	3; 3/n pts / article		
24	Articles ¹⁹ published as abstracts in ISI indexed journals or conference volumes, with ISBN or ISSN – first-author / co-author – since the last promotion	4; 4/n pts / article		
25	Articles ¹⁹ published as abstracts in journals or conference volumes, with ISBN or ISSN – first-author / co-author – since the last promotion	2; 2/n pts /article		
26	Grant/project ²⁶ won in an international competition ²⁷ – manager/project responsible within the institution/project member ^{28,29,30}	60/30/15 pts		
27	Grant/project ²⁶ won in an national competition - manager/project responsible within the institution/project member ^{28,30}	30/15/8 pts		
28	Grant/project ²⁶ won in an internal competition ³¹ – project manager/member ^{30,32}	15/5 pts		
29	Projects of continuous learning and institutional development – institutional coordinator / partner ^{30,33}	20/10 pts		
30	Projects of continuous learning and institutional development – experts, long term/short/term ^{30,33}	6/3 pts		
31	Research/development contract, signed with economic agents/institutions, through UMF ³⁴ – manager, project officer or investigator	2 pts for each 1000 Euros of the project value		

²⁴ the person who wrote and published a scientific paper together with the main authors; collaborators / investigators of published multicenter studies / trials are considered co-authors only if they are also mentioned in the list of authors, not only in the list of investigators

²⁵ IDB journals are those recognized by CNCS-UEFISCDI (formerly CNCSIS), which are found in international databases in the year of publication (excluding Google Scholar, which is only an indexing service)

²⁶ research activities carried out on the basis of a scientific project / theme, won in a competition, within a funding contract in which the university is a contracting party; the provision that the university be a contracting party does not apply if the holder of the grant / project, at the time of contracting, was not an employee of UMFST or if he is the winner of an individual grant or is the project manager of a collective grant in which UMFST affiliation is mentioned; it is proved by a copy of the financing contract signed by the parties involved and (if necessary) the list of project staff if the name of the candidate does not appear explicitly on the contract page

²⁷ national competitions of other countries will not be reported as international competitions

²⁸ POSDRU fellowships are not reported as contracts or grants by fellowships holders (POSDRU fellows are considered a target group)

²⁹ POSDRU contracts do not fall under this category

³⁰ only projects that can be proven will be scored: in the case of projects won in international or national competitions, the first page of the contract and the list of project members; in the case of internal grants a certificate issued by the scientific vice-rectorate or the UMFST project department is required

³¹ grants with exclusively private funding are not included here

³² UMFST internal grants fall under this category

³³ POSDRU contracts fall under this category (any function that can be reported); fellows cannot report POSDRU to any category (POSDRU fellows are the target group); a certificate issued by the scientific Vice-Rector's Office or the project department of UMFST is required

³⁴ this will include grants with exclusively private funding; proved by a certificate from the scientific Vice-Rector's Office or the UMFST projects department, the score is given only for the sums of money from the project (projects related to services or rental / donations of equipment will not be taken into account)



32	Research/development contract, signed with economic agents/institutions (including other institutions with recognized affiliation), through UMFPhT ³⁴ – member ³⁵	2/n for each 1000 Euros of the project value project		
33	International/national multi-ethnic studies– main investigator ³⁶	3/2 pts		
34	International/national multi-ethnic studies – member of the research team ³⁶	2/1 pts		
35	Projects submitted to international/national internal competitions ³⁷	5/3/1 pts		
36	Professional development internships in institutions from abroad ³⁸ : over 6 months / 1-6 months / 1 week - 1 month ³⁹	12/6/3 pct/internship		
37	Coordinator/member of a student scientific circle ⁴⁰ – since the last promotion	3/1 pts /year		
38	Papers published as abstracts, by students, at scientific conferences ⁴¹ since the last promotion	1 pts /paper maximum 5 pts		
39	BA or MA theses coordinated or supervised (only the completed ones) ⁴² – since the last promotion	3 pts /paper maximum 12 pts		
40	PhD theses validated by CNATDCU in the last 5 calendar years ⁴³ – since the last promotion	10 pts /thesis		
41	Awards received for papers published or presented at international/national scientific events ⁴⁴	5/3 pts		
42	MA degree ⁴⁵ , obtained since the last promotion	10 pts		
43	Habilitation obtained ⁴⁵	30 pts		
Score achieved				
3. Activity within the academic community and national and international recognition <i>mandatory minimum scores: associate professor=135 pts; professor =200 pts</i>				
44	Hirsch Index ⁴⁶ in ISI Web of Science, Core Collection	10 pts /unit		
45	Cumulated impact factor as main author	10 pts /unit		
46	ISI Citations ⁴⁶	0,5 pts /unit		

³⁵ “n” represents the number of members (including the project manager)

³⁶ only the activities proved by copy of the contract can be scored

³⁷ only projects declared eligible and proven by documents (certificate, UEFISCDI eligibility lists, etc.) may be included.

³⁸ excluding Erasmus, CEEPUS and other teaching mobility through international programs

³⁹ internships of less than one week are not scored; only those trips that can be documented are scored (copy of the completed and signed travel order, certificate as coordinator of internship / laboratory)

⁴⁰ can only be scored if there is evidence of this activity (scientific circle registered at the Dean's Office with presentations at Marisiensis, TDK or other scientific events)

⁴¹ the works in which the candidate is explicitly mentioned as a supervisor or coordinator (and not as an author); only the activities that can be documented are scored; articles in which candidate appears as author can be scored in the category of abstracts in journals and volumes of scientific events, with or without ISI indexation

⁴² only those that can be attested by supporting documents are scored

⁴³ only PhD supervisors can earn points

⁴⁴ this category also includes UEFISCDI award-winning articles, as well as the awarding of scientific papers by national or international professional organisations

⁴⁵ it is scored only if obtained after the last promotion

⁴⁶ to be reported for all activity (not only for the last 5 calendar years) according to Clarivate Analytics (Web of Science) - Core Collection (in order to be scored, it is necessary to include in the file the "Citation Report" created by Web of Sciences; self-citations, citations for multicenter studies (guides) will only be included for authors (investigators not included)



47	Awards, distinctions, medals granted by scientific institutions or by international/national scientific organizations ⁴⁷	5/3 pts		
48	Guest presentations at international/national conferences ⁴⁸ – since the last promotion	4/2 pts /presentation		
49	Member of the organizing committee of international/national scientific events ⁴⁹ , since the last promotion; Editor of volume of abstracts –5 pts/event	5/3 pts /event		
50	Coordinating educational, sports, artistic activities and events (competitions and sport activities)/evaluation of foreign students' Romanian / English proficiency levels	3/2 pct		
51	Editor-in-chief/Member of editorial boards of ISI journals	10/5 pts /journal/year		
52	Editor-in-chief/Member of editorial boards of IDB journals and other nationally recognized journals (B+, CNCS-UEFISCDI)	6/3 pts /journal/year		
53	Reviewer of ISI/BDI50 journals– since the last promotion	3/2 pts /activity		
54	Member of committees for PhD thesis defence, habilitation, expert referee – since the last promotion	2 pts /commission ⁵⁴		
55	Visiting professor at universities from abroad/Romania ³⁸ – since the last promotion	4/2 pts /invitation		
56	Participation to international/national scientific events, since the last promotion	2/1 pts /activity, maximum 5 pts		
57	Approved patents ⁵¹	15 pts		
58	Member of the Romanian Academy or of the Academy of Medical sciences ⁵²	50 pts		
59	Active expert in international/national bodies (ARACIS, MS, MEC), member of CNATDCU53	15/10/organization		
60	Chairperson/Member of the management of international scientific organizations	20/10 pts		
61	Chairperson/Member of the management of national scientific organizations	8/4 pts		
62	Chairperson/Member of the management of subsidiaries of national scientific organizations	4/2 pts		
63	PhD supervision commission, since the last promotion	1 pts /commission ⁵⁴		
64	Preparation of accreditation or authorization files (institutional or for study programmes): contact person/members of the commission appointed by the Faculty/University ⁵⁵ – since the last promotion	30/20 pts /application		

⁴⁷ awards received for published or presented papers do not fall under this category; the title of Doctor Honoris Causa is included here

⁴⁸ it is scored only if there is a written invitation or a clear mention in the scientific program of the event; oral presentations of scientific papers are not included; the author-presenter is taken into account; presentations for commercial companies or for the purpose of presenting pharmaceutical products or medical devices are not taken into account; presentations at student conferences (Marisiensis, TDK, etc.) are not taken into account.

⁴⁹ evidence must be submitted (e. g copy of the conference notebook); both the members of the scientific committee and the members of the organizing committee are included, but for the same conference only once

⁵⁰ only activities proven by certificate issued by the system (Editorial Manager) or by the editor

⁵¹ reports on the entire activity (not only for the last 5 calendar years); only the activities for which supporting documents is submitted are scored

⁵² it is scored regardless of the moment of obtaining the status

⁵³ scored only if there is evidence of activity during the reported period

⁵⁴ only the activity accompanied by supporting documents is scored (extract from the Doctoral School, certificate from the Doctoral School); PhD thesis supervisor does not fall under this category

⁵⁵ does not include data reports by the teaching staff at the request of the appointed commission



65	Member of the commissions for the preparation of EUA evaluations, IC institutional reporting/member of departments or compartments within the UMFST organization chart, with permanent activity within the university	10/10 pts		
66	Involvement in the activities of the faculty/university – to be evaluated by the administrative board of the University	maximum 20 pts		
Score			-	
TOTAL SCORE (SUM OF INTERMEDIATE SCORES)				

Score calculated by the Candidate _____

Signature _____

Granted by the Commission (av. of the 5 evaluations)

II. WRITTEN EXAMINATION (only for the position of assistant professor)

Score achieved (av. of the 5 evaluations) (minimum 70 points - maximum 100 points)

III. PUBLIC PRESENTATION

- The contents of the presentation, strategy, realism, means, identif. of opportunities, risks (av. of the 5 evaluations)
- Quality of the presentation (av. of the 5 evaluations)
- Way of providing answers to the questions asked by the commission/audience (av. of the 5 evaluations)

- max 60 p _____

- max 20 p _____

- max. 20 p _____

Score achieved (minimum 70 points - maximum 100 points)

TOTAL SCORE

(sum of the scores obtained at the 2-3 evaluations)

Chairperson of the Commission

Members of the Commission

Secretary of the Commission



Annex 09: UMFST-REG-05-F09-Ed. 15

*It applies to:

Faculty of Engineering and Information Technology – Field of **Computing, Information Technology and Systems engineering**

EVALUATION FORM
for filling teaching and research positions

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____
Position _____ Faculty _____

No.	Field of activity	Categories and restrictions / Subcategories		Score attributed to each unit/ Self-evaluation	Commission's evaluation
1.	Teaching and professional activity (A1)	Scientific books or chapters [1] by publishers with ISBN			
		Books/monographs			
		A1.1.1 International		50/no. of authors or 100/ no. of authors, on condition [2]	
		1.			
		2.			
		A1.1.2 National		50/ no. of authors	
		1.			
		2.			
		Teaching material/Textbooks published by publishers with ISBN			
		A1.2.1 Textbooks		40/ no. of authors	
		1.			
		2.			
Score					

The candidate's handwritten signature: _____

Page no. ____



2.	Research activity (A2)	A2.1. Articles published in ISI indexed journals and papers in ISI indexed volumes of scientific events		25+30* impact factor [3])/ no. of authors	
		1.			
		2.			
		A2.2. Articles in journals and in volumes of scientific events which are indexed in other recognized international databases (IDB) [4]		20/ no. of authors	
		1.			
		2.			
		Intellectual property, patents, ORDA certificates			
		A2.3.1 International [5]		35/ no. of authors	
		1.			
		2.			
		A2.3.2 National (OSIM)		25/ no. of authors	
		1.			
		2.			
		Grants/research project won in competition [6] or contracts with economic entities, of the minimum equivalent amount of 10.000 US dollars			
		Manager/coordinator/ partner			
		A2.4.1.1. International		20*years process	
		1.			
		2.			
		A2.4.1.2. National		10*years process	
		1.			
		2.			
		Member of a team			
		A2.4.2.1. International		4*years process	
		1.			
		2.			
		A2.4.2.2. National		2*years process	
		1.			
		2.			
Score					
3.		Citations [7] in books, journals, volumes of scientific events			



	Recognition and impact of the activity (A3)	A3.1.1. Books, ISI [8]		8/ no. of authors, cited article	
		1.			
		2.			
		A3.1.2. IDB		4/ no. of authors, cited article	
		1.			
		2.			
		A3.2 Member of editorial boards or scientific committees of ISI indexed journals, chair, co-chair or member of organization committee of international ISI indexed scientific events [9]		10	
		1.			
		2.			
		A3.3 Member of editorial boards or scientific committees of IDB indexed journals, chair, co-chair or member of organization committee of international IDB indexed scientific events		6	
		1.			
		2.			
		A3.4 Awards in the specialized field conferred by the Romanian Academy, ASTR, AOSR or other reputable international awards		15	
		1.			
		2.			
Score					
TOTAL SCORE (SUM OF INTERMEDIATE SCORES)					

Notes:

[1] The edited book chapter must NOT be in a conference volume (with ISBN) and is scored with $\frac{1}{4}$ of the score for the book in that category.

[2] If the book is in at least 50 libraries abroad, according to the WordCat catalog.

[3] The ISI impact factor of the journal considered valid will be that of the year of publication or at the date of file submission. For the volumes of ISI manifestations, the equivalent impact factor 0.25 is considered. For the volumes of top international conferences in the field of habilitation, the equivalent impact factor 0.75 is considered (their list approved and kept up to date by the CNATDCU commission no. 15 being available at www.cnatdu-c15.org).

[4] The following international databases (IDB) are recognized for the field of Computer Science, Information Technology and Systems Engineering: ISI, Scopus, IEEE (Institute of Electrical and Electronics Engineering) Xplore, Science Direct, Elsevier, Springerlink, ACM (Association for Computing Machinery), DBLP, EURASIP, Wiley, Inspec.

[5] The score is doubled if the result is registered at WIPO, EPO, USPTO, JPO.

[6] Projects / grants that do not have a predominant research character do not fall under this category. Only projects / grants relevant to the profile of the position put up for competition / field of qualification are considered. The candidate will attach documents which demonstrate the research character of the project.



[7] Self-citations are excluded (self-citation refers to the situation in which the candidate's name appears simultaneously both among the names of the authors of the bibliographic reference in question and among the names of the authors of the citing article, according to WOS http://images.webofknowledge.com/WOKRS523R4/help/WOS/hs_crsearch_self_citations.html).

[8] The score is doubled if the citation comes from an ISI indexed journal in the top 50% within the ISI accreditation sub-domain (or one of the sub-domains) in terms of impact factor (Q1-Q2 areas in ISI notation)

[9] The work of reviewer of individual articles will not be taken into account.

Minimum conditions (Ai)

No.	Field of activity	Associate professor	CS II	Professor	CS I
A1	Teaching/professional activity (A1)	50	No restrictions	100	No restrictions
A2	Research activity (A2)	300	350	600	700
A3	Recognition and impact of the activity (A3)	50	50	150	150
Total (A)		400	400	850	850

Mandatory minimum conditions in subcategories		Associate professor	CS II	Professor	CS I
A1.1.1- A1.1.2	Scientific books	1 book/chapter	1 book/chapter	1 book	1 book
A2.1	Articles in ISI indexed journals and papers in volumes of scientific events indexed as ISI proceedings	6 of which at least 1 in an ISI journal, Q1 or Q2 [11]	6 of which at least 1 in an ISI journal, Q1 or Q2 [11]	15 of which at least 3 in an ISI journal, Q1 or Q2 [11]	15 of which at least 3 in an ISI journal, Q1 or Q2 [11]
A2.4.1	Research grants/projects won in a competition (Manager /Coordinator/partner)	1	2	2	4
A3.1.1	Number of citations in books, journals and volumes of scientific events ISI (WOS) indexed [12]	10	10	25	25
	ISI impact factor, cumulated for the publications [13]	4	4	10	10

[10] ISI-rated journal in the top 50% within the ISI accreditation sub-domain (or one of the sub-domains) in terms of impact factor (areas Q1-Q2 in the ISI notation). The situation of the journals in the top 25-50% (Q1, Q2) is considered either at the time of publication or at the date of registration for the competition. One and only one of the required papers can be equivalent to: (a WOS-Derwent indexed patent) or (1 article in top international conferences in the field of habilitation, their list approved and kept up to date by CNATDU commission no. 15 being available at www.cnatdu-c15.org).



[11] ISI-rated journal in the top 50% within the ISI accreditation sub-domain (or one of the sub-domains) in terms of impact factor (areas Q1-Q2 in the ISI notation). The situation of the journals in the top 25-50% (Q1, Q2) is considered either at the time of publication or at the date of registration for the competition. One and only one of the required papers can be equivalent to: (a WOS-Derwent indexed patent) or (1 article in top international conferences in the field of habilitation, their list approved and kept up to date by CNATDU commission no. 15 being available at www.cnatdu-c15.org).

[12] It is not mandatory for the cited article to be WOS indexed.

[13] In the case of patents, the equivalent impact factor is 0.5; for the other publications, the impact factor is calculated according to note 3.

Annex 10: UMFST-REG-05-F10-Ed. 15

It applies to:

Faculty of Engineering and Information Technology – Field of **Engineering and Management**

EVALUATION FORM
for filling teaching and research positions

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____
Position _____ Faculty _____

No.	Field of activity	Categories and restrictions / Subcategories	Points attributed to each unit/ Self-evaluation	Commission's evaluation
1.	Teaching and professional activity (A1)	Books/textbooks/monographs/chapters in scientific books		
		A1.1.1 International	no. of pages / (5*no. of authors)	
		1. _____		
		2. _____		
		A1.1.2 National	no. of pages / (10* no. of authors)	
		1. _____		
		2. _____		
		Books as editor		

The candidate's handwritten signature: _____

Page no. ____



		A.1.1.2.1 International	no. of pages / (10* no. of authors)	
		1.		
		2.		
		A.1.1.2.1 National	no. of pages / (10* no. of authors)	
		1.		
		2.		
		Other teaching materials – including those in electronic format		
		A1.2.1 Course support/guidance	no. of pages . / (10* no. of authors)	
		1.		
		2.		
		A1.3 Coordination of study programmes, organisation and coordination of continuing education programmes – Manager/coordinator	15	
		1.		
		2.		
		A1.4 Development of new disciplines – course leader	10	
		1.		
		2.		
		A 1.5 Educational projects – manager/coordinator	10*(years process)	
Score				
2.	Research activity (A2)	A2.1 Articles in ISI indexed journals an papers in ISI indexed volumes of scientific events	Journals (30+10* impact factor)/no. of authors Volumes of conferences 25/(no. of authors)	
		1.		
		2.		
		A2.2. Articles in journals and volumes of scientific events which are indexed in other international databases*	15/no. of authors	



		A2.3 In extenso articles in unindexed journals/volumes of national/international scientific events	6/no. of authors (journals) 4/no. of authors (conference volumes)	
	1.			
	2.			
		Intellectual property, patents for inventions, ORDA certificates		
		A2.4.1 International	40/no. of authors	
	1.			
	2.			
		A2.4.2 National (OSIM)	20/no. of authors	
	1.			
	2.			
		Research grants/projects won in a competition [6] or contracts with social-economic organizations, of at least 25.000 lei worth (justified by documents that certify receipt of the sum)		
		Manager/coordinator		
		A2.5.1.1. International	20*worth/10,000 Euros	
	1.			
	2.			
		A2.5.1.2. National	10*worth/10,000 Euro	
	1.			
	2.			
		Member of a team		
		A2.5.2.1. International	4*no. of years participation in the project	
	1.			
	2.			
		A2.5.2.2. National	2* no. of years participation in the project	
	1.			



		2.					
		A 2.6 Management/development of laboratory/research centre -coordinator			40		
Score							
3.	Recognition and impact of the activity (A3)	Citations in books, journals and volumes of scientific events					
		A3.1.1. Books in ISI indexed journals			10/no. of authors cited art.		
		1.					
		2.					
		A3.1.2. Books in IDB indexed articles			5/ no. of authors cited art.		
		1.					
		2.					
		A3.1.3. Books in other publications			3/ no. of authors cited art.		
		A 3.2 Presentations carried out as guest to national and international scientific events and visiting professor (excluding Erasmus) – in the country/abroad			20/10		
		A3.3 Member of editorial boards or scientific committees of scientific journals and events, organizer of scientific events/Reviewer for ISI indexed journals and national and international scientific events: ISI indexed/IDB indexed/unindexed			10/8/5		
		1.					
		2.					
		A 3.4 Experience in management, assessment and evaluation in research and/or education: management/member			5/2*(years process)		
		A3.5 Awards: The Romanian Academy/ ASSAS, AOSR, specialized academies and CNCS/international/national in the field			30/ 15/10/5		
		1.					
		2.					



		A3.3 Member:	100/ 20/ 30/10/ 5/3/ 10/5	
		The Romanian Academy/		
		ASSAS, AOSR, Other specialized academies/		
		Professional association management (international/national)/		
		Professional associations (international/national)/		
		Education and research organizations (management/member)		
		1.		
		2.		
Score				
TOTAL SCORE (SUM OF INTERMEDIATE SCORES)				

Notes:

*International Databases (IDB) taken into account for articles published in journals and in volumes of scientific events, with the exception of the articles published in WOS-Clarivate Analytics (ISI) rated journals are those recognized by the international scientific community, such as: ACM, Cabi, CEEOL, CiteSeerX, Compendex/Engineering Village, CRCnetBASE, CrossRef, Current Contents, CSA, DBLP, DOAJ, EBSCO, EdITLib, Emerald, ERIC, Genamics, GeoBase, GEOREF, IEEE Xplore, IFAC-PapersOnLine, Index Copernicus, INSPEC/IET, J-Gate, Library of Congress, MathSciNet, ProQuest, PubMed, Referativnai Jurnal, RePEc, Elsevier/Scopus, Elsevier/Science Direct, Springerlink, Ulrichsweb, WorldCat, Wiley, Zenodo, Zentralblatt, Scientific.net, Seek Digital Library. Other databases recognised by CNCS are also taken into account, as well as CNCS B+ indexed scientific journals.



Annex 11: UMFST-REG-05-F11-Ed. 15

It applies to:
Faculty of Engineering and Information Technology –IT

EVALUATION FORM
for filling teaching and research positions

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____ Discipline _____
Position _____ Faculty _____

No.	Field of activity	Categories and restrictions / Subcategories	Score attribute to each unit/ Self-evaluation	Commission's evaluation
1.	Teaching and professional activity (A1)	A1.1.1 Books as author/editor by publishers, according to [1]	A: 16 / max(1,n-2) B: 8 / max(1,n-2) C: 4 / max(1,n-2) D, E, unlisted: 2 / max(1,n-2)	
		1. _____		
		2. _____		
		A1.1.2 Chapters published by presses according to [1]	A: 8 / max(1,n-2) B: 4 / max(1,n-2) C: 2 / max(1,n-2) D, E, unlisted: 1/max(1,n-2)	

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		1.			
		2.			
		A1.2 Editor proceedings at conferences according to [6]		A*[A B C D: (12 8 4 2 1)/max(1,n-2)	
		1.			
		2.			
		A1.3 Publication of a university course in electronic format		2	
		1.			
		2.			
		A1.4 Manager/editor of a journal		A*[A B C D: 36 24 12 6 3]	
		1.			
		2.			
		A1.5 Manager (coordinator) or member of a national/international research grant/contract/programme		Manager/member, with value for the institution: >= 500.000 Euros 200.000 Euros-499.999 Euros 100.000-199.999 Euros 50.000-99.999Euros <50.000 Euros: 10 5 8 4 6 3 4 2 2 1	
		1.			
		2.			
		A1.6 Member of a scientific committee (programme) of conferences, symposiums, workshops		A*[A B C D: 6 4 2 1 0,5]	
		1.			
		2.			
		A1.7 Organization of scientific events/summer schools		2 (manager) / 1 (member)	
		1.			
		2.			
		A1.8 Keynote/invited speaker/professor at events/universities, in accordance with [2]		A*/top 20: 12 A/top 100: 8 B, international/top 200 summer schools: 4 C, national summer schools, conferences of the Romanian Academy/top 500: 2 D, local events/> 500: 1	



1.			
2.			
A1.9 Professor/associate researcher/visiting at a university, in accordance with [2] and [3]		Top 20: 12* no. of months Top 100: 8* no. of months Top 200: 4* no. of months Top 500: 2* no. of months > 500: no. of months	
1.			
2.			
A1.10 Consolidation of research teams, in accordance with [4]		International (accreditations) national (accreditations) within the institution (officially recognized): 4 2 1	
1.			
2.			
A1.11 Member of PhD defence committees, at a university in accordance [2]		Top 20 100 200 500 >500 : 6 4 2 1 0.5	
1.			
2.			
A1.12 Member of PhD supervision committees (attested by the decision of the doctoral school)		1 (per PhD student who became a doctorate holder)	
1.			
2.			
A1.13 Patents and active inventions (OSIM, ORDA, etc.)		12/max(1,n-2)	
1.			
2.			
A1.14 Development of software packs and instruments, development of resources and data collections of wide utility (proven by the number of views, publication on open-source websites, etc), in accordance with [5]		2/max(1,n-2)	
1.			
2.			
A1.15 Management positions in professional organizations		national international : 4 2	
1.			
2.			



		A1.16 Awards and other merits	Score, in accordance with the decision of the university (in accordance with [5])	
		1.		
		2.		
Score				
2.	Research activity (A2)	A2.1 Publications - category A* (in accordance with [6])	12/max(1,n-2)	
		1.		
		2.		
		A2.2 Publications - category A (in accordance with [6])	8/max(1,n-2)	
		1.		
		2.		
		A2.3 Publications - category B (in accordance with [6])	4/max(1,n-2)	
		1.		
		2.		
		A2.4 Publications - category C (in accordance with [6])	2/max(1,n-2)	
		1.		
		2.		
		A2.5 Publications - category D (in accordance with [6]) – not to be reported for the positions of associate professor/CS II and professor/CS 1/habilitation	1/max(1,n-2)	
		1.		
2.				
Score				
3.	Recognition and impact of the activity (A3)	A3.1 Citations from publications - category A * (in accordance with [6])	12/max(1,n-2)	
		1.		
		2.		
		A3.2 Citations from publications - category A (in accordance with [6])	8/max(1,n-2)	
		1.		
		2.		
		A3.3 Citations from publications - category B (in accordance with [6])	4/max(1,n-2)	
		1.		
		2.		
		A3.4 Citations from publications - category C (in accordance with [6])	2/max(1,n-2)	
		1.		



		2.				
		A3.5 Citations from publications - category D(in accordance with [6])			1/max(1,n-2)	
		1.				
		2.				
		A3.6 Citations from other publications (PhD theses, research reports, other forums)			1/max(1,n-2)	
		1.				
		2.				
		Score				
TOTAL SCORE (SUM OF INTERMEDIATE SCORES)						

Minimum conditions (A1)

No.	Perspective	Associate professor/CSII	Professor/CSI
1	Minimum score	36	60
2	Minimum number of projects	-	A minimum of one project with a team of at least 2 (two) members, obtained in a national or international competition

Minimum conditions (A2)

No.	Perspective	Associate professor/CSII	Professor/CSI
1	Minimum score	32	56
2	Minimum score obtained for categories of publications	$A^*+A+B \geq 16$	$A^*+A \geq 24$ $A^*+A+B \geq 40$

Minimum conditions (A3)

No.	Perspective	Associate professor/CSII	Professor/CSI
1	Minimum score	48	120
2	Minimum score obtained for categories of publications with citations	$A^*+A+B \geq 12$	$A^*+A+B \geq 40$

Notes:

[1] SENSE journal and book publisher rankings: <http://www.sense.nl/organisation/documentation>

[2] The best positions according to the rankings: <https://www.topuniversities.com/university-rankings>, <https://urapcenter.org/>, <http://shanghairanking.com/>

[3] For short visits with intensive teaching, the following substitutions can be made: 1 month=16 teaching hours. A maximum of 24 points can be awarded!

[4] Points are awarded only for teams of at least 5 people, but not more than 10% of the total score of A1.



[5] Maximum 10% of the total A1 perspective score.

[6] The classification of the informatics commission from the minimum mandatory standards, necessary for conferring academic titles and research and development professional titles is applied.

Annex 12: UMFST-REG-05-F12-Ed. 15

It applies to:
Faculty of Engineering and Information Technology – Field of Energy Engineering

EVALUATION FORM
for filling teaching and research positions

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____ Discipline _____
Position _____ Faculty _____

No.	Field of activity	Categories and restrictions / Subcategories	Score attributed to each unit/ Self-evaluation	Commission's evaluation
1.	Teaching and professional activity A1)	1.1 Books and chapters in scientific books		
		1.1.1 Books with ISBN/ chapter as author; for Professor, minimum 4, of which 1 lead author; for Associate professor, minimum 2; CS I minimum 2; CS II minimum 1		
		A1.1.1.1 International	no. of pages/ (2*no. of authors)	
		1.		
		2.		

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		A1.1.1.2 National		no. of pages / (5* no. of authors)	
		1.			
		2.			
		1.2 Learning support materials			
		1.2.1 Textbooks, learning support materials, including those in electronic format; for Professor minimum 2, of which 1 lead author; for Associate professor at least 1; CS I and CS II – no restrictions		no. of pages / (10* no. of authors)	
		1.			
		2.			
		1.2.2 Guidance for laboratory work/ applications; for Professor, at least 2, of which 1 lead author; for Associate professor at least 1; CS I and CS II – no restrictions		no. of pages / (20* no. of authors)	
		1.			
		2.			
		1.3 Coordination of study programmes, organization and coordination of continuing education programmes and of educational projects (POS, ERASMUS, etc)			
		Unique score for each activity		10	
		1.			
		2.			
Score					
2.	Research activity (A2)	2.1 In extenso articles in WOS Clarivate Analytics ⁽¹⁾ indexed journals, in proceedings volumes indexed in WOS Clarivate Analytics and patents indexed in WOS-Derwent		(25+20 * impact factor ⁽²⁾)/ no. of authors	
		2.1.1 Professor/ CS I: a minimum of 10 articles, of which a minimum of 4 in journals			
		1.			
		2.			
		2.1.2 Associate professor/ CS II: a minimum of 7 articles, of which minimum 2 in journals			
		1.			
		2.			
		2.2 Articles in IDB indexed journals and volumes of scientific events ⁽³⁾		20/ no. of authors	
		2.2.1 Professor/ CS I: a minimum no of 20 articles			
		1.			
		2.			
		2.2.2 Associate professor/ CS II: a minimum no of 15 articles			



1.			
2.			
2.3 Patents indexed in other databases			
2.3.1 International		25/ no. of authors	
1.			
2.			
2.3.2 National		15/ no. of authors	
1.			
2.			
2.4 Grants/ projects won in a national/international competition			
2.4.1 Project manager/ partner - Minimum 2 for Professor/ CS I; Minimum 1 for Associate professor/ CS II;			
2.4.1.1. International		20 * years process	
1.			
2.			
2.4.1.2. National		10 * years process	
1.			
2.			
Member of a team			
2.4.2.1. International		4 * years process	
1.			
2.			
2.4.2.2. National		2 * years process	
1.			
2.			
2.5 Research/consultancy contracts (equivalent amount of at least EUR 2000)			
2.5.1 Manager/ coordinator / contract partner		5 * years process	
1.			
2.			
2.5.2 Member of a team		2 * years process	
1.			
2.			
Score			



3.	Recognition and impact of activity (A3)	3.1 Citations in WOS indexed journals and WOS conference volumes⁽⁴⁾	5/ no. of authors of the cited article	
		3.1.1 Professor/ CS I: A minimum of 8 citations		
		1.		
		2.		
		3.1.2 Associate professor/ CS II: A minimum of 4 citations		
		1.		
		2.		
		3.2 Citations in IDB journals and conference volumes⁽³⁾⁽⁴⁾	3/ no. of authors of the cited article	
		3.2.1 Professor/ CS I: A minimum of 16 citations		
		1.		
		2.		
		3.2.2 Associate professor/ CS II: A minimum of 8 citations		
		1.		
		2.		
		3.3 Invited plenary presentations at national and international scientific events and Visiting Professor (POS, ERASMUS exclusively)		
		Unique score for each activity		
		3.3.1 International	20	
		1.		
		2.		
		3.3.2 National	5	
		1.		
		2.		
		3.4 Member of editorial boards or scientific committees of journals and scientific events, Organizer of scientific events, Reviewer for national and international journals and scientific events (score granted for each journal, scientific event and review).		
		3.4.1 ISI	10	
		1.		
		2.		
		3.4.2 IDB	4	
		1.		



2.			
3.4.3 National and international - unindexed		3	
1.			
2.			
3.5 Referee in doctorate committees			
3.5.1 International		10	
1			
2			
3.5.2 National		5	
1.			
2.			
3.6 Awards			
The Romanian Academy		30	
1.			
2.			
ASA, AOSR, other specialized academies and CNCS		15	
1.			
2.			
International awards		10	
1.			
2.			
National awards in the field		5	
1.			
2.			
3.7 Member of academies, organizations, reputable national and international professional associations, affiliation to research and education organizations.			
3.7.1 The Romanian Academy		100	
1.			
3.7.2 ASAS, AOSR and other specialized academies		30	
1.			
2.			
3.7.3 Management – professional associations			
International		30	
1.			



		2.				
		National		10		
		1.				
		2.				
		3.7.4 Professional associations				
		International		5		
		1.				
		2.				
		National		2		
		1.				
		2.				
		3.7.5 Councils and organizations in the field of education and research				
		Management		15		
		1.				
		2.				
		Member		10		
		1.				
		2.				
		Score				
		TOTAL SCORE (SUM OF INTERMEDIATE SCORES)				

Notes:

(1) According to the current situation on the WOS (Web of Science) Clarivate Analytics website

(2) The impact factor of the journal mentioned on the WOS website in the current year; for the published articles in WOS journals and proceedings and for WOS-Derwent indexed patents, the impact factor is 0.

(3) International databases (IDB) that will be taken into account for the articles published in journals or conference volumes, except the articles published in WOS listed journals/proceedings, are those recognized internationally, in the scientific domain: Scopus, IEEE Xplore, Science Direct, Elsevier, Wiley, ACM, DBLP, Springerlink, Engineering Village, Cabi, Emerald, CSA, Compendex, INSPEC, EBSCO, ProQuest, IndexCopernicus, Ulrichsweb.

(4) Self-citations are excluded.

2. Formula for the calculation the merit indicator ($A=A1+A2+A3$)

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$$A = \sum_{i=1}^3 A_i = \sum_{p=1}^3 k_{1p} \sum_{p=1}^5 k_{2p} \sum_{p=1}^7 k_{3p}$$

where: k_{pi} – index specific to the field ($i=1,2$ și 3) and type (p) of activity (according to Table 1). Note: The indicator refers to the candidate's entire activity.

3. Minimum conditions ($A_1, i=1,2$ și 3)

No.	Category				
	Field of activity	Conditions associate professor	Conditions CS II	Conditions professor	Conditions CSI
1	Teaching/professional activity (A_1)	Minimum 60 points	Minimum 20 points	Minimum 120 points	Minimum 40 points
2	Research activity (A_2)	Minimum 180 points	Minimum 220 points	Minimum 360 points	Minimum 440 points
3	Recognition and impact of activity	Minimum 60 points	Minimum 60 points	Minimum 120 points	Minimum 120 points
TOTAL		Minimum 300 points	Minimum 300 points	Minimum 600 points	Minimum 600 points

Annex 13: UMFST-REG-05-F12-Ed.14

*It applies to:

“Petru Maior” Faculty of Sciences and Letters - Field of **Philology**

EVALUATION FORM for filling teaching and research positions

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____ Discipline _____
Position _____ Faculty _____

I. EVALUATION OF SCIENTIFIC ACTIVITY AND TEACHING COMPETENCES – THE FIELD OF PHILOLOGY

Indicators	Categories	Subcategories	Score
1.1 Books and chapters in scientific books. They include works published by reputable publishers from (a) abroad; b) Romania	1.1.1 Book with single author, based on the PhD thesis		30
	1.1.2 Author or co-author [= author of chapter(s)] of: monograph, synthesis, volume of thematic studies, linguistic, literary criticism, literary history studies, scientific dictionary, literary critical edition (old text, documents, translation and editorial work of a text written in an old language)	(a) author/co-author	40/20
		(b) author/co-author	30/15
	1.1.3 Coordinator/co-author of fundamental or reference works (dictionaries, encyclopaedias, atlases, treatises)	(a) coordinator/co-author	30/20
		(b) coordinator/co-author	25/15

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	1.1.4 Editing a scientific or literary work (including anthologies) with text(s) belonging to an author other than that of the respective edition	(a) author/co-author	25/15
		(b) author/co-author	20/10
	1.1.5 Editing volumes that contain papers from symposiums, conferences, congresses, workshops on scientific topics, organized by Universities, the Romanian Academy, Institutes of the Romanian Academy; editing collective volumes and thematic numbers of scientific publications.	(a) coordinator (editor)/co-editor	20/10
		(b) coordinator (editor)/co-editor	10/7
1.2 Translations	1.2.1 Translation of a scientific or literary work by established authors	author/co-author	15/10
	1.2.2 Editing a translation with bibliographical notes, notes and commentaries	author/co-author	15/7
1.3 Teaching material	University course or textbook with ISBN	author/co-author	20/10
1.4 Supervision	PhD supervisor		10
2.1 Articles, studies, reviews	2.1.1 published in ISI/ Clarivate Analytics, Elsevier/Scopus, Ebsco indexed scientific journals	article author/co-author	25/15
		review	10
	2.1.2 published in ERIH Plus indexed scientific journals or indexed concomitantly in at least 3 IDB, other than those listed 2.1.1. (Google Scholar/Academic are not included here)	article author/co-author	15/7
		review	5
	2.1.3 published in Annals / Bulletins / Yearbooks of Universities / Academies, occasional collective volumes, anniversary volumes, in memoriam; in volumes of papers presented at national and international scientific events, with scientific committees: (a) abroad; (b) in Romania	(a) article author/co-author	15/7
		(a) review	5
		(b) article author/co-author	10/5
		(b) review	5
	2.1.4 studies, essays, articles on literary topics published in literary journals, unindexed, with ISSN (up to 50 points)		2
	2.2 Editorial activity	(a)/(b)	15/10
	2.2.2 scientific referee and collection coordinator at accredited publishers or journals, from abroad (a) or from Romania (b) (each task, not each report)	(a)/(b)	7/5
2.3 Scientific grants	2.3.1 institutionally funded, obtained in an international or national competition, based on a research project	manager	30
		member	15
	2.3.2 institutionally funded, individual obtained in a competition, based on a research project	manager	10
2.4 Communications	presented at scientific events (conferences, congresses, symposiums, workshops, etc) with scientific committees or peer-reviewed selection (a) abroad or (b) in Romania	(a)/(b)	4/2
3.1 Translations	book by author, published abroad, after it has already been published in Romania or in the Republic of Moldova		20
3.2 Academic awards and distinctions	offered by Universities, Research Institutions, Academies, national professional organizations		10
3.3 Citations/bibliographical mentions, reviews	3.3.1 citations and bibliographic mentions, except self-citations. A citation implies the specific mention of the name/the contribution of the cited person and is registered only once, irrespective of the number of occurrences in the citing work. The works in which the citation appear must have ISBN or ISSN		2



	3.3.2 reviews in publications with ISBN or ISSN		5
3.4 Keynote speaker	(a) international/(b) national plenary sessions at colloquia, symposiums, conferences, congresses	(a)/(b)	10/5
3.5 Internships abroad	3.5.1 research internship abroad (exclusively Erasmus – staff mobility)	1 month minimum	5
	3.5.2 visiting professor attested as such by contract or invitation	1 month minimum	15
3.6 Presence in the databases of libraries from Romania and abroad	Clarivate Analytics/Web of Science, Scopus, ProQuest Central, Ebsco, Wiley Online, CEEOL, JSTOR, Oxford Journals, Ulrichs, ISSN, ERIH (except Google Scholar/Academic); KVK, worldcat.org, lib.washington.edu, in the catalogues of B.C.U. Bucharest, Cluj, Iași, Timișoara, B.A.R.		2
3.7 Participation to committees of experts	of project evaluation, PhD thesis public defence or of a competition for filling teaching and research posts		2

Criteria specific to the field of **Philology**

Criterion	Definition of criterion	Standard for professor/CS1	Standard for associate professor/ CS2	Standard for lecturer	Standard for assistant professor/research assistant
C1		Publishing of the PhD thesis			-
C2	1.1 – 1.4	250, of which a minimum of 112,5 obtained at categories 1.1 – 1.2	150, of which a minimum of 67,5 obtained at categories 1.1 – 1.2	50, of which a minimum of 30 obtained at categories 1.1 – 1.2	25, of which a minimum of 15 obtained at categories 1.1 – 1.2
C3	2.1 – 2.4	562.5	337.5	150	75
C4	3.1 – 3.7	250	150	50	25
C5	Total	1063	638	250	125

Score calculated by the Candidate _____ Signature _____

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granted by the Commission (av. of the 5 evaluations) _____

II. WRITTEN EXAMINATION (only for the position of assistant professor)

Score achieved (av. of the 5 evaluations) (minimum 70 points - maximum 100 points) _____

III. PUBLIC PRESENTATION

- The contents of the presentation, strategy, realism, means, identif. of opportunities, risks (av. of the 5 evaluations) - max 60 p _____
- Quality of the presentation (av. of the 5 evaluations) - max 20 p _____
- Way of providing answers to the questions asked by the commission/audience (av. of the 5 evaluations) - max. 20 p _____

Score achieved (minimum 70 points - maximum 100 points) _____

TOTAL SCORE (sum of the scores obtained at the 2-3 evaluations) _____

Chairperson of the Commission

Members of the Commission

Secretary of the Commission

Annex 14: UMFST-REG-05-F14-Ed. 15

It applies to:
“Petru Maior” Faculty of Sciences and Letters - Field of **History**

EVALUATION FORM
for filling teaching and research positions

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____ Discipline _____
Position _____ Faculty _____

I. EVALUATION OF SCIENTIFIC ACTIVITY AND TEACHING COMPETENCES – THE FIELD OF HISTORY

Indicators		Name of the indicator	Score
CDI	I1	Monograph book, published abroad	100/n

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CDI	I2	Coordinator of a collective volume, published abroad, translation and editing of a text-historical source, published as individual volume abroad	45/n	
CDI	I3	Studies published in collective volumes abroad; articles published in international journals, included in recognized databases	40/n	
CDI	I4	Monograph book, published by a CNCS classified press (list A or B)	85/n	
CDI	I5	Anthology/chrestomathy or texts, translation of a specialized nook; coordination of a collective volume, published by a CNCS classified press(list A or B)	35/n	
CDI	I6	Monograph or historical synthesis book, published by a Romanian press, included in at least 15 university libraries or other specialized academic forums	50/n	
CDI	I7	Critical edition of a fundamental work, with „n” editors	40/n	
CDI	I8	Critical edition of documents (compiled by using epigraphy or palaeography)	40 (for each editor)	
CDI	I9	Anthology/chrestomathy or texts; Edition of a volume of documents with introduction; translation of a specialized nook; coordination of a collective volume – included in at least 15 university libraries or other specialized academic forums	25/n	
CDI	I10	Studies in journals included in recognized databases or CNCS classified(categories A or B), or published in collective volumes by presses CNCS classified, categories A or B	35/n	
CDI	I11	Studies published in peer-reviewed scientific journals or in volumes with scientific referees	18/n	
CDI	I12	Archaeological research report published in the Chronicle of Archaeological Research in Romania or in specialized journals. Field ethnographic campaign completed with a report presented in a specialized scientific forum and published. Organizing an exhibition, with explanatory historical texts, published in a brochure or documented by other informative materials	15/n	
CDI	I13	Scientific review in an academic journal	5	
DID	I14	University textbook or treatise	40/n	
DID	I15	Initiation/coordination of a university study programme	10	
RIA	I16	Personal conference as guest to an international university/research institution; keynote speaker to an international conference. Visiting professor	15	
RIA	I17	Presentation at an international conference with peer-reviewed selection; member of the editorial board of IDB scientific journals or CNCS, A/B indexed journals; scientific reviewer of an international publisher or of a CNCS A/B classified publisher; national and international academic awards and distinctions	10/n	
RIA	I18	Presentation at a conference organized by a research centre or by an academic society in Romania and the Republic of Moldova	3/n	
RIA	I19	Organizer of conferences or of panels at international conferences (including in Romania)	7	
RIA	I20	Organizer of national conferences with peer-reviewed selection	2	
RIA	I21	Coordinator of a research project with funds obtained in national or international public competition (excluding POSDRU)	NAT 15	INT 20
RIA	I22	Member in a research project with funds obtained in national or international public competition (excluding POSDRU)	NAT 5	INT 10



RIA	I23	Achievement of a Hirsch Index of minimum 3 on Google Academic (or attachment of a list of at least 70 papers cited in scientific articles; excluding self-citations, only one citation per paper will be accepted)	20
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Criteria specific to the field of **History**

Criterion	Definition of criterion	Standard for professor/CS1	Standard for associate professor/ CS2	Standard for lecturer	Standard for assistant professor/research assistant
		Publication of the PhD thesis			-
C1-CDI	Sum of scores for indicators I1-I3	150	90	30	15
C2-CDI	Sum of scores for indicators I4 and I10-I11	1000	600	250	125
C3-RIA	Sum of scores for indicators I16-I23	212.5	127.5	50	25
C4-CDI, DID, RIA	TOTAL score for indicators I1-I23	2000	1200	500	250

Score calculated by the Candidate _____ Signature _____

granted by the Commission (av. of the 5 evaluations) _____

II. WRITTEN EXAMINATION (only for the position of assistant professor)

Score achieved (av. of the 5 evaluations) (minimum 70 points - maximum 100 points) _____

III. PUBLIC PRESENTATION

- The contents of the presentation, strategy, realism, means, identif. of opportunities, risks (av. of the 5 evaluations)
- Quality of the presentation (av. of the 5 evaluations)
- Way of providing answers to the questions asked by the commission/audience (av. of the 5 evaluations)

- max 60 p _____

- max 20 p _____

- max. 20 p _____

Score achieved (minimum 70 points - maximum 100 points) _____

TOTAL SCORE (sum of the scores obtained at the 2-3 evaluations) _____

Chairperson of the Commission

Members of the Commission

Secretary of the Commission

The candidate's handwritten signature: _____

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MINISTERUL EDUCAȚIEI ȘI CERCETĂRII
ROMÂNIA

UNIVERSITATEA DE MEDICINĂ,
FARMACIE, ȘTIINȚE ȘI TEHNOLOGIE
„GEORGE EMIL PALADE”
DIN TÂRGU MUREȘ

Code: UMFST-REG-05-Edition 15

No. of annexes: 22

Page: 68 of 99

The candidate's handwritten signature: _____

Page no. ____



It applies to:

“Petru Maior” Faculty of Sciences and Letters - Field of **Psychology, Education Sciences, Physical education and Sport**

EVALUATION FORM
for filling teaching and research positions

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____ Discipline _____
Position _____ Faculty _____

I. EVALUATION OF SCIENTIFIC ACTIVITY AND TEACHING COMPETENCES – THE FIELDS OF PSYCHOLOGY,
II. EDUCATION SCIENCES, PHYSICAL EDUCATION AND SPORTS

		Score attributed to each unit	Self-evaluation ⁵⁶ (Total = No. x single scorer)	Commission's evaluation (av. evaluation)
I1	In extenso articles or reviews, published in ISI indexed journals, with IF higher or equal to p, as main author	3 + (3 x IF)		
I2	In extenso articles or reviews, published in ISI indexed journals, with IF lower than p or in WOS indexed journals (IF=0), but indexed in at least two recognized international databases, of which at least one is full-text, as main author	3 + IF		
I3	Books published – main author – by presses classified as A1 or A2 (m A1 = 3; m A2 = 1)	12 x m		
I4	Chapters in books, published as main author by presses classified A1 or A2 (m A1 = 3; m A2 = 1)	3 x m		
I5	In extenso articles or reviews, published in ISI indexed journals, with IF higher or equal to p, as co-author	3 + (3 x IF)/n		
I6	In extenso articles or reviews, published in ISI indexed journals, with IF lower than p or in WOS indexed journals (IF=0), but indexed in at least two recognized international databases, of which at least one is full-text, as co-author	(3 + IF)/n		
I7	Books as co-author by presses classified as A1 or A2 (m A1 = 3; m A2 = 1)	12 x m/n		
I8	Chapters in books, published as co-author by presses classified A1 or A2 (m A1 = 3; m A2 = 1)	3 x m/n		
I9	In extenso papers(proceedings) indexed on WoS or other recognized IDB, as main author, published in international conference volumes, relevant in the field, available as full-text in at least one IDB (at I9 and I10 a maximum of two contributions/editions conference can be taken into account)	1		
I10	In extenso papers(proceedings) indexed on WoS or other recognized IDB, as co-author, published in international conference volumes, relevant in the field, available as full-text in at least one IDB	1/n		

The candidate's handwritten signature: _____

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I11	Other in extenso articles published as author-co-author in scientific journals, if the journals are indexed at the level of abstracts in at least one international database	1/n		
I12	Books published as author/co-author by B-classified publishers (m B = 0,5)	12 x m/n		
I13	Chapters in books published as author/co-author by B-classified publishers (m B = 0,5)	3 x m/n		
I14	Author/co-author - educational policy / strategy analysis reports I14.1 international reports (m = 3); I14.2 national reports (m = 1)	8 x m/n		
I15	Patents/copyrights/registered trademarks OSIM/ORDA, as a result of a scientific innovation endeavour, with a view to elaborating curriculum materials, psychological or educational tests, motor/functional testing, specialised software, etc.	3/n		
I16	Citations of the candidate's publications in WOS indexed journals (self-citations are excluded)	0.5		
I17	Other citations of the candidate's publications (self-citations are excluded) I17.1 Available in A1 classified works (m = 3) I17.2 Available in A2 classified works or in the Scopus database (other than those already included in I16) (m = 1) I17.3 Available in B classified works or in other identifiable academic sources, via Google Scholar (other than those already included) (m 0.5)	0.5		
I18	Keynote speaker at international (m = 3)/national (m = 1) conferences	2 x m		
I19	Member of a scientific committee (A)/Scientific referee for the evaluation and selection of conference papers (B)/Member of the organizing committee (C)/Symposium coordinator (Chair) (D) (only one role/conference is scored) 19.1 International conferences (m = 3) 19.2 National conferences (m = 1)	1 x m		
I20	Chairperson or member of the executive committee of an international (m=3) or national (m=1) professional (m = 3)	2 x m		
I21	Awards and distinctions I21.1 Awards for the scientific activity, offered by reputable international (m=3) or national (m=1) scientific/professional institutions or organizations (mobility grants or article awards from the red, yellow, etc zone are not included) I21.2 Awards for the teaching activity granted by reputable international/national institutions/organizations (e.g. Bologna Professor, etc.) (m = 1) I21. Obtaining prestigious results regarding the promotion of the country and of the Romanian education (for example distinctions, medals received by the athletes, coaches, other specialists for results at the Olympics, CM, CE etc., offered by the Romanian Presidency, MENCS, MTS etc.)	4 x m		
I22	Coordinator of a book collection	6		
I23	Coordinator of a book relevant to the field (m A1 = 3; m A2 = 1; m B = 0,5)	8 x m/n		
I24	Editor-in-chief/editor or member of an editorial board of a journal with scientific committee and peer-review I24. Web of Science indexed journal (m = 3) I24.2 Journal indexed in at least two international databases (m = 1)	4 x m		



	I24.3 IDB indexed journal (m = 0,5)			
I25	Ad hoc scientific referee for journals with scientific committee and peer-review I25.1 Web of Science indexed journal I25.2 IDB indexed journal (other than WoS)	0.3/0.2		
I26	Associate professor /visiting scholar for a period of at least one month / holding a conference or lecture in front of professors or doctoral students (only one aspect per university is scored; Erasmus exchanges are not included here) 26.1 at a university in TOP 500 according to URAP classification(m = 3) 26.2 at a university that is not in TOP 500 URAP, following an invitation from the host institution (m = 1) 26.3 guest lecturer / lecturer at international sports federations / CIO Olympic Academy / International Professional Associations (m = 1) / national sports federations or COSR Olympic Academy (m = 0.5)	0.5 x m		
I27	Manager of a funded grant/coordinated institution I27.1 Director of research grants of wide public relevance obtained in an international competition, awarded by an international agency / institution (m = 3) I27.2 A. Director of research grant with wide public relevance obtained in a national competition / B. Coordinator of the Romanian team for a research grant with wide public relevance, obtained in an international competition (m = 1) I27.3 A. Manager or partner coordinator of an institutional development grant (e.g. SOP HRD, Erasmus +, etc.) / B. Manager or partner coordinator of a research grant with specific relevance (e.g. funded by a company), obtained in a national or international competition / C. Partner coordinator for a research grant with wide public relevance, obtained in a national competition (m = 0.5)	9 x m		
I28	Member of the funded grant team / coordinated institution I28.1 Team member of a research grant of wide public relevance obtained in an international or national competition (m = 1) I28.2 Team member of a research grant with specific relevance or of an institutional development grant obtained in an international or national competition (m = 0.5)	3 x m		
I29	Mentoring / supervision activity 29.1 Scientific supervisor / member of the committee for the guidance or evaluation of doctoral theses (total score at 29.1 is capped at a maximum of 10 points) 29.2 Mentor with official role of supervising postdoctoral researchers	1/0.5 1		
I30	30.1 Initiation or coordination of university or postgraduate study programs 30.2 Publication of university courses (contributions that have been included in indicators I3, I7 or I12 cannot be scored here) 30.3 Introduction of new disciplines in the curriculum	2 1 0.5		
I31	Coordination of a research centre or laboratory, recognized by the University Senate or the Scientific Council of the Research Institute	2		
I32	Project evaluator/member of the panel in international (m=3) / national (m=1) research grant competitions	1 x m		
I33	Member of the group of experts	1 x m		



	33.1 Scientific committees / councils or international bodies (e.g. UNESCO, UNICEF, IOC, International federations in the field of sport, etc.) (m = 3) 33.2 Scientific committees / councils or national bodies (CNATDCU, CNCS, ANCS, ARACIS or other advisory / working group at MENCS or inter-ministerial level, set up following an order issued by MENCS or another ministerial forum) (m = 1)			
I34	Providing services for external beneficiaries of the institution (training/further professional development courses or programmes in the field of activity)	0,5		
I35	35.1 Emeritus coach / professor emeritus / master emeritus of sport / international referee / commissioner / observer (only the qualities existing at the date of registration are taken into account) 35.2 Awards for sports activities, offered by national (MTS, MENCS, COSR) or international institutions 35.3 Performances of trained athletes (OJ, CM, JMU - places 1-5; CE, CN - places 1), creations on the line of performance sports, motor and functional recoveries, kinesiotherapy and kinetic prophylaxis (methodical lines / methodologies / training strategies on sports branches / sports event recognized in the community of specialists / federations by sports branches); prophylaxis and recovery programs by kinetic means for different categories of population / age groups / occupational groups / pathologies) recognized by national and international professional and / or scientific associations	3/2/2		
Score				

Criteria specific to the field of **Psychology**

Criterion	Definition of criterion	Standard for professor /CS1	Standard for associate professor/ CS2	Standard for lecturer	Standard for assistant professor/research assistant
C1	I1	31.25	18.75	5	2.5
C2	I3 + I4	15	9	3	1.5
C3	Total (I1 + ... + I15)	125	75	30	15
C4	I16	19	11.5	3	1.5
C5	I27	9	0	0	0
C6	Total (I16 + ... + I35)	75	45	10	5
C7	Overall total	200	120	40	20

Criteria specific to the field of **Education Sciences**

Criterion	Definition of criterion	Standard for professor /CS1	Standard for associate professor/ CS2	Standard for lecturer	Standard for assistant professor/research assistant
C1	I1	3.75	3.3	0	0
C2	I3 + I4	25	25	10	3
C3	Total (I1 + ... + I15)	75	75	30	15
C4	I16	2.5	2.5	1	0
C5	I27	15	9	0	0



C6	Total (I16 + ... + I35)	75	45	15	7.5
C7	Overall total	150	90	45	22.5

Criteria specific to the field of **Physical Education and Sports**

Criterion	Definition criterion	Standard for professor /CS1	Standard for associate professor/ CS2	Standard for lecturer	Standard for assistant professor/research assistant
C1	I1	7,5	4.5	0	0
C2	I3 + I4	30	18	7.5	3
C3	Total (I1 + ... + I15)	81.25	48.75	27.5	13.75
C4	I16	5	3	1	0
C5	I27	4.5	3	0	0
C6	Total (I16 + ... + I35)	69	42	12.5	6.25
C7	Overall total	150	90	40	20

Score calculated by the Candidate _____ Signature _____

granted by the Commission (av. of the 5 evaluations) _____

II. WRITTEN EXAMINATION (only for the position of assistant professor)

Score achieved (av. of the 5 evaluations) (minimum 70 points - maximum 100 points) _____

III. PUBLIC PRESENTATION

- The contents of the presentation, strategy, realism, means, identif. of opportunities, risks (av. of the 5 evaluations)
- Quality of the presentation (av. of the 5 evaluations)
- Way of providing answers to the questions asked by the commission/audience (av. of the 5 evaluations)

- max 60 p _____

- max 20 p _____

- max. 20 p _____

Score achieved (minimum 70 points - maximum 100 points) _____

TOTAL SCORE (sum of the scores obtained at the 2-3 evaluations) _____

Chairperson of the Commission

Members of the Commission

Secretary of the Commission

The candidate's handwritten signature: _____

Page no. ____



Annex 16: UMFST-REG-05-F16-Ed. 15

It applies to:

“Petru Maior” Faculty of Sciences and Letters - Fields of **Sociology and Communication Sciences, Political sciences and international relations, Administrative sciences**

EVALUATION FORM
for filling teaching and research positions

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____ Discipline _____
Position _____ Faculty _____

I. EVALUATION OF SCIENTIFIC ACTIVITY AND TEACHING COMPETENCES

		Score attributed to each unit	Self-evaluation ⁵⁷ (Total = No. x single score)	Commission's evaluation (av. evaluation)
1. Teaching and professional activity				
I1	Articles in ISI indexed journals with an impact factor higher than or equal to 0.1	$(2 + 4 \times f) \times 2/n$		
I2	Articles in ISI-rated journals with an impact factor of less than 0.1 or in journals indexed in at least 3 or 2 of the recognized international databases or journals that had a national B or B + rating before 2011, chapters in volumes published by international reputable publishing houses (A1) or by recognized reputable publishing houses (A2).	$2 \times m/n$		
I3	Books published as single author	$10 \times m$		
I4	Books published as co-author, with n co-authors	$6 \times m/n$		
I5	Volume coordinator, with „n” coordinators	$5 \times m/n$		
I6	Studies/chapters, with „n” authors, in collective volumes (volumes with ISBN)	$2 \times m/n$		
I7	Reviews published in ISI-listed journals or in journals indexed in at least 3 of the recognized international databases or terms of at least one page in encyclopaedias / specialized dictionaries	$0.5 \times m/n$		

The candidate's handwritten signature: _____

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18	Papers published in conference volumes (volumes with ISSN) or indexed in at least one of the recognized international databases, translations of fundamental papers in the field of social sciences.	1 x m/n		
19	Citations of the candidate's publications in articles published in ISI-listed journals, in books, book chapters or volumes or in journals indexed in international databases (self-citations are not taken into account). "n" is the number of authors of the cited publication, or reviews of the author's books published in journals indexed in international databases.	$(0.2 + 4 \times f) \times 2/n$		
110	Editor of a national, ISI or IDB indexed journal;	5		
	Member of the editorial board of such a journal	3		
111	Editor of a national, ISI or IDB indexed journal; Member of the editorial board of such a journal	2		
	Member of the editorial board of such a journal	1		
112	Coordinator of a collection (series of volumes) edited by an international reputable publisher	4		
	Member of the scientific committee of such a series-collection	2		
	Coordinator of a collection (series of volumes) edited by a Romanian publisher	2		
	Member of the scientific committee of such a series-collection	1		
113	Coordination of a research project funded with the equivalent of at least 50,000 RON by a foreign entity	7		
114	Coordination of a research project funded with the equivalent of at least 50,000 RON by an entity from Romania	5		
115	Visiting professor at a reputable university abroad (course holder completed by student evaluation);	10		
	Visiting professor-researcher (guest) at a reputable university abroad for a period of at least one month	5		
	Completion of a postdoctoral internship lasting at least one academic year at a reputable university abroad or obtaining a doctoral degree at a university abroad	3		
116	Papers presented at international conferences organized abroad	1		
117	Papers presented at international conferences organized in Romania	0.5		
118	Beneficiary of individual grants or postdoctoral fellowship worth at least 25,000 RON each	0.5		
119	Initiation of university study programs	2		
	Introduction of new courses	0.5		
	Publication of courses for students	1 x m/n		
120	Member of a research team which implements a project won in a competition, worth at least 100,000 RON	1		
121	Member of the National Council for Attestation of University Degrees, Diplomas and Certificates, of the National Council for Scientific Research, of the council or specialized commissions of the Romanian Agency for Quality Assurance in Higher Education, CNFIS (one term is scored). Awards offered by scientific Academies and Associations.	1		
122	Individual or collective study, of evaluation and substantiation of public policies, elaborated after some selection contests, for various governmental public institutions / international organizations / research centres	2 x m/n		
123	Participation in teams for the elaboration or implementation of grants or institutional, social and regional development projects; knowledge transfer and policy tools; development assistance, etc., financed by a regional, national or foreign entity.	1		



Score

Criteria specific to the fields of **Sociology and Communication Sciences, Political Sciences, International Relations and European Relations, Administrative Sciences**

Criterion	Definition of criterion	Standard for professor/CS1	Standard for associate professor/ CS2	Standard for lecturer	Standard for assistant professor/research assistant
C1	Score for indicator I1	≥ 12.5	≥ 7.5	≥ 2.5	≥ 1.25
C2	Number of articles that present original contributions, in extenso, according to the conditions listed under I2	≥ 10	≥ 6	≥ 2.5	≥ 1.25
C3	Number of books as single author or main author	At least one book published by a reputable international press (A1) or at least two books published by reputable recognized presses (A2)	At least one book published by a reputable recognized press (A2) or at least two books by national presses	≥ 1	-
C4	Sum of the score for indicators I1-I8	≥ 125	≥ 75	≥ 25	≥ 12.5
C5	Sum of the score for indicators I9	≥ 12.5	≥ 7.5	≥ 2.5	≥ 1.25
C6	Total score (Sum of the score for indicators I1-I23)	≥ 190	≥ 125	≥ 50	≥ 25
C7	Total score (Sum of the score for indicators I1-I23), accumulated after obtaining the doctoral degree	≥ 125	≥ 75	≥ 25	≥ 12.5

Number of articles that present original contributions, in extenso, according to the conditions listed under I2

Score calculated by the Candidate _____ Signature _____

granted by the Commission (av. of the 5 evaluations) _____

II. WRITTEN EXAMINATION (only for the position of assistant professor)

Score achieved (av. of the 5 evaluations) (minimum 70 points - maximum 100 points) _____

The candidate's handwritten signature: _____

Page no. ____



III. PUBLIC PRESENTATION

- The contents of the presentation, strategy, realism, means, identif. of opportunities, risks (av. of the 5 evaluations) - max 60 p _____
- Quality of the presentation (av. of the 5 evaluations) - max 20 p _____
- Way of providing answers to the questions asked by the commission/audience (av. of the 5 evaluations) - max. 20 p _____

Score achieved (minimum 70 points - maximum 100 points) _____

TOTAL SCORE (sum of the scores obtained at the 2-3 evaluations) _____

Chairperson of the Commission

Members of the Commission

Secretary of the Commission



Annex 17: UMFST-REG-05-F17-Ed. 15

*It applies to:
Faculty of Economics and Law - Field of **Economic Sciences**

EVALUATION FORM

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____ Discipline _____
Position _____ Faculty _____

I. EVALUATION OF SCIENTIFIC ACTIVITY AND TEACHING COMPETENCES

No.	Indicators	Score attributed to each unit	Self-evaluation ⁵⁸ (Total = No. x single score)	Commission's evaluation (av. evaluation)
1. Scientific and research activity – mandatory minimum scores: assistant professor = 20 pts; lecturer = 35 pts; associate professor = 75 pts ($P \geq 0,75$); professor = 200 pts ($P \geq 2$)				
1.1.	Articles published in an ISI indexed journal with non-zero article influence score (AIS) non-null	$P_i = M \cdot [1 - (N-1) \cdot 0,1] \cdot AIS^1$		
1.2.	Research projects/grants won in national or international competitions, except projects funded through operational programs, such as POS-DRU, POS-CCE and the like	$G_i = 6 \times k \times \text{value of grant}/c^2$		
Score achieved				
2. Activity within the academic community and national and international recognition – mandatory minimum scores: assistant professor = 12 pts; lecturer = 25 pts; associate professor = 50 pts ($C \geq 0,5$); professor = 120 pts ($C \geq 1,2$)				
2.1.	Citations in an ISI indexed journal with non-zero article influence score (AIS)	$C = 1 / 0,75 / 0,5 / 0,25^1$		
Score achieved			-	
TOTAL SCORE(SUM OF THE OTHER SCORES) – mandatory minimum scores: assistant professor = 32 pts; lecturer = 60 pts; associate professor = 125 pts ($S \geq 1,5$); professor = 320 pts ($S \geq 4$)				

Note: ¹ Calculated according to Order 6129/2016 Annex 27,

² Manager/officer/member of the teams of grants/projects won in an international competition ($k=2$); national – research/consultancy contracts ($k=1$), Value of the coefficient $c=5,000$ Euros for contracts with the economic environments, $c=10,000$ Euros for grants/projects won in a competition, respectively. The candidate's individual contribution will be taken into consideration, as well as the amount of funding received exclusively by the University.

The candidate's handwritten signature: _____

Page no. ____



Score calculated by the Candidate _____ Signature _____

granted by the Commission (av. of the 5 evaluations) _____

II. WRITTEN EXAMINATION (only for the position of assistant professor)

Score achieved (av. of the 5 evaluations) (minimum 70 points - maximum 100 points) _____

III. PUBLIC PRESENTATION

- The contents of the presentation, strategy, realism, means, identif. of opportunities, risks (av. of the 5 evaluations)
- Quality of the presentation (av. of the 5 evaluations)
- Way of providing answers to the questions asked by the commission/audience (av. of the 5 evaluations)

- max 60 p _____

- max 20 p _____

- max. 20 p _____

Score achieved (minimum 70 points - maximum 100 points) _____

TOTAL SCORE (sum of the scores obtained at the 2-3 evaluations) _____

Chairperson of the Commission

Members of the Commission

Secretary of the Commission



MINISTERUL EDUCAȚIEI ȘI CERCETĂRII
ROMÂNIA

UNIVERSITATEA DE MEDICINĂ,
FARMACIE, ȘTIINȚE ȘI TEHNOLOGIE
„GEORGE EMIL PALADE”
DIN TÂRGU MUREȘ

Code: UMFST-REG-05-Edition 15

No. of annexes: 22

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Annex 18: UMFST-REG-05-F18-Ed.14

The candidate's handwritten signature: _____

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*It applies to:
Faculty of Economics and Law - Field of **Legal Sciences**

EVALUATION FORM
for filling teaching and research positions

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____ Discipline _____
Position _____ Faculty _____

I. EVALUATION OF SCIENTIFIC ACTIVITY AND TEACHING COMPETENCES

No.	Indicators	Score attributed to each unit	Self-evaluation ⁵⁹ (Total = No. x single score)	Commission's evaluation (av. evaluation)
1	Books published by reputable international presses from abroad or by reputable recognized presses from Romania, in the field of legal sciences. The score is doubled if the book has been published in an international language by a reputable international press and can be found in at least ten libraries in the list designated by the national authority for research, for the selection criteria at the funding of research projects. Books from the categories mentioned above, by other publishers from abroad, with international peer-review selection, or by publishers from Romania, accredited by the National Council of Scientific Research (category B)	Treatises – 10 Monographs – 8 University courses – 7 Practice/comments on legislation – 5 Book translations – 5 Practical guidebook – 2 ½ of the scores above		
2	Articles/studies which represent in extenso contributions, published in reputable scientific journals, in the field of legal sciences * Published in foreign journals, in a widely used international language	1 3		
3	Book chapters, studies in collective conference volumes, which represent in extenso contributions, published by reputable presses, in the field of legal sciences * Published abroad, in a widely used international language	1 3		
4	Translations into Romanian of: articles/studies which represent in extenso contributions, published in reputable scientific journals, in the field of legal sciences; studies in international collective volumes or in international conference volumes, which represent in extenso contributions, published by reputable presses, in the field of legal sciences	0.5		
5	Manager/project responsible of research grants or direct international research contracts	10		
6	Team member of research grants or direct international research contracts	3		
7	Manager/project responsible of research grants or direct national research contracts	5		
8	Team member of research grants or direct national research contracts	2		

The candidate's handwritten signature: _____

Page no. ____



9	Citations of candidate's publications in books, chapters of books or volumes, published by reputable recognized Romanian publishers in the field of legal sciences, as well as in reputable Romanian scientific journals, in the field of legal sciences	0.2		
10	Citations of candidate's publications in books, chapters of books or volumes, published by reputable recognized international publishers in the field of legal sciences, as well as in reputable international scientific journals, in the field of legal sciences	0.4		
11	Extra points: at least twenty citations of an article/study of the candidate which represents in extenso contributions, published in reputable scientific journals, in the field of legal sciences. *Alternative option: at least five citations of an article/study of the candidate which represent in extenso contributions, published in reputable scientific journals, in the field of legal sciences.	5		
12	Awards offered by the Romanian Academy, by other legally established academies, as well as by the Union of Legal Practitioners	1		
13	Editor of a reputable journal, in the field of legal sciences. * The score is doubled if the journal is edited in a widely used international language. An extra point is added for every three consecutive years as editor.	1		
14	Coordinator of volumes published by recognized national presses, in the field of legal sciences. *The score is doubled in the case of volumes published by international presses (of the categories mentioned at Definitions, in the annex of the Order)	2		
15	Member of the editorial board of a reputable scientific journal, in the field of legal sciences. *The score is doubled in the case of journals from abroad.	0.5		
16	Organizer of national or international conferences. *The score is double for international conferences.	1		
17	Keynote speaker at conferences/ Speaker at conferences/ Conference moderator. *The score is double for international conferences.	2*/1*/0.5*		
18	Coordination of university study programs. * The score is doubled if the program is offered in languages of wide international circulation. The score is tripled if the program is offered in languages of wide international circulation and for three consecutive years half of the students enrolled in the program are foreigners.	1		
19	Teaching mobility within international cooperation programmes (Erasmus, Fulbright, DAAD, etc.)	1		
20	Associate professor/visiting/teaching professor at a university abroad	2/month of mission		
21	Studies and further training abroad: master's degree at a foreign university	1/		
	Studies and further training abroad: doctorate abroad or in co-supervision with a foreign institution	2/		
	Studies and further training abroad: completing a postdoctoral internship lasting at least one month at a university abroad	1/month of internship		
22	Participation, as an expert, in the commissions for the elaboration of the projects of some normative acts / Constitution, fundamental codes / Specialized or professional codes, other normative acts	3/		
		10/		



		2		
23	Participation in competition commissions and / or examinations organized by the legal professions	0.5		
24	Writing scientific opinions requested by authorities, public institutions or professional bodies	1		
25	Member of commissions for filling teaching positions in - higher education in legal sciences - pre-university education	0.2 0.1		
26	Member of Baccalaureate committees and of election committees	0.1		
27	Specialist referee in commissions for the public defence of PhD theses	0.5		
28	Member of the National Council for Attestation of University Degrees, Diplomas and Certificates, of the National Council for Scientific Research, of the specialized council or commissions of the Romanian Agency for Quality Assurance in Higher Education	3		
TOTAL SCORE (SUM OF INTERMEDIATE SCORES) – mandatory minimum scores : assistant professor = 10 pts; lecturer = 50 pts; associate professor = 100 pts; professor = 150 pts				

Note: ¹ The element for which the score is awarded is provided in Annex 04 to this methodology - Data for the field of Legal Sciences.

Score calculated by the Candidate _____ Signature _____

granted by the Commission (av. of the 5 evaluations) _____

II. WRITTEN EXAMINATION (only for the position of assistant professor)

Score achieved (av. of the 5 evaluations) (minimum 70 points - maximum 100 points) _____

III. PUBLIC PRESENTATION

- The contents of the presentation, strategy, realism, means, identif. of opportunities, risks (av. of the 5 evaluations) - max 60 p _____
- Quality of the presentation (av. of the 5 evaluations) - max 20 p _____
- Way of providing answers to the questions asked by the commission/audience (av. of the 5 evaluations) - max. 20 p _____

Score achieved (minimum 70 points - maximum 100 points) _____

TOTAL SCORE (sum of the scores obtained at the 2-3 evaluations) _____

Chairperson of the Commission

Members of the Commission

Secretary of the Commission

The candidate's handwritten signature: _____

Page no. ____



Annex 19: UMFST-REG-05-F19-Ed. 15

*It applies to:

Faculty of Economics and Law - Field of **Administrative Sciences**

EVALUATION FORM
for filling teaching and research positions

INFORMATION ABOUT THE CANDIDATE

SURNAME _____ GIVEN NAME(S) _____ Personal ID number _____
Position applied for _____ Department _____ Discipline _____
Position _____ Faculty _____

I. EVALUATION OF SCIENTIFIC ACTIVITY AND TEACHING COMPETENCES

No.	Indicators	Score attributed to each unit	Self-evaluation ⁶⁰ (Total = No. x single score)	Commission's evaluation (av. evaluation)
1	Articles in ISI indexed journals having an impact factor f that is higher than or equal to 0.1	$(2+4*f) * 2/n$		
2	Articles in ISI-rated journals with an impact factor of less than 0.1 or in journals indexed in at least 3 or 2 of the recognized international databases or journals that had a national B or B + rating before 2011, chapters in volumes published by international reputable publishing houses (A1) or by recognized reputable publishing houses (A2).	$2*m/n$		
3	Books published as single author	$10*m$		
4	Books published as co-author, with n co-authors	$6*m/n$		
5	Volume coordinator, with „n” coordinators	$5*m/n$		
6	Studies/chapters, with „n” authors, in collective volumes (volumes with ISBN)	$2*m/n$		
7	Reviews published in ISI-listed journals or in journals indexed in at least 3 of the recognized international databases or terms of at least one page in encyclopaedias / specialized dictionaries	$0.5*m/n$		
8	Papers published in conference volumes (volumes with ISSN) or indexed in at least one of the recognized international databases, translations of fundamental papers in the field of social sciences.	$1*m/n$		
9	Citations of the candidate's publications in articles published in ISI-listed journals, in books, book chapters or volumes or in journals indexed in international databases (self-citations are not taken into account). “n” is the number of authors of the cited publication, or reviews of the author's books published in journals indexed in international databases.	$(0,2+4*f)*2/n$		
10	Editor of an international, ISI or IDB indexed journal; Member of the editorial board of such a journal	5		

The candidate's handwritten signature: _____

Page no. ____



		3		
11	Editor of a national, ISI or IDB indexed journal; Member of the editorial board of such a journal	2		
		1		
12	Coordinator of a collection (series of volumes) edited by an international reputable publisher; Member of the scientific committee of such a series-collection; Coordinator of a collection (series of volumes) edited by a Romanian publisher; Member of the scientific committee of such a series-collection	4 2 2 1		
13	Coordination of a research project funded with the equivalent of at least 50,000 RON by a foreign entity	7		
14	Coordination of a research project funded with the equivalent of at least 50,000 RON by an entity from Romania	5		
15	Visiting professor at a reputable university abroad (course holder completed by student evaluation); Visiting professor-researcher (guest) at a reputable university abroad for a period of at least one month; Completion of a postdoctoral internship lasting at least one academic year at a reputable university abroad or obtaining a doctoral degree at a university abroad	10 5 3		
16	Papers presented at international conferences organized abroad	1		
17	Papers presented at international conferences organized in Romania	0.5		
18	Beneficiary of individual grants or postdoctoral fellowship worth at least 25,000 RON each	0.5		
19	Initiation of university study programs / Introduction of new courses / Publication of courses for students	2 0.5 1*m/n		
20	Member of a research team which implements a project won in a competition, worth at least 100,000 RON	1		
21	Member of the National Council for Attestation of University Degrees, Diplomas and Certificates, of the National Council for Scientific Research, of the council or specialized commissions of the Romanian Agency for Quality Assurance in Higher Education, CNFIS (one term is scored). Awards offered by scientific Academies and Associations.	1		
22	Individual or collective study, of evaluation and substantiation of public policies, elaborated after some selection contests, for various governmental public institutions / international organizations / research centres	2*m/n		
23	Participation in teams for the elaboration or implementation of grants or institutional, social and regional development projects; knowledge transfer and policy tools; development assistance, etc., financed by a regional, national or foreign entity.	1		
TOTAL SCORE (SUM OF INTERMEDIATE SCORES) - mandatory minimum scores : assistant professor = 10 pts; lecturer =50 pts; associate professor=100 pts; professor=150 pts				

Note: ¹ The element for which the score is awarded is provided in Annex 04 to this methodology - *Data for the field of Administrative Sciences*.



Score calculated by the Candidate _____ Signature _____

granted by the Commission (av. of the 5 evaluations) _____

II. WRITTEN EXAMINATION (only for the position of assistant professor)

Score achieved (av. of the 5 evaluations) (minimum 70 points - maximum 100 points) _____

III. PUBLIC PRESENTATION

- The contents of the presentation, strategy, realism, means, identif. of opportunities, risks (av. of the 5 evaluations) - max 60 p _____
- Quality of the presentation (av. of the 5 evaluations) - max 20 p _____
- Way of providing answers to the questions asked by the commission/audience (av. of the 5 evaluations) - max. 20 p _____

Score achieved (minimum 70 points - maximum 100 points) _____

TOTAL SCORE (sum of the scores obtained at the 2-3 evaluations) _____

Chairperson of the Commission

Members of the Commission

Secretary of the Commission



ASSESSMENT REPORT
on the competition for filling teaching and research positions
(to be filled for each applicant)

The undersigned _____, academic title _____ Institution _____, Department _____, appointed referee for the competition for filling the post of _____, position _____, Department _____ Discipline _____, Faculty _____ within George Emil Palade University of Medicine, Pharmacy, Science, and Technology Tg. Mureș, session _____, following the Rector's decision no. _____ on (date) _____, and following the evaluation of the information submitted in the competition file and the examination of the _____, found the following:

MEETING THE MINIMUM NATIONAL STANDARDS AND OF THE SPECIFIC STANDARDS

The candidate meets/does not meet the standards required for the position in question.

EVALUATION OF THE SCIENTIFIC AND PROFESSIONAL ACTIVITY (a maximum of 10 points for each criterion)

- relevance and impact of the candidate's scientific achievements (Score) _____
- the candidate's ability to guide and supervise students or young researchers (Score) _____
- the candidate's teaching competences, for the positions which imply teaching activities (Score) _____
- the candidate's ability to transfer his knowledge and results to the economic or social environment or to popularize his own scientific results, depending on the particularities of the field in which he is applying (Score) _____
- the candidate's ability to work in a team and the efficiency of his scientific collaborations (Score) _____
- the candidate's ability to manage research and development projects (Score) _____
- the candidate's professional experience in other institutions than the institution that put the position up for competition (Score) _____

Total score, according to the evaluation grid a,...,g (a maximum of 70 points) _____ --

Validated score, according to the evaluation grid _____ points

Total score = _____ points

The candidate has/does not have the teaching, scientific and professional activity required by the position in question.

I. EVALUATION OF THE WRITTEN EXAMINATION (only for the position of assistant professor)

The score obtained after the evaluation of theoretical and practical knowledge _____ (a minimum of 70 points – maximum 100 points)

The candidate has/does not have the knowledge required by the position.

II. EVALUATION OF THE PUBLIC PRESENTATION (a maximum of 100 points)

- the content of the presentation, realism, means, identification of opportunities, risks (a maximum of 60 points) (Score) _____
- quality of the presentation (a maximum of 20 points) (Score) _____
- quality of the answers to the commission's questions (a maximum of 20 points) (Score) _____

Total score of examination III = _____

The candidate has/does not have the qualities and competences required by the position in question.

THE FINAL SCORE (Score I + Score II + Score III) achieved by the candidate _____.

Following the evaluation of the candidate _____ for the post of _____, in the ranking of the results, I consider that he/she occupies position no. _____ in relation to the other candidates (if applicable) and I propose for the above mentioned candidate **to fill / not to fill** the position in question.

Date _____

Signature _____



REPORT
on the competition for filling teaching and research positions

Session _____

Members of the Competition Commission (*surname, given name(s), academic title, affiliation*):

Chairperson: _____

Member: _____

Member: _____

Member: _____

Member: _____

appointed through the decision of the Rector of G.E. Palade UMFST Tg. Mureș no. _____ on (date) _____, for the evaluation of the applicants to the Competition for filling the vacancy for _____, position _____,

Discipline _____,

Department _____ Faculty _____, after carrying out a competition in accordance with the University's own Methodology, I hereby draw up the following report on the competition :

I. INFORMATION ABOUT THE APPLICANTS

1. registered candidates:

2. candidates present at the competition:

a. Written examination:

b. Public presentation:

II. SCORES ACHIEVED (*the candidates will be listed in descending order, according to the total score obtained*)

	Registered candidates	Meeting national and specific standards		Final score after the evaluation of the scientific and professional activity (I)	Score-written examination (II)	Score –public presentation (III)	Final score
		YES	NO				
1							
2							
3							
4							
5							

III. REPORTED EVENTS THAT OCCURED DURING THE COMPETITION

IV. THE RESULTS

The results of the competition were made public on (date) _____, at (time) _____, through _____

V. COMPLAINTS

No complaints have been submitted/The following complaint has been submitted (the contesting party, the reason):



Addressing and resolving the complaint _____ For the complaint
resolution, on behalf of the Faculty/University management, there were present _____,
_____ as _____.

VI. THE DECISION OF THE COMPETITION COMMISSION

THE COMPETITION COMMISSION proposes with:

_____ votes IN FAVOUR, _____ votes AGAINST, _____ ABSTENTIONS, that the vacancy for which the competition has
been organised to be filled by Mr/Ms _____, who achieved the best scores, after the
evaluation of his/her professional and scientific activity and the examination during the competition.

Date _____

Chairperson of the Commission _____

Members of the Commission _____

Secretary _____



Annex 22: EXPLANATORY LIST FOR TEACHING STAFF EVALUATION CRITERIA *

No.	Term	Definition	Verification	Observations
1	ARTICLE	Scientific article, published in extenso, in print or in electronic format	A copy of the article in the final format of the journal, in which the following are clearly visible: the name of the journal, the author(s), the title, the year, and the number.	1. Each article can be considered for a single category of the evaluation grid 2. Only articles that can be found in Clarivate Analytics Web of Science shall be considered, of the following categories: original research article, review/guideline, letter to editor/correspondence, case report/case presentation, editorial, proceedings paper. The following do not belong to this category: reviews of other publications, editorials, corrections. For the national minimal criteria, only the type of articles mentioned in the text of the Methodology shall be considered. 3. Republications shall be disregarded. 4. The articles that received a DOI code shall be considered as published in electronic format.
1/a	<i>Main author</i>	The main author is the first author, the last author and the corresponding author, other authors whose equal contribution is clearly mentioned, under the conditions specified at point 1/d/		The second position in the list of authors does not necessarily imply the status of corresponding author, if this is not clearly specified.
1/b	<i>Corresponding author</i>	The author is explicitly mentioned in the article as being the person who corresponds with the editor		The collaborators/investigators in multi-centred studies/published trials are considered co-authors only if they are mentioned in the list of authors as well, not just in that of investigators.
1/c	<i>Co-author</i>	The person who wrote and published a scientific article together with the main authors.		
1/d	<i>Equal contribution</i>	The position of lead author is accepted for all authors only for articles published in red zone journals (only if the equal contribution of the authors is mentioned in the published article). 2. For the other ISI journals, for the main author category, an equal contribution is accepted for a maximum of 2 authors of the article	Mentioned within the text or in a footnote/endnote of the article	1. There can be only two main authors with equal contribution per article. 2. In the case of articles published in journals from the red zone, the status of main author through equal contribution of authors is considered for all the types of articles accepted as scientific output (only if equal contribution is clearly mentioned in the article)
1/f	<i>Journal indexed in Web of Science</i>	Journal indexed in Master Journal List (<i>Science Citation Index Expanded, Emerging Sources Citation Index, Arts</i>	Master Journal List: http://apps.webofknowledge.com/WOS_GeneralSearch_input.do?product=WOS&search_mo	



		<i>and Humanities Citation Index and Social Sciences Citation Index).</i>	de=GeneralSearch&SID=F1yff2HusuwHtcF7P3g	
1/g	<i>ISI journal with impact factor</i>	Journal for which Clarivate Analytics calculates and publishes the impact factor (IF) in <i>Journal Citation Reports</i> .	Information regarding the impact factor can be accessed on the Web of Science website - <i>Journal Citation Report</i> (https://jcr.clarivate.com/JCRLandingPageAction.action).	The impact factor to be taken into account will be that of the year of the publication; if there is no IF published yet for the current year, the last available impact factor shall be taken into account.
1/h	<i>ISI journal without calculated impact factor</i>	Journal indexed by Clarivate Analytics (Web of Science), but which hasn't received a calculated impact factor yet (impact factor 0.00 – zero)		In the case of journals for which Clarivate Analytics (Web of Science) does not indicate an impact factor, their impact factor is of a zero value. ISI indexed journals which don't have an impact factor will be considered, when calculating minimal criteria, as IDB journals.
1/i	<i>ISI Proceedings volumes</i>	Volumes which contain papers in extenso, presented at international scientific events, which can be found in international databases Web of Science and which have ISBN	Web of Science	Suppl volumes with articles published in extenso are equivalent to Proceedings or the regular number of the journal. In the absence of a calculated impact factor, ISI indexed works (without IF) are considered. The affiliation of a volume of proceedings to an ISI-rated journal with an impact factor does not necessarily imply the same gradation for that supplement, unless this is explicitly stated by the editors and can be found on the Web of Science (Clarivate Analytics) website.
1/j	<i>Journals indexed in international databases</i>	National and international scientific journals (accredited) which have editorial board, peer review selection of the papers submitted to them, the articles are published in an international language, a website containing all the details mentioned above, complies with the issuing frequency and are indexed i at least two of the accepted international databases. Journals published in the Republic of Moldova are not considered international publications.	The main international databases are: <i>Medline/MD Consult, PubMed, Index Copernicus, Clarivate Analytics (Web of Science), EBSCO, EMBASE, ScienceDirect (Scopus), ProQuest, SpringerLink, ERIH, CEEOL, DOAJ, Biosis, International Pharmaceutical Abstracts.</i>	1. IDB journals in Romania are those classified by UEFISCDI / CNCS as B +. 2. Google Scholar is not included in international databases (this is just an indexing service). 3. The situation of the journal at the time of publication of the article shall be taken into account. 4. The journal Acta Medica Marisiensis is IDB starting with no. 4/2010.
1/k	<i>B indexed journals</i>	Journals which are not included in the international databases mentioned above, but which have type B accreditation, CNCSIS.	http://cncsis.gov.ro/articole/1991/Situatiacurenta-a-revistelor-recunoscute-CNCSIS-2011.html	



2	ISI CITATIONS	The number indicated by Web of Science	Submission of a "Citation Report" issued by Web of Science	To be reported for the entire activity, according to Clarivate Analytics (Web of Science) - Core Collection; citations for multicenter studies (guides) will not be included
3	HIRSCH INDEX		Submission of a "Citation Report" issued by Web of Science	According to Clarivate Analytics (Web of Science) – Core Collection
4	CERTIFIED INVENTION PATENTS		Copy of the Patent Certificate	To be reported for the entire activity; only the activities for which evidence is submitted will be scored
5	SUMMARY	Summaries published in the supplements of journals with ISSN or in summary volumes with ISBN.	Copy of the abstract and the cover of the abstract volume, with ISBN/ISSN	Abstracts published in brochures / volumes without ISSN / ISBN are not taken into account.
5/a	ISI/ IDB summary	Scientific papers published in the supplements of ISI journals, which are indexed in the Web of Science as summaries or in the supplements of IDB journals		In the case of ISI abstracts, abstracts published in journals whose indexing appears only for regular issues are not included (abstracts do not appear on Clarivate Analytics (Web of Science) - Core Collection)
6	SCIENTIFIC BOOK	Book published in the relevant specialised Field of the author, with ISBN and published by a publisher that is recognised by CNCS or by an international scientific publisher.	List of CNCS accredited journals or of the international ones. Copy of the cover, flyleaf, contents	1. Each book is scored only once in a single category (e.g. if someone is both the editor and the author of a book, they can only score in one category) 2. Only specialized books with ISBN (treatises / monographs / collective volumes / textbooks) that correspond to the book definition in the PO of the University Press publishing house 3. Translations will not be considered 4. Only the materials that have the year of publication and the ISBN clearly mentioned will be considered. 5. E-books that clearly mention the ISBN will also be considered.
6/a	Main author of a book	The authors mentioned in the CIP Code box in the book, as it was issued by the National Library of Romania or by the international equivalent. The authors mentioned in the CIP box printed inside the book, as it was issued by the National Library of Romania or the international equivalent.	CIP Code box	A book author (with an ISBN) will not score both the book (as author / co-author) and, separately, the status as author of chapters in the book already scored. All authors in the CIP box have the status of main authors.



		The provision also applies to the status of coordinator of some books (equivalent terms: publisher, coordinator, editor ...). The main authors have the status of first author according to the CNATDCU terminology.		The names of the authors in the CIP Description may vary, depending on the area in the description in which they are mentioned. - In the body of the description, the names of the authors are those of the CIP Form. - In "star", the official form is used, the one from the Authority File of the National Library of Romania. - In "complementary", under the actual body of the description.
6/b	<i>Co-author of a book</i>	The authors/co-authors of chapters in a book, if they do not have the status of main author.	The contents of the book/contributors	See also the point above. To be applied in the case of chapters which belong to the author's sphere of competence.
6/c	<i>Books published at international publishers</i>	Scientific books published by international publishers, in an international language (English, French, German, Italian, Russian or Spanish).	Database: www.worldcat.org - search books	
6/d	<i>Textbooks, practice guidance textbooks</i>	Internal use textbooks, for students, which do not have ISBN	Included in UMFST Library, a copy submitted for verification, the Internet address for electronic textbooks.	Only those courses / guidebooks that can be proven are considered; PowerPoint presentations uploaded to e-UMFST or printed in brochure form will not be considered.
7	GRANT (RESEARCH PROJECT)	Research activities carried out during a scientific project/topic, won in a competition, as part of a financing contract in which the university is contracting party (beneficiary, in the case of grants with external funding, or funder, in the case of grants with internal financing)	Copy of the funding contract, signed by the parties involved. List of the project staff, if the candidate's name is not mentioned on the contract page	1. The provision that the university should be a contracting party does not apply (i) if the grant / project holder was not an employee of UMFST at the time of contracting or (ii) if (s)he is the winner of an individual grant or is the project manager of a collective grant in which affiliation with UMFST is mentioned. 2. No other supporting documents are allowed (press releases, certificates, minutes, screenshots, etc.) 3. Institutional development (SOP HRD) or investment projects other than research projects (research topics or research infrastructure associated with a research topic) are not included. 4. POSDRU fellowships will not be considered contracts or fellowship grants (the POSDRU fellowship winners are considered target group)
7/a	<i>International grants/ research projects</i>	Contract funded by an international research organization		1. Only projects with international competition can be included. 2. The national competitions of other



			Print screen announcement / procedure for the competition if it was not in a national CNCS recognized competition.	countries will not be reported as international competitions
7/b	<i>National projects/grants competition</i>	National project/grant competition Programmes funded by national public authorities are included here. Evidence of the public competition shall be included, and it shall prove that there was a selection procedure open to any applicant, published online, containing the application and selection criteria, which are exclusively professional/scientific in nature.		1. The following program is not included: Awarding research results. 2. Doctoral / postdoctoral status in POSDRU projects is not scored. 3. Grants / projects awarded directly, outside a public competition procedure or those based on the evaluation only of eligibility criteria are not quantified. 4. Multicenter studies are not quantified in this category.
7/c	<i>Project manager</i>	The manager of the research project, who has direct relations with the contracting authority (including the coordinator of a grant / project that has several partners).		It also includes the Project Manager at the institution level (the manager of a grant / project carried out in partnership with other institutions, where UMFST is a partner).
7/d	<i>Project coordinator</i>	The manager of the project, responsible for it, at the level of the institution		It also includes the person in charge of a grant / project developed in partnership with other institutions, where UMFST is a partner
7/e	<i>Member of the project team</i>	Members of the project, apart from the project manager/project responsible		
7/f	<i>Internal research grants</i>	Research activities based on a project/scientific themes, won in a competition, as part of a funding contract in which the University is a funder.		1. It shall be conducted in accordance with the internal procedures of the UMFST and shall be equivalent to grants won in a national competition. 2. Grants with exclusively private funding are not included here
7/g	<i>Research/development contract signed with economic agents/other institutions, through UMFST</i>	Research activities based on a project/scientific themes, won in a competition, as part of an exclusively external funding contract, in which the University is contracting party (beneficiary, in the case of grants with exclusively external funding). The fact that it is a competition is demonstrated by the existence of a selection procedure open to any applicant, published online, in which the application and selection criteria are		It is carried out according to the internal procedures of UMFST. It is taken into account for the project manager and team members, but the composition of the team cannot be changed later (it will only be taken into account for the members of the project team upon submission). It is equivalent to grants won in a national competition, for promotions, under the following cumulative conditions: - the project manager has submitted, as manager, in the last 12 months since the submission, a research project at competitions organized by



		specified and in which only selection criteria are required. Economic agents financing the research are companies or firms whose object of activity is research, medical-pharmaceutical education or medical activity as well as transnational companies. Other institutions are professional or scientific institutions, other than those belonging to national authorities with responsibilities for scientific research.		national or European public scientific authorities and has obtained a score of at least 75% of the score of the last project admitted for funding to that competition; The amount of the private grant is minimum 5,000 Euros for meeting the associate professor criteria and 20,000 Euros for the professor.
7/h	<i>Projects submitted to international/national/internal competitions</i>		Proven by the eligibility lists displayed by the competition organizing institution (e.g. UEFISCDI).	Only projects declared eligible can be included here.
7/i	<i>Projects in the field of continuing education and institutional development – coordinator/partner in charge</i>			POSDRU contracts fall under this category
7/j	<i>Projects of continuous learning and institutional development – long term/short term experts</i>			POSDRU contracts fall under this category; the fellowship beneficiaries cannot report POSDRU under any category (POSDRU beneficiaries constitute the target group)
8	SCIENTIFIC EVENTS			
8/a	<i>Local/regional scientific events</i>	Events organized by local professional scientific organizations	Programme	Company symposia and student conferences are not taken into account. UMFST Days fall under this category.
8/b	<i>National scientific events</i>	Events organized under the auspice of national scientific/professional organizations, which resulted in a volume of abstracts with ISBN/ISSN		Conferences and congresses are taken into account. Symposia are not taken into account.
8/c	<i>International scientific events</i>	Events organized under the auspice of international scientific/professional organizations		Local or national events, with the participation of guests from abroad will not be included.
9	AWARDS RECEIVED FOR PUBLICATIONS OR FOR PRESENTATIONS AT INTERNATIONAL/NATIONAL SCIENTIFIC EVENTS	Awards offered by scientific or professional organizations, recognized by national/international authorities, as well as by state authorities	Diploma	This category also includes UEFISCDI award-winning articles as well as the awarding of scientific papers by national / international professional societies.
10	AWARDS, DISTINCTIONS, MEDALS AWARDED BY INTERNATIONAL/NATIONAL SCIENTIFIC INSTITUTIONS OR ORGANIZATIONS	Awards offered by scientific or professional organizations, recognized	Diploma	1. Awards received for published or presented papers do not fall under this category



		by national/international authorities, as well as by state authorities		2. The title of Doctor Honoris Causa falls under this category
11	KEYNOTE SPEAKER	Presenting a paper at a national / international / local scientific event as an expert in the field.	The scientific programme of the congress	1. The points will be granted only if there is a written invitation or a clear statement in the scientific program of the event 2. Oral presentations of scientific papers are not included. 3. The author-presenter is taken into account. 4. Presentations for commercial companies or for the purpose of presenting pharmaceutical products or medical devices shall not be taken into account. 5. Presentations at student conferences (Marisiensis, TDK, etc.) are not taken into account.
12	PARTICIPATION IN COMMISSIONS FOR THE ELABORATION OF TEXTS FOR ADMISSION, BA, RESIDENCY EXAMINATIONS (CENTRAL OR SPECIALTY COMMISSION)		Proven with an extract from the official report or with a certificate issued by the Dean's /Rector's Office.	Activity reported on examination sessions (if a person participated to several examinations in the same year - BA, residency, admission - all of them will be scored; if there are several sessions of the same type of examination in one year - summer, autumn - all of them will be scored; if, during the same session, a person participated in several commissions, all of them will be scored, separately).
13	PARTICIPATION IN THE ADMISSION, BA, OR RESIDENCY EXAMINATIONS (HEAD OF THE PREMISES, IN CHARGE OF THE EXAMINATION HALL OR SECRETARY/RESPONSIBLE FOR THE EXAMINATION PAPERS/SUPERVISOR/EXAMINATION PAPERS DELIVERY)			Activity reported on examination sessions (if a person participated to several examinations in the same year - BA, residency, admission - all of them will be scored; if there are several sessions of the same type of examination in one year - summer, autumn - all of them will be scored; if, during the same session, a person participated in several commissions, all of them will be scored, separately).
14	VISITING PROFESSOR AT UNIVERSITIES FROM ABROAD/ROMANIA	Teaching courses at a university from Romania or from abroad	Official invitation from the respective University. Documents that attest this participation	Erasmus exchanges will not be taken into account.
15	EDITOR-IN-CHIEF/MEMBER OF EDITORIAL BOARDS OF ISI/IDB JOURNALS AND INTERNATIONALLY/NATIONALLY RECOGNIZED JOURNALS (B+, CNCS-UEFISCDI)	Member of editorial boards	Certificate from the Editor/list of the Journal Editorial Board	
16	REVIEWS FOR ISI/IDB INDEXED JOURNALS	Person who evaluates scientific papers for publication	Only the activities proven by system certificate (Editorial Manager) or by the editor	
17	STUDENTS' SCIENTIFIC CIRCLES	Extracurricular scientific and teaching activities organized within disciplines or	Certificate from the Dean's office	Only those that appear in the records of the Dean's office and can demonstrate a constant, regular



		interdisciplinary, with the voluntary participation of students and teachers.		annual activity - presentations at Marisiensis, TDK or other scientific events – will be taken into account.
18	PAPERS PUBLISHED AS ABSTRACTS BY STUDENTS, AT SCIENTIFIC CONFERENCES		Copy of the article	1. Only the works in which the candidate's name is explicitly mentioned as a guide or coordinator (and not as an author) will be scored. 2. Only the activities that can be proven are scored. 3. Articles in which academic teaching staff appear as authors can be scored in the category of abstracts in journals and volumes of scientific events, with or without ISI indexation.
19	SUPERVISION OF BA OR MA THESES		Certificate from the Dean's office	
20	ACTIVITIES CARRIED OUT SINCE THE LAST PROMOTION	The activities carried out since the year in which the competition for the last promotion took place, and which were not reported in the application for the previous promotion exam will be taken into account.		Activities carried out before the date of the competition for the last promotion but not reported in the previous application are not taken into account.
21	TEACHING ACTIVITY		Only the activities for which there is a certificate from Human Resources are accepted.	1. Both the teaching load and the hourly payment will be taken into account. 2. The courses and practical works are quantified separately; for 1 semester subjects, the score is divided by 2. 3. The number of weeks / semester will not be multiplied.
22	POSTGRADUATE COURSES – DIRECTOR/LECTURER		Certificate from the Vice Rector's Office for Didactic Activities / Certificate of participation	Participation in postgraduate or advanced training courses will not be scored.
23	INTERNSHIPS AT INSTITUTIONS FROM ABROAD		Copy of travel order completed and signed / certificate of internship / laboratory coordinator.	1. Excluding Erasmus, CEEPUS and other teaching mobility through international programs 2. Internships of less than one week are not scored.
24	MEMBER OF WORKING COMMITTEES, PERMANENT OR TEMPORARILY APPOINTED, OF THE FACULTY OR UNIVERSITY (EACH COMMITTEE WILL BE SEPARATELY SCORED)		Copy of the appointment decision/ official report extract	
25	MEMBER OF COMMISSIONS FOR FILLING TEACHING POSITIONS OR SPECIALTY EXAM, OR TENURED POSITIONS, THROUGH MNE OR HM		Copy of the appointment decision	
26	COMPILATION OF ACCREDITATION OR AUTHORIZATION FILES (INSTITUTIONAL OR FOR		Copy of the appointment decision/ official report extract	



	STUDY PROGRAMMES): CONTACT PERSON/ MEMBERS OF THE COMMITTEE APPOINTED BY THE FACULTIES			
27	Local/ regional scientific events	Events organized under the auspices of a university or a regional scientific society, with the exclusive participation of the members of the local scientific community.	Programme	Symposia of commercial companies or for the purpose of presenting pharmaceutical products or medical devices are not taken into account. Student conferences are not taken into account. The UMFST Days fall under this category.
28	National scientific events	Events organized under the auspices of national scientific / professional organizations, which were followed by the publication of a volume of abstracts with ISBN / ISSN	Programme	Conferences and congresses are taken into account. Symposia are not taken into account.
29	International scientific events	Events organized under the auspices of international scientific / professional organizations, held in an international language.	Programme	Local or national events with the participation of guests from abroad are not included. A European congress / conference held in Romania, in a language of international circulation, is considered international and will be evaluated as such.
30	EMC/EMD/EFC points	The points obtained by participating in scientific events at which the candidate presented a paper published in a volume of abstracts with ISSN / ISBN.	Certificate of participation and program + copy of abstracts	The events in which the candidate was only a participant will not be taken into account. For the volume of abstracts, the same provisions as in point 5 will apply.
31	Field of activity applied for	The specialty for which the author is applying. Competences resulting from the job description and the discipline sheet for each of the activities provided in the job description.	According to the professional qualification (doctor / pharmacist, resident / specialist / senior consultant in the respective specialty) or the discipline in which(s) he works. Clarifying the fact that an article / book is in the field of activity for which the candidate is applying, if necessary, by the specialized commission (pre-evaluation of registration files at teaching positions or evaluation of files at recognition of merits)	The articles / books in the author's field of activity or in complementary fields, directly related to his / her field of activity / specialization, will be taken into account. Defining the field of an article is done in relation to the stated objective of the study. For articles: contribution to conception and design, data gathering, analysis and interpretation for parts of the article that refer to the field of activity for which they are applying. For books: contribution to the synthesis of information on a field in which he/she has previously demonstrated his/her competence.



* The explanatory list for the evaluation criteria of academic teaching staff is used, apart from this Methodology, for all evaluations of the teaching, scientific and professional activity: promotions, competitions, habilitation, merit gradations, extension of activity, admission to doctorate / thesis defence, awarding fellowships, reports, etc.

In all situations of evaluation of the teaching, scientific and professional activity (promotions, competitions, habilitation, merit gradations, extension of activity, admission to doctorate / thesis defence, awarding scholarships), a maximum of one work / author / year is taken into account for each journal with IF below 0.5 or IDB published in Romania, except for those under the auspices of UMFST.

These provisions will be added to the other existing regulations, which require individual evaluations.