



## TRANSFERS FOR INTERNATIONAL STUDENTS

For a transfer in "George Emil Palade" University of Medicine, Pharmacy, Science, and Technology (UMFST G.E. Palade Tg. Mures), each candidate should submit a file with documents according with the published calendar. The list of documents required for a transfer application and steps that should be followed are presented in Section 1-3.

### SECTION 1: Application period

All documents must be sent by email to the University to be evaluated at the Dean Office of the Faculty of Medicine in English, the email address is [decanat.medicina.en@umfst.ro](mailto:decanat.medicina.en@umfst.ro). The application period will take place in accordance with the following calendar:

| Timetable of the transfer session |                                 |
|-----------------------------------|---------------------------------|
| Application period                | 17 August 2023 - 31 August 2023 |
| Results                           | 9 September 2023                |
| Original Documents Due Date       | 18 September 2023               |

Students who request a transfer within the study programs of the Faculty of Medicine in English from UMFST Tg. Mures for the academic year 2022/2023, will need to submit the following documents:

1. Transcript of records by the University from which the applicant wants to transfer if the original document is not issued in Romanian or English, a translated copy of the original document authenticated by a notary public is requested.
2. Curriculum and Syllabus issued by the University from which the applicant wants to transfer: if the original document is issued in other languages than Romanian or English, a translated copy of the original document authenticated by a notary public should be submitted.
3. Written request for transfer in which the applicant must inform UMFST G.E. Palade Tg. Mureș in which year he/she wants to be enrolled.
4. Proof of enrollment (certificate of enrollment, or student card)
5. Letter of motivation.
6. Certificate of Studies - Baccalaureate Diploma or an equivalent diploma - if the original document is not issued in Romanian or English, a translated copy of the original document authenticated by a notary public is requested.
7. Birth Certificate - if the original document is not issued in Romanian or English, a translated copy of the original document authenticated by a notary public is requested.
8. Copies of the Passport
9. Completed and signed Application Form for the George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș





**Important notice:**

- For the application period the documents listed above must be submitted in electronic form (scan) at the following email address [decanat.medicina.en@umfst.ro](mailto:decanat.medicina.en@umfst.ro)
- The original documents are to be submitted only in case of acceptance.
- If some or all the requested documents are missing, we kindly ask of you to write an official statement.

**SECTION 2 - Documents to be provided by applicant just after the acceptance of the transfer:**

All documents must be sent by post to the University or handed in personally.

Post Address:

George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș  
38 Gheorghe Marinescu Street, 540139, Târgu Mureș, Romania  
Dean Office - Faculty of Medicine in English  
Tel: +40 265-215 551 extension 173; Fax: +40 265-210 407  
E-mail: [decanat.medicina.en@umfst.ro](mailto:decanat.medicina.en@umfst.ro)

Documents to be provided in the dossier:

1. *Transcript of records* by the University from which the applicant wants to transfer;
  - if the original document is issued in Romanian or English: 2 individual copies of the original document authenticated by a notary public;
  - if the original document is issued in other languages than the above mentioned: 2 individual copies of the original document authenticated by a notary public + 2 individual translated copies of the original document authenticated by a notary public;
2. *Curriculum* and *Syllabus* issued by the University from which the applicant wants to transfer: if the original document is issued in other languages than Romanian or English, 1 individual translated copy of the original document authenticated by a notary public should be submitted;
3. Official letter explaining the *grading system* applied by the by the University from which the applicant wants to transfer (in English);
4. *Written request* for transfer in which the applicant has to inform UMFST G.E. Palade Tg. Mureș in which year he/she wants to be enrolled;
5. Letter of motivation;
6. *Certificate of Studies* - Baccalaureate Diploma or an equivalent diploma:
  - if the original document is issued in Romanian or English, 2 individual copies of the original document authenticated by a notary public
  - if the original document is issued in other languages than the above mentioned, 2 individual copies of the original document authenticated by a notary public + 2 individual translated copies of the original document authenticated by a notary public.

**Important:**

Swedish citizens have to provide a certificate from the Swedish Council for Higher Education, stating that the applicant meets the general requirements to apply to Swedish universities.





Applicants from the following EU countries will present their Certificate of Studies (Baccalaureate Diploma or an equivalent diploma) certified with the Hague Apostille: Greece, Cyprus, Italy, Portugal, Spain.

7. *Birth Certificate* (original copy + certified translation into English or Romanian)
8. *Copies of the Passport* (pages 1,2,3,4) / *Identity card* (certified copies)
9. Completed and signed *Application Form* for the George Emil Palade University of Medicine, Pharmacy, Science, and Technology of Târgu Mureș
10. Completed and signed *Application for Recognition, Required for Acceptance to Studies*
11. A signed *Curriculum Vitae (CV)*, including contact details
12. Medical Tests: HIV and VDRL
13. Medical Record - vaccines and a certificate from the general practitioner in the country of original testing that the candidate does not suffer from any chronic or neuropsychological illnesses, contagious diseases, or other illnesses not compatible with the future profession.
14. Copy of Health Insurance
15. 4 Photographs (2.5 cm/3.5 cm)

### SECTION 3:

All applications will be analyzed at the Dean Office - Faculty of Medicine in English, by members of the Committee for ECTS recognition, and will be finally approved by the Administration Board of UMFST G.E.Palade Tg. Mures.

The decision will be communicated directly to applicants electronically (by e-mail), according with the calendar.

### Note:

Romanian citizens are allowed to transfer to the program of study Medicine-English, under the same conditions provided by law for EU citizens.

The staff of UMGST G.E.Palade Tg. Mures will send all the documents provided by the applicants to the Romanian Ministry of Education.

Only the candidates whose documents are accepted and validated by the Romanian Ministry of Education under the form of a Letter of acceptance will be enrolled in UMFST G.E. Palade Tg. Mureș.

